



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	MAR THOMA COLLEGE CHUNGATHARA
Name of the head of the Institution	Dr. RAINA THOMAS
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04931230510
Mobile no.	9446243903
Registered Email	mtcchungathara@gmail.com
Alternate Email	iqac2k16mtc@gmail.com
Address	chungathara
City/Town	chungathara
State/UT	Kerala
Pincode	679334
2. Institutional Status	

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Rajeev Thomas
Phone no/Alternate Phone no.	04931230510
Mobile no.	9495081116
Registered Email	iqac2k16@gmail.com
Alternate Email	mtcchungathara@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://mtcc.ac.in/wp-content/uploads/2020/10/AQAR%202018-2019.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://mtcc.ac.in/wp-content/uploads/2019/12/ACADEMIC-CALENDAR-2019-2020.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	80.04	2005	01-Nov-2005	31-Oct-2010
2	A	3.15	2014	01-Apr-2014	04-May-2019

6. Date of Establishment of IQAC	01-Mar-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

12

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Regular IQAC meeting to evaluate the academic activities of the college. ? Meeting of the StudentRepresentatives ? Departmental auditing for ensuring regular documentation. ? Seminars on the Criteria wiseevaluation and Plan of action ? Feed Back survey from students and Faculty.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduct Induction Programme for the first year students	Induction programme for first year students was conducted
Organise national and international seminars on different subjects	Seminars and workshops were conducted by different departments, IQAC, Cells and Clubs

Organise training on LMS Moodle Platform	Conducted LMS Moodle training WORKSHOP				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> <tr> <td>IQAC</td> <td>29-Aug-2020</td> </tr> </table>		Name of Statutory Body	Meeting Date	IQAC	29-Aug-2020
Name of Statutory Body	Meeting Date				
IQAC	29-Aug-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	08-Feb-2021				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	26-Aug-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The Principal as the academic and administrative head of the institution, exploits all available resources for effective administration. College Management Software eCollege Solutions serves as a platform to manage various operations like documentation of student details, attendance of students, faculty profile, list of employees etc. The institution website and emails are judiciously used for quick and effective communication. Tally is also used in maintaining of Accounts. The college has adopted Moodle Learning Management system (LMS) in 2019-20 and since then it has been a part of our odyssey assisting the college in maintaining quality through centralised automated administration in all its academic and nonacademic endeavours. Over time, upgradations were invited in all aspects of the institution resulting in refining and polishing the mode of governance applied in the institution.</p>				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution follows a meticulous process for delivering and documenting its curriculum, aligning with its commitment to providing high-quality education. Being affiliated to the University of Calicut, our institution adopts the curriculum set by the University's Academic Council. In conformity with the University Calendar, college academic calendar is prepared at the beginning of every academic year regarding commencement and end of semester classes, conduct of examinations, submission of Attendance and Progress Reports and publication of results. The academic council of the institution ensures the smooth implementation of curriculum delivery by constant monitoring from head of the institution and department heads. Department level action plans are prepared well in advance to ensure effective execution of the curriculum. Faculty members prepare lesson plans and teacher diaries for well-structured curriculum delivery. These plans guide the content delivery. Teaching Plan and its daily execution is well documented in the Teacher's Work Diary. Heads of the departments are in charge of monitoring effective execution and documentation of teaching plans and any further actions needed is taken in consultation with the head of the institution and IQAC. To enhance curriculum delivery, the college employs a variety of teaching methods, both traditional and modern, including classroom lectures, PowerPoint presentations, role plays, group discussions, debates, seminars, and workshops. This creates a conducive learning environment that fosters teamwork, responsibility, and professional integrity, strengthening the student-teacher relationship. The institution has implemented a Mentor- Mentee program to provide additional support to students beyond academics, aiding in the development of their emotional intelligence. Various policies such as bridge courses, remedial coaching, and tutorials are in place to assist weaker students and promote and reward advanced learners. The entire approach is centred on the students. In this digital age, the college ensures faculty members are accessible to students through various digital platforms like MOODLE, Zoom, Google Meet, etc., for classes. Each class has a representative responsible for reporting issues in the teaching- learning process to the Teacher-In-Charge. Monthly department meetings assess curriculum coverage and address any challenges faced by students and teachers, with detailed reports maintained for necessary actions.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
TAXATION AND FINANNCIAL PLANNING	Nil	22/07/2019	90	employabil ity	Financial Planning
SERVICE MARKETING	Nil	06/01/2020	90	employabil ity	marketing skill
PLAY THERAPY TECHNIQUES	Nil	13/01/2020	90	employabil ity	SOCIAL SKILL
BASICS OF	Nil	01/07/2019	95	employabil	marketing

SHARE MARKET TRADING					ity	skill
GENDER RESPONSIVE BUDGETING	Nil	04/10/2019	90		employabil ity	Financial Skill
CERTIFICATE COURSE IN BASIC ELECTRICINICS TRAINING	Nil	24/09/2019	90		Entreprene urship	Practical Skill
DRUG DESIN AND MOLECULAR DOCKING	Nil	08/08/2019	90		Entreprene urship	Computatio nal Skill
HUMAN RIGHTS	Nil	12/11/2019	90		Employabil ity	SOCIAL SKILL
MATHEMATICS FOR COMPETITIVE EXAMINATION	Nil	15/10/2019	90		employabil ity	Problem Solving Skill
VEDIC MATHEMATICS	Nil	12/05/2019	90		Employabil ity	Computatio nal Skill
SUPPLY CHAIN MANAGEMENT	Nil	02/09/2019	90		employabil ity	marketing skill
HUMAN RESOURCE MANAGEMENT	Nil	09/12/2019	90		employabil ity	marketing skill
Nil	DIPLOMA IN COMPUTER APPLICATION	12/12/2019	180		employabil ity	IT Skill
Python Programming	Nil	05/07/2019	90		employabil ity	IT Skill
Aerobic dance and Zumba	Nil	12/06/2019	90		Nil	physical skill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Economics	03/07/2019
BCom	Cooperation	03/07/2019
BSc	physics	03/07/2019
BSc	Chemistry	03/07/2019
BSc	Botany	03/07/2019
BSc	Mathematics	03/07/2019
BSc	Computer Science	03/07/2019

BBA	HRM	03/07/2019
MA	Economics	03/07/2019
MCom	Marketing	03/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ECONOMICS	03/07/2019
BCom	COOPEATION	03/07/2019
BSc	BOTANY	03/07/2019
BSc	PHYSICS	03/07/2019
BSc	POLYMER CHEMISTRY	03/07/2019
BSc	MATHEMATICS	03/07/2019
BSc	COMPUTER SCIENCE	03/07/2019
BBA	BUSINESS ADMINISTRATION	03/07/2019
MA	ECONOMICS	12/08/2019
MCom	MARKETING	12/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	618	10

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
COFE	05/08/2019	75
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ECONOMICS	46
BCom	COOPERATION	43
BBA	HRM	26
BSc	MATHEMATICS	33
BSc	BOTANY	22
BSc	POLYMER CHEMISTRY	24
BSc	PHYSICS	30
BSc	COMPUTER SCIENCE	17
MA	ECONOMICS	14
MCom	MARKETING	18

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institution has a practice of collecting feedback from stakeholders such as students, parents, faculty and alumni regarding curriculum and overall development of the institution. This feedback is carefully analysed and discussed within relevant councils to identify areas for improvement. Subsequently, dedicated committees continuously review this feedback and integrate the recommendations into the planning process for enhancing, maintaining, and utilizing the institutions physical, academic, and support facilities. Reports are discussed in both general staff meetings and management meetings, leading to necessary actions being taken. Stakeholder feedback is also routinely collected regarding the curriculum, infrastructure, and learning resources of the institution. Additionally, input from faculty members is solicited to identify new industry demands. Structured feedback is gathered regularly from students, alumni, faculty, and parents, and these insights are reviewed and used to implement corrective measures aimed at improving the teaching and learning processes. Based on feedback from students, parents, and alumni, the incorporation of relevant topics and the development of students soft skills have been prioritized. Parents feedback plays a pivotal role in guiding infrastructure development and the introduction of various courses and life skills programs, all aimed at meeting their suggestions for the students. Overall, these practices enable the institution to continually assess its own processes and performance, leading to ongoing enhancements in the efficiency and effectiveness of its operations.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	281	39	34	0	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
50	46	10	31	0	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system is established to promote and sustain a student friendly academic environment in the campus. The mentoring system in College is monitored by the Mentoring Cell. All the students in the college are enrolled in the general mentoring system. In general mentoring each department has assigned tutors to mentor the students. A tutor is in charge of a class and the person to act as a mentor to the students under him/her. The mentor is supposed to meet students individually and is supposed to assist and motivate them in academic matters. Through the mentoring process academic environment has improved. During the mentoring sessions the talents of students are identified and they were given training to develop the other skills also. This also involves motivational engagements

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
899	50	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	50	0	28	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	MTCEC	SIXTH SEMESTER	11/03/2020	31/05/2020
BBA	MTCBB	SIXTH SEMESTER	11/03/2020	31/05/2020

BCom	MTCCM	SIXTH SEMESTER	11/03/2020	31/05/2020
BSc	MTCBO	SIXTH SEMESTER	11/03/2020	31/05/2020
BSc	MTCPH	SIXTH SEMESTER	11/03/2020	31/05/2020
BSc	MTCPC	SIXTH SEMESTER	11/03/2020	31/05/2020
BSc	MTCMT	SIXTH SEMESTER	11/03/2020	31/05/2020
BSc	MTCCS	SIXTH SEMESTER	11/03/2020	31/05/2020
MA	MTCME	FOURTH SEMESTER	11/03/2020	31/05/2020
MCom	MTCMC	FOURTH SEMESTER	11/03/2020	31/05/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution follows an efficient, transparent and systematic redressal of any grievances related to internal assessment. After the evaluation process, the publication of internal marks before university examinations gives ample time to the students for scrutiny. If they have any complaints regarding internal assessment, they can approach the Grievance Redressal cell of the college. It is a three-tier mechanism. First they can approach the concerned teachers, if the problem persists, it will be addressed by the Department Level Committee under HOD. Again if it remains unsolved, the same can be brought to the College Level Grievance Redressal Committee. The Grievance Redressal Cell with Principal as the chairperson examines the matter and take a decision which will be officially informed to the student. If the student is not satisfied with the measures at the College level, then he/she can approach the University. The feedback mechanism from parents and students enable prolific analysis of learning process of the students and recommendation of appropriate remedial measures.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being an affiliated college, every year we prepare the academic calendar for the institution in accordance with the University Academic Calendar. We also have a department wise activity schedule for smooth functioning. Academic calendar was prepared and followed for conduct of examination and other curricular activities. The academic calendar is displayed on the institution website and it includes beginning and end of each semester, tentative dates of internal and external examinations, public holidays, important days of observance, Vacation Schedule and so on. The same academic calendar is published on college website at the beginning of every academic year. The academic activities, examinations, and all other academic activities are conducted in accordance to the calendar of events except for unforeseen circumstances. The academic calendars help faculty members to plan their respective course delivery, research work, academic and co-curricular activities etc. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each internal examination is decided well in advance and faculty members adhere to it. The Principal, during staff council meetings, frequently

reviews the semesters progress and provides suitable suggestions.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://mtcc.ac.in/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MTCMC	MCom	MARKETING	18	18	100
MTCEC	BA	ECONOMICS	56	40	71.42
MTCBB	BBA	HRM	32	21	65.62
MTCCM	BCom	COOPERATION	57	44	77.19
MTCBO	BSc	BOTANY	23	21	91.30
MTCPH	BSc	PHYSICS	35	32	91.42
MTCPC	BSc	POLYMER CHEMISTRY	24	21	87.50
MTCMT	BSc	MATHEMATICS	37	33	89.18
MTCCS	BSc	COMPUTER SCIENCE	21	13	61.90
MTCME	MA	ECONOMICS	14	13	92.85
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://mtcc.ac.in/feedback/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NATIONAL WORKSHOP ON IPR AND PATENTS	IPR CELL	12/07/2019

WORKSHOP ON RESEARCH METHODOLOGY

02/08/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

No Data Entered/Not Applicable !!!

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ECONOMICS	3	Nill
International	ECONOMICS	4	Nill
International	MATHEMATICS	1	3
National	COMMERCE	3	Nill
International	COMMERCE	1	2
International	BOTANY	1	8
International	PHYSICS	17	12
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No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMMERCE	2
No file uploaded.	

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

No Data Entered/Not Applicable !!!

[View Uploaded File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	Nill	Nill	2019	Nill	Nill	Nill
View Uploaded File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	Nill	Nill	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
187.2	141.29

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
BOOK MAGIC	Fully	8.0	2019
KOHA	Partially	18.11	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19659	571357	272	150422	19931	721779
Journals	15	53315	0	0	15	53315
CD & Video	169	1690	0	0	169	1690

e-Journals	6150	5900	0	0	6150	5900
e-Books	164309	5900	0	0	164309	5900
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
GEORGE T M	GROUP THEORY	GOOGLE CLASSROOM	24/09/2019
GEORGE T M	INORGANIC CHEMISTRY PRACTICALS	GOOGLE CLASSROOM	05/06/2020
GEORGE T M	INORGANIC CHEMISTRY PRACTICALS	GOOGLE CLASSROOM	05/06/2020
ANUPAMA K K	FOOD AND NUTRITION	GOOGLE CLASSROOM	16/05/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	56	1	1	1	1	1	9	100	0
Added	5	0	0	0	0	0	0	0	0
Total	61	1	1	1	1	1	9	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
AUDIO VISUAL HALL	https://mtcc.ac.in/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
30.55	14.7	83.3	67.96

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Each department submits requests regarding physical, academic and other support facilities to the Principal which is then discussed in the Staff Council and decisions are made accordingly. The proposals of high expenditure are included in the budget plan and decisions are made in the periodical meetings of the Governing Council. Timely maintenance of the laboratories are done by the parent departments. Laboratory assistants are entrusted with the glassware, specimens and perishable items like chemicals and the list of these particulars are maintained in the stock register and they are subjected to auditing towards the end of every academic year. Laboratories are equipped with fire extinguishers and First aid kits to ensure the safety. The faculty in-charge of the computer lab and language lab makes sure that the systems are updated and working properly. A Library Advisory Committee is formulated by the staff council to supervise the activities of the library. New books are purchased every year as per the requirements of students and faculty. Annual stock verification is made and the suggestions of stock verification committees are implemented. The botanical garden is maintained by the botany department. A gardener is also appointed by the college for the maintenance of botanical garden and college gardens. Hostel Committee along with the staff in charge appointed as warden monitors the Maintenance of Ladies Hostel in the campus. The Canteen Advisory Committee regularly inspects to ensure the hygienic conditions of the canteen and the quality of food served there. Supervision and management of the Seminar Hall and Audio-Visual Hall are directly done by the college management. Website committee manages the maintenance and updation of the college website with the help of technical experts. The sports equipment, playground and various courts are maintained by the department of Physical Education. Training for sports and games are given under the supervision of the physical education instructor. Campus Wi-Fi is maintained by service providers such as Kerala Vision. The classrooms are maintained by the nonteaching staff and monitored by the concerned departments. The timely service of an electrician helps in the maintenance of electronic equipment and ensures the proper electrical supply in the campus. A computer technician and network expert also support the maintenance of IT infrastructure and ensures an uninterrupted network. A plumber and carpenter also provide their service in the campus upon request. The management makes a budgetary provision for maintenance of the infrastructure. Annual Maintenance Contract is executed with vendors/service providers for the proper maintenance of software and other equipment. The governing council takes decisions for renovations in consultation with technical experts and the construction sub-committee makes a detailed plan on the construction works to be done in the campus. Any major purchase in the college is duly discussed in the purchase committee and the required recommendations are made according to the government norms. The management has appointed two last grade staff and four part time cleaning staff to maintain cleanliness in the campus.

<https://mtcc.ac.in/wp-content/uploads/2019/04/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.%20academic%20and%20support%20facilities%202019-2020.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	E.grants for	732	3519815

	General,OBC,SC,ST, Post metric, Central sector, CHMK, SJMS,		
b)International	NIL	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Entrance orientation for M.Sc /CUCET	27	Nill	12	Nill
2019	NET Coaching	24	Nill	8	Nill
2019	Orientation to CAT,MAT,C-MAT EXAM	49	Nill	0	Nill
2020	NEW GENERATION LEARNING TECHNIQUES AND CARRER RIDE IN 21ST CENTURY	Nill	139	Nill	0
2020	A WORKSHOP SESSION FOR M.COM STUDENTS REGARDING CAREER OPPORTUNITIES	Nill	36	Nill	0
2020	A WORKSHOP ON CMA	Nill	44	Nill	0
2020	ONE DAY WORKSHOP ON CA-A CAREER FOR FUTURE	Nill	104	Nill	0

2020	PLACEMENT ACTIVITY FOR FINAL YEAR STUDENTS	Nill	23	Nill	4
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	8	BBA	BBA	Nill	MBA, M.COM
2020	17	BSc.Physics	PHYSICS	Nill	M.SC, MSW
2020	4	BSc Computer Science	COMPUTER SCIENCE	Nill	MCA
2020	25	BSc Mathematics	MATHEMATICS	Nill	M.SC, B.ED
2020	25	BA Economics	ECONOMICS	Nill	MA, B.ED
2020	18	BSc Botany	BOTANY	Nill	M.SC, B.ED
2020	28	B.COM	COMMERCE	Nill	M.COM, MBA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	8
SET	1
GATE	2
Any Other	9
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Netball, Korfball, ThrowBall, Atya patya, Taekwondo, Basketball tya,	Institution level	62
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college promotes and ensures student participation in the academic and administrative endeavours of the institution. The Student Council namely the "College Union" and Department Associations are the forums where students can put forward their feedbacks, suggestions and grievances if any. Following the directions of the Government of Kerala, University of Calicut and Hon'ble High Court of Kerala, a parliamentary system of election is followed in the campus. The College Union comprises of A Chairman, Vice-Chairperson, General Secretary, Joint Secretary, University Union Councillors, Fine Arts Secretary, Chief Student Editor of the college magazine, General captain (Sports and games), Association Secretaries from each department and representatives of I DC, II DC, III DC and PG. The Principal is the President of the College Union and a faculty is nominated by the Principal as Union Advisor. The Chairman is the joint secretary of the Ethics Committee and also is a member of IQAC, Anti Ragging Squad, RUSA and gets an opportunity to propose suggestions in the council meetings to improve the academic and extra-curricular activities in the college. The post of Vice Chairmanship and the Joint Secretary are reserved for ladies. The Vice chairman assists the chairman in coordinating college union activities. General Secretary and Joint Secretary are in charge of all activities of the college union where students' participation is involved. The arts and sports events are coordinated by the Fine Arts Secretary and General Captain. There are two councillors to the University Union based on the strength of students in the campus and they represent our students in the University Union. College Magazine is published yearly by the Union and the Chief Student Editor of the college magazine coordinate the same. The Union organizes various events such as blood donation camp, Literary fests, Food fests, Film Festivals, Exhibitions, celebration and commemoration of days of importance, seminars, workshops and so on. Each department has a department association to coordinate department level activities, under the guidance of the department heads. There are several clubs and cells in the college ensuring active participation of the students. The Women Cell organizes various programmes to equip the female students. Vigilance committee for women students includes lady representatives from each class. The College has two NSS units functioning under the guidance of two programme officers. NSS helps to establish meaningful linkage between the campus and the community and 100 students participates as NSS volunteers. Advisory committees of NSS, Women Cell and Hostel Committee have student representatives in it thereby ensuring the

participation of students. The students of our college participate in the activities of clubs such as Entrepreneurship Development Club, Planning forum, Bird Watching Club, Nature Club, Health Club, Debate and Literary Forum and English Club Student Initiative in Palliative (SLP) is a sub organization of palliative care where students actively participate in the sacred work of palliative care.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

300

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni are brand ambassadors of an institution. They are dispersed around the globe and contribute to the reputation of their alma mater. Mar Thoma college has an active Alumni Association which contribute to the institutional, academic and infrastructural developments of the college. Even though it is not a registered one the Association plays a vital role in the institution's journey in the field of higher education. The objective of the Alumni Association is to maintain and foster friendship and communications among its members and the present college community. The stronger the network of alumni, the greater the impact is. The Association conducts meetings every year and undertakes various activities. The Alumni members of the college include renowned politicians, writers, academicians, Government employees, scientists, businessmen and so on. Prominent alumni visit the college occasionally to interact and motivate the students. Department Alumni Associations also conduct meetings regularly. Career guidance programmes, invited lectures and interactive sessions are organised by Department Alumni Associations. Additionally, our Alumni actively contributes financial support to various college programs and offers financial aids and scholarships to the eligible students, ensuring that they have the chance to achieve academic success.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Founded in 1981 and administered by the Mar Thoma Syrian Church, Mar Thoma College, with its motto "Let your light shine", is a minority institution where decentralisation and participatory management are constantly promoted and practised. The Governing Council, Staff Council, Principal, , IQAC, and Departments form a decentralised administrative system. All major policy and administrative decisions are made by the Manager in consultation with the Governing Council, which includes various stakeholders. The institution has a robust mechanism for delegating authority and operational autonomy to all constituent bodies. The Principal, as the academic and administrative head of the institution, promotes the overall development of the college with the support of the Staff Council, which is composed of department heads, the librarian, the Office Superintendent, and two nominated members from the faculty. The Staff Council meets periodically to ensure academic quality and

discipline and to review the internal affairs of the college. Various important issues are discussed and suggestions are made for implementation at the meetings of the faculty at the department and college levels and the IQAC.

Departmental activities are coordinated by the department heads in collaboration with the departmental staff. The departments have the autonomy to design and implement the curriculum, design and conduct certificate courses, organise professional association programmes, convene PTA and alumni meetings, and engage in extension activities consistent with the norms of the statutory bodies in line with the mission and vision of the institution. The Internal Quality Assurance Cell makes recommendations to the Principal, Staff Council and Governing Council for the academic and infrastructural development of the College. The IQAC is supported by seven sub-criteria committees formed on the basis of the seven NAAC criteria. Each department head along with criteria conveners supports proper monitoring, documentation and quality assurance in the activities of the college. Students are also actively involved in the quality assurance activities of the College as members of the IQAC. When the institution was selected for funding through RUSA based on its performance in the last NAAC accreditation cycle, a committee was immediately formed to formulate the detailed project report in a timely manner. The committee identified the core areas after extensive discussions with all stakeholders.

Institutional-level priorities were established with input from all departments, and the project report was submitted in time to maximise the use of funds.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>As a higher education institute affiliated to Calicut University, Mar Thoma College follows the curriculum and syllabus of the University. Apart from 6 Undergraduate Programmes in the aided stream, two Undergraduate Programmes are offered as self-financing programmes. The college also offers three Postgraduate Programmes and a Ph. D programme in Commerce. It's a Calicut University Research Centre.</p> <p>Certificate course in Taxation and Financial Planning, Service Marketing, Play Therapy Techniques, Basics of Share Market Trading, Gender Responsive Budgeting, Certificate Course in Basic Electronics Training, Drug Design and Molecular Docking, Human Rights , Mathematics for Competitive Examination, Vedic Mathematics, Supply Chain Management, Human Resource Management, Python Programming, and a diploma course in Computer Applications is given to students . Bridge and enrichment courses are also offered to ensure quality enhancement. Sound value-based education is imparted through</p>

	<p>tutorial system. The faculty play a critical role in curriculum design, implementation, and research by their active participation in Curriculum Restructuring Workshops and contributions as members of Academic Council, Board of Studies, Doctoral Committees, Examination Boards etc.</p>
Teaching and Learning	<p>The Teaching-Learning The Teaching-Learning process is structured and implemented according to the directives of the affiliated university and its academic calendar. Implementation of the Teacher's Diary facilitates effective planning and delivery of the syllabus within the stipulated time. A proper blending of conventional and ICT-enabled modes of teaching is incorporated in the teaching-learning mechanism. INFLIBNET facility is provided to pursue advanced learning options. Mentoring system and remedial coaching programmes are instituted to augment the teaching and learning process. Field works, study tours, presentations, seminars and discussions are arranged to strengthen the knowledge base. Students are motivated to join online courses for which our college itself is an ntpel Chapter and actively engage in enrolling student on Swayam and NTPEL platforms.</p>
Examination and Evaluation	<p>The institution follows the university system of external-internal examination pattern (60- 15) and (80-20). A continuous evaluation process through internal examination, submission of assignments, seminars/presentations, and projects is carried out in an organised manner. An examination committee is constituted for the coordination of internal examination and publication of results. Parent meetings are periodically convened through Open House meetings to discuss the learning progress of the students. Transparency in the evaluation process is ensured. A Grievance Redressal Cell is functioning to address any grievance pertaining to internal assessment.</p>
Research and Development	<p>Our college encourages and motivates Teachers and Students to actively participate in research activities. With the continuing efforts both from the faculty and Management, Calicut university has recognized our college</p>

as one of the research Commerce centres in 2018 where Students can pursue research. With the help of the RUSA State Government grant, efforts have been made to enhance research infrastructure like laboratories, advanced equipments, modern ICT gadgets and access to e - learning resources. All faculty members have been provided with unique user ID and password for accessing NLIST site that offers 80,409 e-Books and 3,828 e- Journals in full text form. In an effort to promote research aptitude among teachers, they are encouraged to pursue Doctoral Degree Programmes and are granted leave under Faculty Development Programme (FDP). Support and motivation is given to the faculty to take up Major/ Minor research projects. Faculty members are granted leave to participate in short term courses and various workshops related to Research methodology and publication of papers. Six of our faculty members are approved research guides in various university.

Library, ICT and Physical Infrastructure / Instrumentation

Library The college library, spread across two floors, is spacious enough to meet the requirements for the collection and collation of data. ILMS Software KOHA has been partially introduced to provide a user friendly interface. The library houses a substantial collection of texts, reference books, academic journals, books on career guidance, and periodicals. Subscription to N-List of INFLIBNET provides access to e-journals and e-books. The library is updated annually with addition of new volumes. Additional library facilities are provided in most of the Departments.

ICT Facility: ICT enabled learning is promoted by the institution. Students and teachers make effective use of ICT components for teaching and learning purposes. The institution has a well-furnished computer centre with internet facility. 90 of the classrooms are equiped with lcd projectors to facilitate ICT enabled Teaching and Learning.

Infrastructure: The Management of the institution is committed to provide requisite infrastructure for teaching learning, research and student-support. The institution has a spacious open auditorium, an AC conference hall, one seminar hall, One AV Hall,

Football/cricket ground, volleyball, basket-ball and badminton courts, canteen, restroom, ladies' hostel, Construction of a separate block for the research department has completed and is a significant achievement of the post-accreditation phase. The renovated Chemistry laboratory and Computer Lab of the Department of Computer Science have been renovated to provide ample facilities to the students. Revamping of the electrical wiring of all the buildings has been completed. Requisite additional equipment have been provided to the laboratories

Human Resource Management

The proper allocation of employees and proper evaluation systems in place to assess their performance are an integral part of human resources management which ensures quality. Each teaching faculty in the institution is responsible towards running of various courses which facilitate teaching-learning process. Class teachers and mentees are assigned for proper guidance and supervision of students. Teacher's diary helps in planning and documenting all the tasks assigned to them. The Administrative Assistant ensures effective management of the office administration. Faculty are encouraged to participate in various international / national seminars, orientation refresher courses in order to enhance their skills and expand their domain knowledge. Human resource development programmes are organised under the auspices of IQAC. Feedbacks are collected from all stakeholders and is analyzed and corrective action are undertaken, where ever necessary. Administrative staff appointed by Management enable the institution to function efficiently.

Industry Interaction / Collaboration

Degree Final year, Post graduate students, especially from Commerce, Management, and Arts, complete their project work in collaboration with industry or reputed institutes. Students in their final year, undertake industrial visits, internships, and attend job fairs, On-Campus and Off-Campus recruitment drives. Domain-based workshops and seminars are organised with academic resource persons from well-known institutes and RD wings of industry to introduce students to new

	research and innovation areas in their fields and to build their research and employability skills.
Admission of Students	The admission process is carried out carefully through the Centrallised Allotment Process CAP through the Calicut University Site Portal. Government standards are followed to make sure the required percentage is allocated to reservation categories. Institutions follow the norms laid down by the governing council and the government for admission to Management quota, which ensures transparency and equity.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Every activity of an educational institution achieves its purpose through the coordination and cooperation of many different groups of people at different levels of the academic framework. This is a growing awareness for our college to introduce e-governance in the academic and administrative areas of governance, thereby ensuring accountability, efficiency and transparency in day to day functioning of the college. The institutional planning for the academic year is carried out at multiple levels. The Governing Council, Planning Board, RUSA Committee, Staff Council and the IQAC contribute to the preparation and planning of project proposals. Online Meetings and Discussions are carried out through Google Meet through institutional Gsuits of Google meet, Skype and the Meetings are recorded and stored and broadcasted through OBS Studio. Proposals for the conduct of various programmes, seminars and other academic and co-curricular activities and infrastructural requirements at the Department and institutional level are collected and reviewed by the IQAC by way of institutional mails. Digital Signature is also approved and accepted in passing of minutes and proposals.
Administration	The Principal as the academic and administrative head of the institution, exploits all available e-resources for effective administration. College Management Software e-College Solutions serves as a platform to manage various operations like documentation of

student details, attendance of students, faculty profile, list of employees etc. The institution website and emails are judiciously used for quick and effective communication. Tally is also used in maintaining of Accounts. The college has adopted Moodle Learning Management system (LMS) in 2019 -20 and since then it has been a part of our odyssey assisting the college in maintaining quality through centralised automated administration in all its academic and non-academic endeavours. over time, upgradations were invited in all aspects of the institution resulting in refining and polishing the mode of governance applied in the institution.

Finance and Accounts

The institution uses online money transfer mechanism for fee remittance of students to the University and State Government. Applications for financial assistance from government schemes for students are submitted online and egrants are disbursed through E-grants online platform. State and Central Government accounts are operated through Public Fund Management System. Salary and related payments are managed through SPARK, the service and payroll administrative repository of Government of Kerala. Financial auditing by authorised bodies are carried out periodically. Tally Software is used in maintaining of Accounts pertaining to financial transactions. College has also installed the Fee Collection and billing Module of GJ Infotech e-College Solutions.

Student Admission and Support

Admission procedure is operated online through Centralised Admission Process of the University. The entire process is transparent. All the details regarding the admission process are uploaded in the University portal within the stipulated time. Moodle LMS is used as a CMS and MIS in aiding students with Online Assistance in giving notes Lectures, Test Paper, Attendance. Admission Register Other Details Photograph Complete Information Report of a Student Matriculation report Birth Day Report Identity Card Detailed Student Reports Flexible Custom Student Report, ID card Printing, SMS Module, Parent Login are some of the packages provided by GJ

	Infotech e-College Solutions in areas of Student Support.
Examination	The institution complies with all the rules and regulations laid down by the university regarding examination-related matters. The examination portal of the University is used for online activities such as application filing, payment of fees, generation of hall tickets and question papers, and submission of candidates list to the University. The internal evaluation is carried out in accordance with the University standards and all relevant records are electronically uploaded to the University.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nivya V Neelenkavil	Co-ordinator s Training Programme on UBA	Unnat Bharat Abhyan	14000
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	National Workshop on Intellectual Property Rights and Patents.	National Workshop on Intellectual Property Rights and Patents.	12/07/2019	12/07/2019	45	5
2020	Integration of LMS in Teaching Learning	Nill	27/05/2020	27/05/2020	40	Nill
2019	Workshop on Service Rules and Office	Workshop on Service Rules and Office	12/10/2019	13/10/2019	7	35

	Management	Management				
2019	Workshop on Concepts in Astro Physics	Nill	26/11/2019	27/11/2019	16	4
2019	Awareness Programme on Disaster Management	Nill	16/12/2019	16/12/2019	20	Nill
2019	Solar Ambassador Workshop	Nill	02/10/2019	02/10/2019	10	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
HANDS ON TRAINING ON SOLAR STUDY LAMP ASSEMBLY	10	01/05/2019	31/12/2019	180
ENHANCING SOFT SKILL AND PERSONALITY	1	01/02/2020	01/04/2021	56
CONTEPORARY CRITICAL TRENDS IN LITERAURE	1	22/06/2020	28/06/2020	7
MANAGING ONLINE CLASSES and CO-CREATING MOOCS	1	20/04/2020	06/05/2020	14
Online Refresher Course In Chemistry For Higher Education	1	16/12/2019	16/02/2020	90
Two weeks summer school (multi disciplinary) conducted by UGC-HRDC UNIVERSITY OF KERALA	1	05/07/2019	22/07/2019	14
National Testing Service	1	02/03/2020	06/03/2020	5

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
22	28	9	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Continuous efforts are made by the management for the promotion of quality and efficiency of the staff by sending them to various programmes of the UGC, other institutions of repute. We also conduct our own special enriching programmes to enlighten the teaching staff which include Soft Skills Training, personality development, Yoga Programmes and Legal Awareness Programmes. List of Existing welfare measures for Teaching and non- teaching staff includes: • Maternity Leave provided • Paternity Leave • Casual leave for 15 days for Teaching staff • 15 days of leaves are allowed for faculties under self-financing streams • All staffs are given Duty leave for attending training/ refresher/ Orientation courses, seminars,workshops, etc. • PF for all faculties • SLI- All the staff are registered under the state Insurance scheme • Day Care Facilities are available for taking care of children of staff and students during college hours • Hostel facilities • Canteen facilities • Separate Car parking facilities are available</p>	<p>Continuous efforts are made by the management for the promotion of quality and efficiency of the staff by sending them to various programmes of the UGC, other institutions of repute. We also conduct our own special enriching programmes to enlighten the teaching staff which include Soft Skills Training, personality development, Yoga Programmes and Legal Awareness Programmes. List of Existing welfare measures for Teaching and non- teaching staff includes: • Maternity Leave provided • Paternity Leave • Casual leave for 20 days for non-teaching staff • All staffs are given Duty leave for attending training/ refresher/ Orientation courses, seminars,workshops, etc. • PF for all faculties • SLI- All the staff are registered under the state Insurance scheme • Day Care Facilities are available for taking care of children of staff and students during college hours • Hostel facilities • Canteen facilities • Separate Car parking facilities are available for staff • Festival Advance to management staff. • Advance Salary</p>	<p>1.State and Central Government scholarships. 2. Noon-meal scheme for the economically challenged. 3. Merit-cum means scholarship. 4. Hostel facility for female students. 5. Educational support for those in need. 6. Endowments, Student Aid and Prizes 7. Canteen and sports facilities 8. Counselling facility 9. Network Resource Centre 10 Bike Parking Facility</p>

for staff • Festival Advance to management staff. • Advance Salary to FIP substitutes and guest faculty. • Advance Salary to Newly appointed teaching staff. • Subsidized Accommodation in Campus. • Hostel facility to lady staff. • Loan without interest for casual non-teaching staff. • Encourages teachers to attend training programmes/orientation/refresher workshops as per Government rules. • Regular increments and periodic revision of salary of faculty/ Staff recruited by the management. • Faculty enhancement programmes are conducted periodically by the management. • Periodic interaction with the manager to provide platform for ensuring professional growth and redressal of grievances.

• Celebration of important event/festival to promote togetherness and intimacy as a college community. • Achievements by the staff are duly recognized and mementoes are awarded for the same.

• Washroom facility in all departments. • Wi-Fi and internet facility provided in all departments. • Canteen with subsidized rates for quality food. • Faculty are encouraged to pursue Orientation and Refresher Courses, Seminars and workshops. • Faculty can utilize the college Laboratory and library facilities for their research. • College advances financial assistance in conducting departmental seminars

to Newly appointed Non-teaching staff. • Subsidized Accommodation in Campus. • Hostel facility to lady staff. • Loan without interest for casual non-teaching staff. • Encourages non-teaching staff to attend training programmes/orientation/refresher workshops as per Government rules. • Regular increments and periodic revision of salary of Staff recruited by the management. • Administrative training programmes are conducted periodically by the management. • Periodic interaction with the manager to provide platform for ensuring professional growth and redressal of grievances.

• Celebration of important event/festival to promote togetherness and intimacy as a college community. • Achievements by the staff are duly recognized and mementoes are awarded for the same.

• Wi-Fi and internet facility provided for the office staff. • Canteen with subsidized rates for quality food. • Staff are encouraged to pursue Seminars and workshops. • College advances financial assistance in conducting administrative training programmes Staff assessments are made on the basis of self-appraisal report.

Feedback on the performance of non-teaching staff is obtained from teachers and students with whom the Principal interacts.

Faculty assessments are made on the basis of self-appraisal report and student feedback. Feedback on the performance of non-teaching staff is obtained from teachers and students with whom the Principal interacts.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Funds of the Management are jointly operated by the Principal and Bursar on behalf of the Managing Committee. The disposal of grants from the UGC is made on the recommendations of the UGC committee and the purchase committee. The PTA Executive Committee monitors the PTA funds. The College Students' Union Fund is operated by the Principal on the recommendations of the Staff Advisor to the Union. All other funds are operated by the Principal. Audit Mechanism The College is having excellent mechanism for the transparent management of the financial resources. The funds provided by the management are audited annually and sent to the Sabha Mandalam for verification and approval. The college management accounts are computerised and maintained by management staff at the management office. It is periodically presented before the Governing Council for approval before and after Internal Audit by an authorized Chartered Accountant appointed by the Mar Thoma Church. The internally audited accounts which are approved by the Governing Council is submitted for External Audit by another authorized Chartered Accountant appointed by the Mar Thoma Church. The auditor's report is discussed in the Governing Council and their suggestions for improvement are incorporated. Funds received from other financial sources are prepared in the College office and audited as per the norms of the UGC, Government and University. The external audit of the Government funds is done by a Government auditor appointed by the Department of Collegiate Education and Accountant General's Office. The funds received from the UGC are properly utilized and utilization certificate along with the auditor's report by a Chartered Accountant are forwarded to the UGC.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	No	Nill	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Purchase of Learning Management System (MOODLE) Construction of New Toilet Block with PTA Aid Flood Relief Support Lab Equipment Purchase Support Upgradation of Sports Facilities- Financial Assistance

6.5.3 – Development programmes for support staff (at least three)

Orientation on Laboratory Management Workshop on Maintenance and upkeep of Office/Lab Records Fundamentals of Library Management : General Procedures and Introduction to Koha Financial Assistance to Support Staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Research work: Five teachers have registered for PhD – 4 have been awarded their PhDs. 2 faculties have been granted FDP for pursuing research in past 5 years. Recruitment :10 faculty members joined, among them four have PhD degree. 7 non-teaching staff joined. Courses: College has applied for an NCC unit. B.Sc. mathematics and M.A. Economics converted into government aided program. College has applied for new UG and PG programmes. New certificate programmes have been added as part of the IQAC initiatives. Four Certificate courses and three vocational courses have introduced. (details) Introduction of green energy initiatives: Two solar units installed 5KW Solar smart and 10 KW solar grid project are installed in the campus. College installed 15 Kw Solar Grid Project and entered into a power sharing agreement with Kerala State Electricity Board in 2017 which enables the college to rent out the additional units to KSEB after meeting our power needs. 30 KW roof top solar power project proposed. Swatch Bharat Summer Internship Programme: Students are involved in Swatch Bharat Summer Internship Programme: As per the direction of UGC and MHRD, 19 students have completed the Swatch Bharat Summer Internship and became eligible for certificate. UBA Nodal Centre: Our College has been recognised as a UBA Nodal Centre from 2017 and our Officer in Charge facilitates/coordinates the Programmes of UBA Programme. Participated in NIRF 2020 Regular Academic and Administrative Audit: Our College conducts regular academic and administrative Audits both internally and externally by Management and Government. Starting of Certificate Courses: We started 6 subject related Certificate courses for the enhancement of life skills. Digitalization of Library by Installing Koha Software: Library has been upgraded to incorporate Koha automation and Library Management Software and provides OPAC facility to the Students. Sports: Basketball pavilion was constructed in the year 2018-19. Cricket Net Practice Pitch: The college in collaboration with the PTA has constructed a cricket net practice pitch for students Hostel facility is made available to women students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	ONE DAY WORKSHOP ON SSR PREPARATION	18/07/2019	18/07/2019	18/07/2019	45

2019	ONE DAY WORKSHOP ON EFFECTIVE DOCUMENTATION OF SSR DATA	30/01/2020	30/01/2020	30/01/2020	37
2019	ADOPTION OF LMS PLATFORM MOODLE	17/04/2020	17/04/2020	17/04/2020	50
2019	Seminar on Indias Moon Mission Chandrayan	31/10/2019	31/10/2019	31/10/2019	73
2019	Seminar on Mathematics of Beauty and Beauty of Mathematics	31/10/2019	31/10/2019	31/10/2019	70
2019	Solar Ambassador Workshop	02/10/2019	02/10/2019	02/10/2019	150
2019	Workshop on Concepts in Astro Physics	26/11/2019	27/11/2019	27/11/2019	135
2019	World Space Week Lecture : The Fascinating Space by ISRO	04/10/2019	04/10/2019	04/10/2019	93
2020	National Science Day Advancements in non Linear Optics Feb 28, 2020, Dr. Sudeesh P	28/02/2020	28/02/2020	28/02/2020	78

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Empowering	27/07/2019	27/07/2019	27	23

Minds,Breaking Barriers				
Training on First Aid	13/02/2020	13/02/2020	172	3
Laws for the Protection and care of Women and Children	18/02/2020	18/02/2020	33	28
Crack IAS: Career Guidance Class	09/03/2020	09/03/2020	119	2
Generation quality-Realizing womens rights for an equal future	18/03/2020	18/03/2020	33	17

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The colleges solar unit is a sustainable energy solution that harnesses the power of the sun to generate electricity. This contributes to 30 of the total power required by the institution. This innovative technology reduces the colleges carbon footprint and serves as an educational tool for students to learn about renewable energy and environmental sustainability. The solar unit contributes to a greener campus, lowers energy costs, and demonstrates the institutions commitment to eco-conscious practices, fostering a sense of responsibility and awareness among students, faculty, and staff regarding the importance of renewable energy sources.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Scribes for examination	Yes	4
Physical facilities	Yes	4
Rest Rooms	Yes	4
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	08/08/2019	7	Flood Relief Participation	Flood	40
2019	Nil	1	03/11/2019	1	Poshan Abhiyan	Nutrition	70

						Awareness for the residents of mothers in Kottep adam adopted village	
2019	1	Nill	19/09/2019	2	Flood Help	Flood	93
2019	Nill	1	23/04/2019	1	Special Police Officer	General Election in Kerala	9
2019	Nill	1	05/06/2019	1	Environmental Day	Awareness about nature	35
2019	1	Nill	15/07/2019	1	Skill Uplift	Lack of Industries	66
2019	Nill	1	01/07/2019	1	National Progress With GST	Lack of GST	57
2019	Nill	1	19/09/2019	1	programmers day	Computer awareness	47
2019	Nill	1	02/12/2019	1	Computer literacy day	Computer awareness	61
2020	Nill	1	28/02/2020	1	National Science Day	Science Awareness	93
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Hand Book	20/08/2019	CODE OF CONDUCT The rules and regulations of the college ensure a peaceful campus atmosphere. The college community is bound to abide by such rules along with the directions offered by the Honourable High Court of Kerala through its various judgements. The violation of these court orders

		will invoke the contempt of the court and invite punishment. https://mtcc.ac.in/code-of-conduct/ https://mtcc.ac.in/wp-content/uploads/2019/08/Hand20Book2019.pdf
UGC HAND BOOK	Nill	https://mtcc.ac.in/wp-content/uploads/2019/12/UGC-Book.pdf
KERALA GVT. SERVICE RULES	Nill	https://mtcc.ac.in/wp-content/uploads/2019/12/KSR-I-8th-Edition.pdf
CALICUT UNIVERSITY RULES AND STATUTES	Nill	https://mtcc.ac.in/wp-content/uploads/2019/12/CALICUT-UNIVERSITY-ACT-STATUTES.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Human Rights Day Celebration: Human Rights - Focusing on a Value Based Society	12/12/2019	12/12/2019	91
AAVEG T20 - India: - Nationalism and Secularism	07/02/2020	07/02/2020	96
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Students are encouraged to use the Public transport system, and 70 use it to reach College.
2. Regular cleaning of the camps and planting trees ensure carbon neutrality.
3. The Colleges new buildings architectural structure provides natural classroom lighting, reducing energy use.
4. Plastic items are not encouraged on the College campus. Steel and glassware are used in the canteen and hostel, reducing plastic waste. E-banners, Cloth banners, and chart paper posters are used for seminars, workshops, and other such programmes. The institution follows the Green Protocol while conducting different programmes inside the campus.
5. The campus has around 226 species of plants, including herbs, shrubs, and big shady trees. As we realize the pivotal role these plants play in reducing the amount of carbon dioxide in the campus, students are made aware of it and are directed to nurture nature. The Department of Botany maintains the botanical garden and a plant repository. With the help of nature club members, display boards showing the importance of conserving nature are fixed all over the campus. The institution conducts tree plantation drives with the Nature Club, Forestry Club, Bird Watching Club, and Social Forestry Department, Govt of Kerala, every year.
6. Nature-conscious programmes were organized by the Department of Botany, Nature Club, and NSS to ensure the participation of students in the green

campus initiative. This includes a cleaning drive to remove plastic waste on the campus and a spot photography competition for students featuring the conservation of nature. Wetland Day, Ozone Day, etc., are observed, and various competitions such as poster designing, painting, pencil drawing, photography exhibition, and quizzes were conducted.

7. The college has enabled a rain water harvesting facility in the campus. We make use of a water harvesting tank of 1.5 lakh liter capacity to supply water in the campus during the dry season.

8. The organic waste in the campus such as dry leaves, food waste etc. are collected daily and used as the organic manure for the plants in the campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: Karuthal Title: Karuthal: - Promoting Inclusivity and Equity through Socioeconomic Status Support Objectives of the Practice: Our institution is committed to fostering an inclusive and equitable learning environment. Our students socioeconomic disparities can significantly impact their educational outcomes. To address this challenge and ensure every student has an equal opportunity to succeed, we have implemented a unique best practice known as Karuthal: - Socioeconomic Status Support (SESS). The Context: The Socioeconomic status of families has an essential effect on the educational outcomes of the students. Families with higher socioeconomic status can provide their children with financial support and home resources for learning. On the other hand, students with lower socioeconomic status may face many challenges to achieve the expected learning outcomes. Such students need financial assistance and mental support to complete their education. To ensure active participation and to enable them to complete their education, our college has implemented this as the best practice. This practice aims to support students coming from financially challenged families and create a fairer and more inclusive learning environment. The Practice: SESS begins with the collection of student data at the departmental level. We gather information on parents occupations, family income, and social categories while ensuring the confidentiality of the data. Identifying Financial Struggles: Based on the initial data, our departments identify students facing financial challenges and those belonging to backward categories. Comprehensive Assessment: Identified students are provided with a second form to collect data on their possessions at home, including private rooms, computers with internet access, mobile phones, textbooks (whether owned or rented), and details of any part-time jobs. Additionally, more details are obtained during mentoring sessions. After data analysis, its visually depicted using typical graphs like bar charts, pie charts, and histograms for clarity. Students are categorized as Below the Poverty Line, Middle Class, or Above the Poverty Line. The primary focus is on comprehensive support for those below the poverty line, with measures in place for their academic success and well-being. Financial Aid: The department offers financial assistance to cover tuition fees, textbooks, and other educational costs, aiming to remove financial barriers and support students in continuing their studies. Mentorship and Counseling: Acknowledging the need for emotional and academic support, the department assigns mentors or academic advisors to students. These mentors provide guidance, encouragement, and support to help students navigate academic challenges. Resource Accessibility: Ensuring students have access to essential learning resources like textbooks, research materials, and computer facilities is a priority for the department. This access is crucial for academic success and levels the playing field for economically disadvantaged students. Academic Support and Tutoring: The department offers tutoring services and academic support programs to improve academic performance. These resources assist students in comprehending complex concepts and enhance their overall learning experience. Career Guidance:

Recognizing that education shapes prospects, the department provides career guidance services. This includes workshops, seminars, and one-on-one counselling sessions to assist students in exploring career options and making informed decisions about their future. Evidence of Success: This initiative guarantees equal academic opportunities for all students, relieving them of financial burdens and enabling them to excel academically. It cultivates an environment conducive to focused studies, enhancing academic achievements and overall well-being. As a result, numerous students have transitioned into mainstream education, and many have pursued higher education. Problems Encountered and Resources Required: Providing financial support and allocating extra time for education are crucial components of our practice aimed at addressing socioeconomic disparities among our students. However, some challenges and potential issues require careful management and consideration. Resource Limitations: Providing financial support to needy students can strain the institutions budget. Allocating additional funds for textbooks and other educational expenses may only sometimes be sustainable in the long term, especially if there is a significant number of eligible students. Time Management: Offering extra time for academic support sessions can impact the scheduling of classes and faculty workloads. Balancing the needs of students with the regular academic calendar was a logistical challenge. Monitoring and Accountability: Proper oversight is necessary to ensure that financial support is used for its intended purpose and that extra time for academic support is effectively utilized. Accountability measures must be in place to prevent misuse or abuse of these resources. Sustainability: The long-term sustainability of providing financial and additional academic support should be considered. Institutions must explore ways to secure funding and resources to maintain these practices over time. Best Practice II: Koode Title: Community Elders Engagement Programme: - Generations United: Bridging Wisdom and Compassion Objectives of the Practice: The primary aim of this initiative is to foster a sense of compassion and respect for the elderly among final-year students. By facilitating mandatory visits to old age homes, our college intends to promote intergenerational interaction and encourage students to understand the challenges faced by the elderly in a rapidly changing society. The Context: In our society, aging is a natural part of life, and a significant portion of the population comprises senior citizens. Indian culture traditionally holds older individuals in high regard as vital family members. However, modernization and urbanization have ushered in substantial societal changes, leading to unique challenges for senior citizens. Issues such as loneliness, financial insecurity, declining health, lack of emotional support, and illness are prevalent among older individuals. Consequently, some find themselves relocating to nursing homes, either by choice or due to family decisions. The Practice: Our college has implemented a program known as the Community Elders Engagement Program - Koode. This program mandates final-year students to visit old-age homes as part of their curriculum. The core objective is to instill a sense of empathy and care towards the elderly in our students. These visits create opportunities for students to interact with older residents, bringing vitality and renewed enthusiasm to their lives. The department organizes visits to local old age homes for their final-year students. During these visits, students engage in short entertainment programs and interactive sessions, fostering meaningful connections with the elderly. After the visits, students reflect on their experiences, often describing them as unforgettable. Many express a desire to return to these facilities and dedicate more time to the residents. Evidence of Success: The impact of this program has been significant. Students who participate in the visits often describe them as transformative experiences. Many express a desire to revisit the old age homes and spend more time with the residents. These interactions have revitalized the lives of the elderly, infusing them with newfound enthusiasm and a sense of being valued by the younger generation. Additionally,

the program helps counter the prevailing trend of younger generations focusing on individuality and economic independence while overlooking their social responsibilities. By bridging the generational gap and fostering a sense of caring, this initiative contributes to a more cohesive and compassionate society. Problems Encountered and Resources Required: Time Constraints: College students often have busy schedules with classes, assignments, and extracurricular activities. Also the faculties are engaged with lots of academic and administrative work. Transportation: Getting to the old age home can be logistically challenging, primarily if its located far from the college campus. Consistency: Maintaining regular visits can be challenging due to fluctuating student interest or commitment levels. Emotional Impact: Interacting with elderly residents who may be dealing with health issues or loneliness can be emotionally challenging for some students. Resource Allocation: Balancing the allocation of college resources, such as staff time and transportation, for these visits can be a logistical challenge. Despite these challenges, the benefits of this practice in fostering empathy and understanding among our students and improving the well-being of the elderly residents make it a worthwhile endeavour.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://mtcc.ac.in/wp-content/uploads/2019/09/best_practices_2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Mar Thoma College, located in the underprivileged rural area of Chungathara and its neighbouring regions, serves as an institution for rural development. Established in 1981, it addressed a significant educational gap in the region, as the nearest higher education institution was 20 kilometers away in Mampad. The college shares a deep connection with the local community and is committed to uplifting the underprivileged sections of society. A strong sense of social responsibility drives the institutions mission. By responding to the local communitys needs, the college actively contributes to the areas development while shaping its students into responsible citizens. This symbiotic relationship between the college and the local community is crucial. Mar Thoma College also plays a pivotal role in promoting education, especially for women in the area. With a shortage of higher education options nearby, the college has provided a valuable opportunity for families to educate their daughters. Moreover, the college has made a special effort to support differently-abled students from minority communities, many of whom have successfully overcome their challenges to serve society. The colleges commitment to gender equality is evident through its womens cell, which organizes various programs to raise awareness about gender inequality and empower female students. These programs cover menstrual and personal hygiene, first aid training, and celebrating International Womens Day. The college ensures that both male and female students have equal opportunities to participate in academic and extracurricular activities. The Physical Education department at the college has been instrumental in nurturing sports talent. Students engage in sports activities from early morning to late evening, physically and mentally benefiting. The department offers free coaching in football, Korfbal, Netball, Yoga, and Aerobics to empower local youth. Additionally, it extends its services to nearby schools, with many students achieving state and national-level recognition in sports. The colleges playground is a valuable resource for the community, as it hosts various sports events organized by the Panchayat, Block, and church organizations and fitness trials for pursuing different career opportunities. Furthermore, the college provides endowments to

financially disadvantaged but academically bright students, motivating them to excel in their studies and extracurricular activities. This practice has encouraged students to perform well academically and become well-rounded individuals.

Provide the weblink of the institution

https://mtcc.ac.in/wp-content/uploads/2019/09/Institutional_Distinctiveness_2019-20.pdf

8.Future Plans of Actions for Next Academic Year

Future plans 2020-2021 All the regular programmes and activities will be continued. Official procedure filling vacant teaching and non-teaching positions.

- Apply for new programmes and grants from government and related agencies
- Take necessary steps to improve research environment in the college by organizing training programmes for faculty and encouraging them to participate in research oriented workshops and seminars. Increase research activities that will result in publishing in reputed journals and books. Encourage eligible faculty to register as research guides Inspire the faculty and students to make optimum use of library resources in their projects and research
- Due to Covid-19 Pandemic at the end of the academic year activities and training programmes will be conducted for online mode of teaching and learning process.
- Bridge the digital divide by making online learning resources available to students. Since the institution is under the process of accreditation, the institution decided to conduct various programmes
- MoUs/collaborations/linkages with reputed Indian and international institutions for research, exchange, and extension programmes.
- Additional activities for increasing the Student progression and Placements.
- Organise more seminars related to intellectual property rights.
- Encourage ICT-enabled teaching and learning process.
- Construction of new academic block, Renovation of laboratories, and departments under RUSA project.
- Strengthen the networking/Wi-Fi facilities on the campus.
- Strengthening the alumni association
- Become a local Chapter for NPTEL/SWAYAM
- Encourage more community related projects.
- Conduct more national and international webinars.
- Green, clean, and carbon neutral campus