

# NAAC Institutional Quality Sustenance and Development Survey

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## 1. Kindly provide the details of the institution

Name of Institution: MARTHOMA COLLEGE, CHUNGAT

Year of Establishment of the Institution: 1981

Address Line 1: MAR THOMA COLLEGE

Address Line 2: CHUNGATHARA P.O

City/Town: MALAPPURAM (DT)

State: KERALA

Postal Code: 679 334

Email Address: mtchungathara@gmail.com

## 2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation: 2005

Current Grade: B++

CGPA: 80.40

## 3. Institutional Status

Affiliated Permanent ☒

## 4. Contact Person Details

Name of Head of Institution: PROF. ABRAHAM P MATHEW

Contact Phone: 04931 230306, 9447335366

Email: apm1911@gmail.com

Website URL: www.marthomacollegechungathara.c

Name of IQAC Co-ordinator

DR. RAINA THOMAS

Email:

dr.rainathomas@gmail.com

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1. Kindly provide the details of the institution

Name of Institution	DR. RAINA THOMAS COLLEGE
Year of Establishment	1987
Address Line 1	RAJAKOTTA
Address Line 2	THIRUVARUR
City/Town	THIRUVARUR
State	TAMIL NADU
Postal Code	610 004
Email Address	dr.rainathomas@gmail.com

2. NAAC Accredited Research/Non-Research

Year of Accreditation	2008
Accredited Research/Non-Research	Non-Research
Current Grade	B+
Co-ordinator	Dr. Raina Thomas

3. Institutional Status

Related Program	Yes
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4. Contact Person Details

Name of Head of Institution	DR. RAINA THOMAS
Contact Person	DR. RAINA THOMAS
Phone	0437-2500000
Email	dr.rainathomas@gmail.com
Website URL	www.rainathomascollege.edu.in

# SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

## 5. Number of academic programmes existing ( Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	6
Post Graduate (MA/M.Sc./M.Com etc.)	2
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	0
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	3
Any other programme offered (Specify)	0

## 6. Details on Programme Development ( Enter a number; 0 for nil)

New programmes added during the year	0
New programmes designed	2
Programmes under revision	0
Interdepartmental collaborative programmes	5
Inter institutional collaborative programmes	3
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	5
Number of UGC/any other expert committee recommendations implemented	0
Number of review	

committee  
recommendation under  
implementation

0

Number of NAAC peer  
team recommendations  
under implementation

1

Number of UGC/ any  
other expert committee  
recommendations under  
implementation

0

#### 7. Faculty Details ( Enter a number; 0 for nil)

Total faculty strength  
required as per norms  
for all programmes

40

Total faculty on rolls

36

Faculty added during  
the year

0

Faculty positions vacant

4

Faculty left during the  
year

0

Total number of visiting  
faculty

0

Total number of guest  
faculty

17

#### 8. Qualification of Faculty

PhD and Above

9

MPhil

6

Masters

20

Any other (Specify)

0

#### 9. Faculty qualification improvement

PhD awarded to existing  
faculty

0

MPhil awarded to  
existing faculty

1

Any other degree  
awarded to existing  
faculty

0

#### 10. Administrative Staff Details ( Enter a number; 0 for nil)

Administrative staff  
(total sanctioned)

4

Administrative staff

3

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### SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

#### 12. Establishment details

Year of establishment of IQAC

DD MM YYYY  
15 / 06 / 2005

#### 13. Composition of IQAC ( Enter a number; 0 for nil)

Number of IQAC members	10
Number of Alumni in IQAC	0
Number of Students in IQAC	0
Number of Faculty in IQAC	7
Number of Administrative Staff in IQAC	1
Number of Technical Staff in IQAC	0
Number of Management Representatives	1
Number of External experts in IQAC	1



5.

(Actual strength)

Added during the year of reporting

Left during the year

Number of posts vacant

**11. Technical Support Staff Details ( Enter a number; 0 for nil)**

Technical Support Staff (Total sanctioned strength)

Technical Support Staff (Actual strength)

Added during the year

Left during the year

Number of posts vacant

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Number of any other stakeholder and community representatives

#### 14. IQAC Meetings

Number of IQAC meetings held during the year

#### 15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

#### 16. IQAC Plans for Development ( Enter a number; 0 for nil)

Number of academic programmes proposed

Number of value added programmes proposed

Number of skill oriented programmes proposed

Number of faculty competency and development programmes proposed

Number of other staff development programmes proposed

Number of student mentoring programmes proposed

Number of co-curricular activities proposed

Number of inter departmental cooperative schemes proposed

Number of  
community  
extension  
programmes  
proposed

4

Any other  
programmes  
proposed (Specify)

1

**17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)**

Number of academic  
programmes  
implemented

0

Number of value  
added programmes  
implemented

3

Number of skill  
oriented  
programmes  
implemented

2

Number of faculty  
competency and  
development  
programmes  
implemented

1

Number of other staff  
development  
programmes  
implemented

1

Number of student  
mentoring  
programmes  
implemented

3

Number of co-  
curricular activities  
implemented

3

Number of inter  
departmental  
cooperative  
programs  
implemented

3

Number of  
community  
extension  
programmes  
implemented

4



Any other programmes suggested that are implemented (Specify)

0

**18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)**

Number of seminars/ conferences/ workshops organized by IQAC within the institution

1

Number of participants from the institution

20

Number of participants from outside

1

Number of external experts invited

1

Number of external conferences/seminars/ workshops on institutional quality attended

4

Number of events conducted with IQACs of other institutions as collaborative programmes

0

**19. Did IQAC receive any funding from UGC during the year ?**

Yes

No ✓

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)**

Amount Received from UGC

0

Amount Received from any other source including the college management

~~10000~~ 0

**21. Any significant contribution made by IQAC on quality enhancement during**

current year (Please provide details in bullet format)

- \*\* Website rejuvenation
- \*\* INFLIBNET facility

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### SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

#### 22. Academic Programmes

<input type="text" value="0"/>	Number of new academic programmes developed or designed by faculty
<input type="text" value="4"/>	Number of faculty members involved in curricular restructuring/revisions/developments
<input type="text" value="8"/>	Number of programmes in which evaluation process information taken up and implemented
<input type="text" value="181"/>	Number of active teaching days during the current academic year
<input type="text" value="88"/>	Average percentage of attendance of students
<input type="text" value="80"/>	Percentage of classes engaged by guest faculty and temporary teachers
<input type="text" value="2"/>	Number of self-financed programmes offered
<input type="text" value="8"/>	Number of aided programmes offered
<input type="text" value="0"/>	Number of programmes discontinued during the year

23. Whether any systematic student feedback mechanism is in place?

☒ Yes

24. Feedback Details (In answer to Question 23 is Yes)

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### SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

#### 22. Academic Programmes

Number of new academic programmes developed or designed by faculty	0
Number of faculty members involved in curriculum restructuring/revision/syllabus development	4
Number of programmes in which evaluation process reformation taken up and implemented	6
Number of active teaching days during the current academic year	181
Average percentage of attendance of students	85
Percentage of classes engaged by guest faculty and temporary teachers	50
Number of self financed programmes offered	2
Number of aided programmes offered	6
Number of programmes discontinued during the year	0

#### 23. Whether any systematic student feedback mechanism is in place ?

Yes

#### 24. Feedback Details (If answer to Question 20 is Yes)

Percentage of  
courses where  
student feedback is  
taken

## 25. Is feedback for improvement provided to the faculty?

Yes ☐

## 26. Faculty Research, Projects, and Publication details for the year

Number of major research  
projects undertaken during  
the year

Number of minor research  
projects undertaken during  
the year

Number of major ongoing  
projects

Number of minor ongoing  
projects

Number of major projects  
completed

Number of minor projects  
completed

Number of major project  
proposals submitted for  
external funding

Number of minor project  
proposals submitted for  
external funding

Number of research  
publications in peer  
reviewed journals

Number of research  
publications in  
international peer reviewed  
journals

Number of research  
publications in national  
peer reviewed journals

Number of research  
papers accepted for  
publication in international  
peer reviewed journals

Number of research  
papers accepted for



publication in national  
peer reviewed journals

Average of impact factor of  
publications reported

0

Number of books  
published

0

Number of edited books  
published

2

Number of books (single  
authored) published

2

Number of books  
(coauthored) published

2

Numbers of conferences  
attended by faculty

22

Number of international  
conferences attended

2

Number of national  
conferences attended

20

Number of papers  
presented in conferences

2

Number of papers  
presented in international  
conferences

0

Number of papers  
presented in national  
conferences

1

Number of conferences  
organized by the  
institution

0

Number of faculty acted  
as experts resource  
persons

4

Number of faculty acted  
as experts resource  
persons - international

0

Number of faculty acted  
as experts resource  
persons- national

4

Number of collaborations  
with international  
institutions

0

Number of collaborations  
with national institutions

2

Number of linkages  
created during the year

4



Total budget for research  
for current year as a  
percentage of total  
institution budget

Amount of external  
research funding received  
in the year

Number of patents  
received in the year

Number of patents applied  
for in the year

Number of research  
awards/ recognitions  
received by faculty and  
research fellows of the  
institute in the year

Number of PhDs awarded  
during the year

Percentage of faculty  
members invited as  
external experts/resource  
persons/reviewers/referees  
or any other significant  
research activities

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#### SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

#### 27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	188
Actual enrollment during the year	156
Student dropout percentage during the year	12%
Success percentage in the final examination across the courses	80.6 81
Number of academic distinctions in the final examination and percentage	5 >90%
Number of students who got admitted to institutions of national importance	5
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/ SET	4
Number of students qualified GATE/ CAT/ other examination	GATE: 4, CAT: 1 5

(Specify)

**28. Does student support mechanism exist for coaching for competitive examinations?**Yes ☐**29. Student participation, if response is yes to Qn. 27**Number of students participated **30. Does student counselling and guidance service exist ?**Yes ☐**31. Student participation, if answer to Qn. 29 is yes**Number of students participated **32. Career Guidance**Number of career guidance programmes organized Percentage of students participated in career guidance programmes **33. Is there provision for campus placement?**Yes ☐**34. If yes to Qn. 32**Number of students participated in campus selection programmes Number of students selected for placement during the year

**35. Does gender sensitization program exist ?**Yes **36. If Answer is Yes to Qn 34**Number of  
programmes  
organized

4

**37. Student activities**Number of students  
participated in  
external cultural  
events

10

Number of prizes  
won by students in  
external cultural  
events

4

Number of cultural  
events conducted by  
the institute for the  
students

1

Number of students  
participated in  
international sports  
and games events

0

Number of students  
participated in  
national level sports  
and games events

1

Number of students  
participated in state  
level sports and  
games events

3

Number of students  
participated in  
university level  
sports and games  
events

1

Number of prizes  
won by students in  
international sports  
and games events

0

Number of prizes  
won by students in  
national level sports

1

and games events

Number of prizes  
won by students in  
state level sports  
and games events

3

Number of prizes  
won by students in  
university level  
sports and games  
events

1

Number of sports  
and games events  
conducted by the  
institute for the  
students

3

### 38. Composition of students

Percentage of  
Scheduled Caste

15

Percentage of  
Scheduled Tribe

15

Percentage of other  
backward  
communities

47

Percentage of  
women students

70

Percentage of  
physically  
challenged

3

Percentage of rural  
students

100

Percentage of urban  
students

0

### 39. Scholarships and Financial Support

Number of students  
availing financial support  
from the institution

208

Amount disbursed as  
financial support from the  
institution

321435

Number of students  
awarded scholarship  
from the institution

40



Number of students  
received notable  
national/international  
achievements/recognition

0

**40. Student initiatives**

Number of  
community  
upliftment  
programmes initiated  
by students

3

Number of literary  
programmes initiated  
by students

1

Number of social  
action initiatives  
based on science /  
environment initiated  
by students

3

Number of student  
research initiatives

0

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## SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created ?**

☒ Yes☐ No

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?**

☒ Yes☐ No

**43. Whether benchmarking is created for institutional quality management efforts ?**

☒ Yes☐ No

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

\*\*\*\* Language ability skills  
\*\*\*\* Internet facility  
\*\*\*\* complete automation of the office and library

**45. Is a Management Information System (MIS) in place ?**

☒ Yes☐ No

**46. If answer to question 44 is Yes, please provide details of MIS applied to**

1. Administrative procedures including finance
2. Student admission
3. Student records
4. Evaluation and examination procedures
5. Research administration
6. Others

(enter the respective details corresponding to the serial numbers)

1. Office automation, salary bills, certificates issued to students(TC, Course, Conduct etc)
2. Online admission procedure. preparation of student lists for interview and selection
3. library automated- cataloguing, barcoding issuing of books
4. all student records-fees, scholarships, online hall tickets, internal mark uploading to university
5. internal examination question papers printing and xeroxing
6. fully networked college, INFLIBNET FACILITY to staff and students
7. xeroxing facility in library
8. Network resource centre with ugc financial assistance- full time back up
9. interactive learning facilities

#### 47. Existence of learning resource management

	Yes	No
e-database in library	<input checked="" type="checkbox"/>	
ICT and smartclass room	<input checked="" type="checkbox"/>	
e-learning sources (e-Books, e-Journals)	<input checked="" type="checkbox"/>	
Production of teaching modules	<input checked="" type="checkbox"/>	
Interactive learning facilities	<input checked="" type="checkbox"/>	

#### 48. Internal resource mobilization : Kindly provide the amount contributed

Research	<input type="text" value="230000"/>
Consultancy and training	<input type="text" value="0"/>
Student contribution	<input type="text" value="275770"/>
	<input type="text" value="0"/>

Alumni contribution

Wellwishers

213510

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for  
infrastructure  
development

3128375

Amount spent for  
student welfare

716786

Amount spent for  
staff welfare

328670

**50. Is delegation of authority practiced**

☒ Yes

☐ No

**51. Does grievance redressal cell exist ?**

Yes

No

Faculty

☒

Students

☒

Staff

☒

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**

Number of  
grievances received

0

Number of  
grievances resolved

0

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

Number of  
grievances received

1

Number of  
grievances resolved

1

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

Number of  
grievances received

2

Number of  
grievances resolved

2

23

**55. Has the institution conducted any SWOT analysis during the year**

☒ Yes

☐ No

**56. The SWOT analysis was done by internal or by external agency**

☒ Internal

☐ External

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

\*\*\* Well qualified and experienced faculty  
\*\*\* Good basic infrastructure  
\*\*\* Good academic performance  
\*\*\* Positive response from the management with well defined objectives

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

\*\*\*\* College situated in rural area  
\*\*\*\* Poor financial and educational background of students  
\*\*\*\* Delay in sanctioning of new courses by the Government

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

\*\*\*\* Financial assistance from Management  
\*\*\*\* Financial assistance from UGC and other funding agencies

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**



\*\*\*\* Increased political interference from outside the college  
\*\*\*\* Lack of interest of students in joining conventional courses - rush of students to professional courses

**61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)**

\*\*\*\* Provided better ICT facilities to the students  
\*\*\*\* Provided internet facility to students and staffs-in library and departments  
\*\*\*\* Network Resource Centre - with full time backup and internet facility established with the financial assistance from UGC

**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

\*\*\*\* Helps in attaining quality in Higher Education  
\*\*\*\* Helps in sustaining Quality of Higher Education Institutions  
\*\*\*\* Helps in providing better facility to the stakeholders

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### CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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Done