



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	MAR THOMA COLLEGE CHUNGATHARA
• Name of the Head of the institution	Dr. Rajeev Thomas
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04931230306
• Mobile no	9495081116
• Registered e-mail	mtcchungathara@gmail.com
• Alternate e-mail	iqac2k16@gmail.com
• Address	Chungathara
• City/Town	Nilambur
• State/UT	Kerala
• Pin Code	679334
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	University of Calicut
• Name of the IQAC Coordinator	Dr. George T. M.
• Phone No.	04931230306
• Alternate phone No.	04931230306
• Mobile	9037312392
• IQAC e-mail address	iqac2k16mtc@gmail.com
• Alternate Email address	mtcchungathara@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year))	https://mtcc.ac.in/wp-content/uploads/2022/06/aqar%2020-21.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://mtcc.ac.in/wp-content/uploads/2021/12/ACADEMIC-CALENDAR-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.04	2005	01/11/2005	31/10/2010
Cycle 2	A	3.15	2014	01/04/2014	04/05/2019
Cycle 3	B	2.43	2021	15/02/2021	14/02/2026

6.Date of Establishment of IQAC

03/11/2023

7.Provide the list of funds by Central / State Government**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
BINIJA GEORGE	Minor Research Project Scheme	Indian Council of Social Science Research, MHRD	2022	257500

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	10	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Regular IQAC meeting to evaluate the academic activities of the college. Meeting of the Student Representatives. Departmental auditing for ensuring regular documentation. Seminars on the Criteria wise evaluation and Plan of action. Feed Back survey from students and Faculty</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Implementation of Orientation Programmes	Increased understanding of the Choice Based Credit Semester System (CBCSS) among first-year undergraduate students and 30 faculty members.
Organizing Training Programmes to enhance the professional skills and knowledge of faculty members through training programmes.	Enhanced mentoring skills among the faculty members to facilitate informal and incidental learning in higher education.
Establishment of Students Counselling Cell	Established a support system for mental health concerns, benefiting students and faculty members.
Commemoration of Special Events	Successful commemoration of foundation day with spiritual unity and reflection. Engaging and thought-provoking discourse during memorial lectures and special events. Strengthened sense of community and pride among students and staff.
Academic Support and Infrastructure Development to enhance academic support services and upgrade institutional infrastructure.	Progress in RUSA projects, including construction and renovations. Improvement of infrastructure facilities for better learning experiences. Financial assistance provided to deserving students through endowments. Smooth conduct of academic examinations despite challenging circumstances.
Alumni Engagement and Community Outreach to foster alumni engagement and promote community outreach initiatives.	Successful inauguration of the Alumni Association with active participation. Meaningful engagement of alumni in college events and activities. Impactful community outreach programs addressing local needs and issues.

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Council	17/04/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	15/02/2023
15. Multidisciplinary / interdisciplinary	
<p>The college envisions transforming itself into a holistic multidisciplinary autonomous institute, as outlined in its strategic plan. This involves initiating new disciplines and aligning with global needs. Since 2019, the college has been a proud partner of SWAYAM-NPTEL Local Chapter, facilitating various multidisciplinary and interdisciplinary self-study courses spanning commerce, humanities, and science streams. In line with its vision, the college is committed to fostering more multidisciplinary and interdisciplinary research projects. This involves collaboration across disciplines such as Computer Science, BBA, Commerce, Economics, Botany, Mathematics, Polymer Chemistry, and Physics. The curriculum has undergone revisions since 2019, incorporating credit-based courses and projects in social service, environmental awareness, and value-based education. To achieve inclusive and multidisciplinary education, compulsory self-learning audit courses have been integrated. For undergraduate courses, students are required to undertake one audit course per semester for the first two years, while postgraduate students are required to undertake one audit course per semester. Moreover, every student is encouraged to actively participate in outreach programs, thereby becoming involved in community engagement activities. Students are members of various initiatives such as NSS (National Service Scheme), Compulsory Social Service, Swachh Bharat (Clean India), Student Initiative in Palliative Care, and Unnath Bharat Abhiyan. This ensures their natural involvement in community engagement activities throughout their academic journey.</p>	
16. Academic bank of credits (ABC):	

The institution is actively preparing to meet the Academic Bank of Credits (ABC) requirements outlined in the National Education Policy (NEP) 2020. As an affiliated college, we eagerly await the university's registration with the ABC. In the meantime, the college is assisting every student in creating a DigiLocker account to securely store their certificates digitally. This initiative ensures that students can effortlessly transfer their academic records to their ABC account once the university's registration process is finalized. Moreover, the institution proudly serves as a Local Chapter of renowned online learning platforms such as Swayam and NPTEL. This enables students to enroll in credit-earning courses offered by prestigious national institutes. Additionally, each department establishes Memorandums of Understanding (MoUs) and collaborative initiatives with other institutions and colleges specializing in relevant disciplines. These partnerships facilitate the exchange of knowledge and resources, enhancing the academic experience for students and fostering interdisciplinary learning opportunities. Furthermore, faculty members actively participate in the Board of Studies of their respective disciplines and contribute to the design of textbooks, reading materials, online assignments, and assessments.

17.Skill development:

The institution prioritizes skill development through a range of certificate courses, life skills, and soft skill development programs. Each department has devised certificate courses geared towards skill enhancement, which are offered alongside regular courses. The syllabus, crafted by each department, underscores humanistic, ethical, constitutional, and universal values. Tutors emphasize the importance of a value system and illustrate the practical significance of values such as truth, peace, righteousness, non-violence, and scientific temperament. Audio-visual and print media are utilized for effective delivery. The college is committed to providing value-based education and addresses cross-cutting issues through its curriculum. This aims to instill positivity among students and foster the development of humanistic, ethical, constitutional, and universal human values, as well as righteous conduct, nonviolence, scientific temper, citizenship values, and life skills. Efforts are underway to structure credits ensuring that all students undertake at least one certificate course, life skill, or soft skill development program before graduating. Although university guidelines do not assign credits for completing certificate or add-on courses, the college ensures that each student completes a course before graduation. Alumni who have mastered various skills are invited to share real-

life scenarios, thereby bridging the gap between theoretical knowledge acquired in the classroom and practical application.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution is dedicated to incorporating the Indian knowledge system into its curriculum through a blend of offline and online courses, with a focus on teaching in Indian languages and integrating cultural elements. Campus rituals and festivals are celebrated to deepen students' understanding of India's rich heritage. Events like Mother Tongue Day and Hindi Week are organized to promote linguistic diversity and foster an appreciation for Indian literature. Additionally, extra classes are offered for students opting for Hindi as a second language to improve their communication skills. In the Economics curriculum, with History as a complementary course, emphasis is placed on Indian heritage and culture, including translations of classical Indian literature. Regional language classics are also included in relevant syllabi. Faculty training ensures bilingual classroom delivery, in line with the principles of bilingual operations set by the Kerala government. Field trips are organized for students to explore traditional knowledge; for instance, Botany students visit tribal hamlets in Kerala to study tribal medicines and traditional healing systems, while Economics students learn about how tribes identify and utilize economically valuable resources for healthcare product production. The college conducts workshops for teachers to enhance their linguistic, methodological, and ICT skills, thereby improving bilingual teaching. All degree courses are taught in Malayalam and English. Student-led arts festivals showcase traditional performances, contributing to cultural preservation and student engagement. The College Union organizes inclusive celebrations of national festivals and traditions, promoting cultural understanding and unity among students. Overall, these initiatives enrich students' educational experience and cultivate an appreciation for India's diverse linguistic and cultural heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is an educational approach that places emphasis on the learning outcomes of students, focusing on the skills, knowledge, and attitudes they should demonstrate upon completing a course or program. The Internal Quality Assurance Cell (IQAC) plays a vital and active role in ensuring the practice of OBE on campus. Students are introduced to OBE from the time of admission, and further explanations are provided during orientation sessions and by their respective course teachers. Programme and

course outcomes for all programs and courses are displayed on the college website. The progress of students towards higher studies and placements is monitored to assess their learning outcomes. Out of the 48 faculty members, 24 have undergone Faculty Development Programs on outcome-based education. It has also been ensured that at least one faculty member from each department has undergone training in OBE. The Institute is also planning to conduct hands-on workshops on OBE and the National Education Policy (NEP).

20.Distance education/online education:

The college is gearing up to introduce distance learning courses taught by its own proficient teachers. Presently, we are conducting several training programs for students within the college, with plans to expand these courses once government approval is obtained. We are leveraging technology to facilitate teaching and learning processes. The college has affiliated with NPTEL and SWAYAM platforms, enabling students to enroll in courses that complement their studies or explore new interests. Each department has a designated individual who encourages and assists students in course enrollment, with subject matter experts available to guide them. Students utilize computer labs to fulfill their coursework and assignments. They are also encouraged to create a 'Digilocker' account, which will be beneficial once the college joins the Academic Bank of Credits (ABC). Presently, the college is awaiting the university's integration with ABC before proceeding. In a commendable practice, the college is collaborating with national initiatives like NPTEL and SWAYAM, providing students with the opportunity to earn credits for undertaking online courses. Overall, the college is committed to facilitating learning by offering online courses from various universities, even while students are on campus.

Extended Profile

1.Programme

1.1 418

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 971

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 200

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 303

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 53

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 53

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	418
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	971
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	200
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	303
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	53
File Description	Documents
Data Template	View File

3.2	53
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	47
Total number of Classrooms and Seminar halls	
4.2	132.744
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	65
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is committed to delivering high-quality education through a meticulous process aligned with the standards set by the University of Calicut. This report outlines our systematic approach to curriculum delivery, emphasizing our dedication to excellence and student-centric learning. At the onset of each academic year, a comprehensive college academic calendar is established, ensuring adherence to the University Calendar for semester classes, examinations, submission deadlines, and result publication. Our academic council oversees the smooth execution of the curriculum, supported by proactive department-level action plans. Faculty members are empowered with well-structured lesson plans and teacher diaries, facilitating effective content delivery. The meticulous documentation of the Teaching Plan ensures accountability, with department heads ensuring compliance and addressing any challenges in consultation with the institution's leadership and IQAC. To create an engaging learning environment, we employ a diverse range of teaching methodologies, blending

traditional lectures with modern approaches such as PowerPoint presentations, role plays, group discussion, seminars, and workshops. Recognizing the importance of digital platforms in education, we ensure faculty members are accessible to students through platforms like MOODLE, Zoom, and Google Meet. By prioritizing student-centric learning, fostering innovation, and embracing digital advancements, we strive to nurture the academic excellence and holistic development of each student.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mtcc.ac.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the heart of Mar Thoma College Chungathara's success is its meticulous planning and execution of the academic calendar. Beginning each academic year, the institution ensures that all curricular activities, including class schedules, examinations, and assessments, align seamlessly with the predefined calendar. This disciplined approach not only fosters a structured learning environment but also enables students to manage their studies, optimizing their learning experience. A key strength of the institution lies in its inclusion of Continuous Internal Evaluation (CIE) within the academic calendar. Integrated impeccably into the calendar, CIE ensures that students are regularly assessed and provided with timely feedback, fostering a culture of continuous improvement. This holistic approach to education empowers students to excel academically and personally, embodying the institution's commitment to comprehensive growth. Beyond classroom activities, Mar Thoma College Chungathara's adherence to the academic calendar extends to various extracurricular events, workshops, seminars, and cultural activities. By meticulously planning and following the calendar, the college enriches the overall educational experience, nurturing a well-rounded academic community. Mar Thoma College Chungathara fosters responsibility and punctuality through adherence to the academic calendar. Upholding scheduled activities, the institution promotes discipline, academic excellence, and personal growth in its dedicated academic community.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mtcc.ac.in/wp-content/uploads/2021/12/ACADEMIC-CALENDAR-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

39

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1050

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Mar Thoma College Chungathara is committed to aligning its curriculum with university standards while prioritizing the cultivation of socially responsible and ethical behavior among students. This report delves into the institution's multifaceted strategy for integrating values, ethics, and social awareness into academic programs and campus culture. The college seamlessly incorporates courses and value-added programs focusing on professional ethics and ethical dilemmas across diverse fields of study, ensuring students grasp essential ethical principles. Postgraduate programs mandate audit courses on professional competency and necessitate plagiarism reports, while undergraduate programs feature compulsory courses on gender studies and audit courses on disaster management and intellectual property rights. Additionally, the institution supplements the traditional curriculum with certificate courses and invited talks addressing cross-cutting issues like gender, environment, sustainability, and

human values. These initiatives foster a holistic understanding of societal challenges, grooming students to be conscientious leaders. Furthermore, Mar Thoma College Chungathara takes proactive measures to address social issues through various committees and support systems, providing counseling facilities and promoting eco-friendly practices. NSS activities, including Swachh Bharat Abhiyan and blood donation camps, amplify community engagement efforts. The institution's dedication to gender sensitization through workshops, seminars, and awareness campaigns underscores its commitment to fostering a campus culture rooted in respect, equality, and inclusion.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

308

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://mtcc.ac.in/wp-content/uploads/2022/06/FEEDBACK21-22.pdf https://mtcc.ac.in/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mtcc.ac.in/wp-content/uploads/2022/06/Action%20Taken%20Report%202021-2022.%20pdf.pdf https://mtcc.ac.in/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

342

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

108

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

During the 2021-22 academic year, Mar Thoma College Chungathara pioneered a dynamic approach to education, seamlessly integrating offline and online classes through a hybrid mode. Promoting this innovative system, the college provided educational aids to cater to diverse learning needs. To assess student proficiency, an entry-level test was conducted online, enabling the identification of both slow learners and advanced learners.

For slow learners, remedial coaching was provided, ensuring that no student was left behind. Meanwhile, advanced learners were nurtured through various platforms such as seminars, assignments, and PowerPoint presentations, fostering their intellectual growth and encouraging critical thinking.

Furthermore, the college actively promoted participation in extracurricular activities like intercollegiate and intra-collegiate quiz competitions, seminars, and management fests, enriching students' holistic development and instilling a spirit of healthy competition.

Moreover, collaborative learning was emphasized, facilitating peer-to-peer interaction and fostering a supportive learning environment. Students were engaged in group projects, developing their teamwork and communication skills.

In essence, Mar Thoma College Chungathara's innovative approach to education in the 2021-22 academic year not only addressed individual learning needs but also empowered students to excel academically and holistically, preparing them for future challenges with confidence and competence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
971	53

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Mar Thoma College Chungathara has taken proactive measures to enrich the learning experience of its students by adopting a holistic approach aimed at fostering their overall development. By arranging various programs and initiatives, the college has created a conducive environment that enables traditional classroom learning.

Students are encouraged to acquire learning opportunities through programs such as projects, field visits, seminars, invited lectures, and visits to research institutions. These activities not only broaden their horizons but also provide practical insights into real-world scenarios. Furthermore, assignments, internships, management fests, debates, and hands-on training sessions are organized to encourage active participation and

application of theoretical knowledge.

Experiential learning is emphasized through field visits and management fests, allowing students to gain firsthand experience and practical skills. Participative learning methodologies such as peer teaching methods, quiz programs, manuscript magazines, group discussions, debates, and case studies promote collaboration and critical thinking among students.

Moreover, the college facilitates problem-solving methodologies through certificate courses, internships, and community-oriented activities, enabling students to tackle real-world challenges effectively. Moreover, participation in webinars, online workshops, and courses enriches their learning experience by leveraging digital platforms.

In essence, Mar Thoma College Chungathara's multifaceted approach to enhancing the learning experience for the overall development of the students community by nurturing academic knowledge and practical skills to compete in today's dynamic world.

File Description	Documents
Upload any additional information	View File
Link for additional information	www.mtcc.ac.in

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has embraced various ICT tools, including Google Meet, Google Classroom, YouTube videos, Moodle app, and PowerPoint presentations, to facilitate student centric learning process, especially since the post Covid lockdown year. These tools have helped to enhance student engagement, provide access to resources, and foster interactive learning experiences within the mathematics curriculum. The faculty utilizes ICT tools to deliver live lectures, engage in Q&A sessions, and provide opportunities for student participation and clarification of mathematical concepts. Faculty members use the Google classroom platform to share lecture notes, assignments, and additional resources related to the mathematics curriculum. Moodle is a popular learning management system that enables the creation of online courses and enables monitoring of students learning process through online quizzes, submission of online assignments etc. The teachers upload course

content, quizzes and interactive activities in Moodle to engage students in a virtual class engagement. The students can easily access the contents from Moodle and it can be used for further references. The power point presentations are widely used by the teachers for effective teaching. ICT enabled teaching-learning process is supported with regular practical sessions, online courses, online journals, online tests, use of LCD projectors for seminars and workshops, productive use of educational videos and accessibility of non-print material for students of the Department. Students are encouraged to use open resources like e-PG Pathshala, Shodhganga, National Digital Library of India, NPTEL video lectures and access the INFLIBNET facility of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

53

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

301

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mar Thoma College Chungathara, is under the regulations set by the University of Calicut which ensures a structured and fair examination process. Embracing a choice-based credit and semester system, student assessment is multi-faceted, like written examinations, seminars, assignments, and classroom participation. Particularly in the science departments, practical skills are rigorously evaluated, including laboratory performance, experimental aptitude, and the maintenance of meticulous records.

Under the monitoring of the college-level Examination Committee, internal examinations are conducted centrally, ensuring consistency and impartiality. Apart from traditional assessments, unit tests, monthly tests, and online evaluations via platforms like Moodle LMS and Google Classroom contribute to a comprehensive evaluation framework.

Attendance monitoring is systematic, with class tutors compiling monthly attendance records. Consolidated marks, including attendance, internal examination scores, and seminar performances, are prominently displayed on department notice boards. Moreover, students receive signed copies of their internal marks for transparency and record-keeping.

Upon publication of results, parent-teacher meetings are convened to discuss students' progress, fostering collaboration between teachers and parents in nurturing students' academic growth and overall development. This meticulous examination process reflects the institution's commitment to academic excellence and accountability.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mar Thoma College is ensuring students' welfare and addressing their concerns by the presence of a dedicated Grievance Redressal Committee. This committee operates on a three-tier system to effectively resolve grievances related to internal marks, attendance, and various aspects of student life.

Initially, students are encouraged to approach their subject

tutors, who serve as the first point of contact for addressing academic concerns. If the issue remains unresolved, the matter will be forwarded to the Head of the Department (HOD) for further investigation and intervention. The complaint is still unresolved, and the students have directed to approach the Head of the Institution or Principal, ensuring that no grievance remains unaddressed.

Furthermore, the committee extends its purview to encompass grievances related to attendance arising from participation in extracurricular activities such as sports, arts, NSS (National Service Scheme), and other co-curricular endeavors. These matters are handled by the respective coordinators of these activities. By engaging with students, tutors, HODs, coordinators, and the institution's leadership, the Grievance Redressal Committee underscores the college's commitment to fostering a supportive and inclusive learning environment where every student's concerns are acknowledged and resolved promptly and equitably.

File Description	Documents
Any additional information	View File
Link for additional information	www.mtcc.ac.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In our institution, transparency and clarity regarding program and course outcomes are systematic. These outcomes are meticulously outlined and readily accessible on our college website, ensuring both faculty and students are well-informed. The Internal Quality Assurance Cell (IQAC) takes an important role in providing this information, ensuring its availability right from the admission process and consistently tracking the attainment of outcomes upon course completion.

For faculty members, IQAC organizes induction programs for new faculty and encourages all faculty to participate in Faculty Development Programs (FDPs) and workshops related to Outcome-Based Education (OBE). The importance of implementing OBE principles is emphasized, with question papers for internal examinations prepared systematically to align with these outcomes.

Similarly, students are informed about Programme Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) through various channels. These outcomes are prominently displayed on department notice boards, shared on online platforms such as Moodle and Google Classroom, and explained during orientation meetings for new students. Additionally, tutorial sessions include orientation on Outcome-Based Education, its significance, and the evaluation process for program and course outcomes. At the beginning of each semester, respective teachers elaborate on the assessment criteria, including question patterns and assignments, to measure course outcomes effectively. This comprehensive approach ensures that both faculty and students are well-equipped to understand, pursue, and assess the outcomes of their educational journey at our institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	www.mtcc.ac.in
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In our institution, the Internal Quality Assurance Cell (IQAC) plays a pivotal role in ensuring the implementation of Outcome-Based Education (OBE) across campus. Right from the admissions process, students are informed about OBE principles, which are further explained during orientation sessions and by their respective class teachers. Programme and course outcomes for all courses are prominently displayed on the college website, providing transparency and clarity to both faculty and students.

Student assessment comprises a comprehensive approach, including written examinations, seminars, assignments, and classroom participation. Additionally, students in the science department undergo assessment based on laboratory performance, experimental skills, record-keeping, and viva voce examinations.

The college-level Examination Committee oversees the conduct of centralized internal examinations, ensuring consistency and fairness. Teachers conduct various assessments such as unit tests, monthly tests, and evaluate seminars and assignments through online platforms like Moodle LMS or Google Classroom.

Attendance progress certificates are prepared by class tutors, with consolidated marks of attendance, internal examinations, and seminar presentations published on department notice boards. Parent meetings are convened post-results publication to discuss students' progress.

Monitoring student progression to higher studies and placements provides valuable insights into learning outcomes. To boost faculty expertise in OBE, faculty members have undergone Faculty Development Programs (FDPs) on OBE. Moreover, it's ensured that at least one faculty member from each department receives OBE training, fostering a culture of continuous improvement and alignment with educational best practices.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

266

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mtcc.ac.in/composition/sss/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.575

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Despite the challenges posed by the COVID-19 pandemic, Mar Thoma College Chungathara sustained its innovation ecosystem throughout 2021-22 with a range of supporting activities. These included initiatives focused on Intellectual Property Rights (IPR) and traditional knowledge. The college organized seminars providing an overview of IPR and Geographical Indications (GI), aiming to raise awareness and understanding among students and faculty.

Additionally, workshops were conducted on research methodology, equipping participants with the skills and knowledge necessary for effective academic research. These workshops fostered an environment conducive to innovation and scholarly pursuits.

Amidst these academic endeavors, the college also hosted a unique workshop on a seemingly unrelated but culturally enriching topic - "How to Make a Cake." This unconventional workshop likely served to inspire creativity and community engagement, demonstrating the college's commitment to holistic education and skill development.

Overall, Mar Thoma College Chungathara's sustained innovation ecosystem during the challenging period of the pandemic highlights its dedication to fostering intellectual growth, practical skills, and cultural appreciation among its students and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://dor.uoc.ac.in/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the academic year 2021-22, the National Service Scheme (NSS) at Mar Thoma College Chungathara organized an array of extension and outreach programmes aimed at community service and social welfare. These initiatives engaged a total of 1182 students and approximately 59 faculty members, demonstrating a strong commitment to social responsibility and civic engagement.

The programmes encompassed various activities addressing critical social issues and environmental concerns. Noteworthy events included Tree Sapling Plantation, SBA (Socially Beneficial Activities) in Karimpuzha Forest, Padanothsavam, World AIDS Day Rally, and Palliative Work. Additionally, efforts were made towards cleanliness drives, waste management, anti-drug awareness, fire safety, and trauma care awareness.

Several activities received recognition and appreciation from governmental and non-governmental organizations. The KSRTC Bus Stand Cleaning initiative earned an Appreciation Letter from the District Transport Officer, while the Nedumkayam Forest Cleaning effort was acknowledged with a Certificate from the Assistant Wild Life Warden. Furthermore, the Cleaning Work at CHC Chungathara received a Letter of Appreciation from the Community Health Center, Chungathara.

Among the accolades, the NSS unit was recognized as the Best NSS Unit by the University of Calicut for its impactful social service activities. Additionally, the Programme Officer was awarded the

title of Best NSS Programme Officer for effectively coordinating and executing the NSS initiatives for social welfare.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

8

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1182

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

83

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college provides essential infrastructure, including classrooms, laboratories, a botanical garden, a Network Resource Centre, and research rooms for efficient academic activities. Each department features ICT-enabled classrooms for technology-based learning. The well-equipped library, with an INFLIBNET facility, broadens the resource base. The UGC-sponsored Network Resource Centre enhances teaching and learning exposure. Addressing rural student backgrounds, the Mar Thoma Computer Academy, established in 1998, now serves as a Computer Lab for BSc Computer Science students.

The campus includes an air-conditioned audio-visual hall and a seminar hall for lectures, seminars, and cultural events. Facilities for e-content development are available, along with a mini-conference hall with ICT facilities. Laboratories in science departments support practical learning, with Botany and zoology labs featuring diverse specimens. The chemistry department has core and complementary labs, and practices green chemistry principles. Fire extinguishers, first aid kit and eye washing facility are available in the labs.

Department of Physics has a general lab with darkroom facility, Electronics lab, Post Graduate lab and computational lab.

The Language Lab utilizes iTell Orell Digital Language Lab software. The botanical garden houses a rich plant collection, arranged by utility. A Moodle LMS is in place for effective online knowledge management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marthomacollegechungathara.org/wp-content/uploads/2020/01/4.1.1-SP.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution possesses sufficient infrastructure to facilitate both cultural and sports activities. Cultural events take place in various venues, including the Audio-visual Hall, Seminar Hall, Open-air Auditorium, and the designated student corner. The Department of Physical Education provides ample opportunities for students to engage in games and sports. These facilities are for practicing and to conduct inter-collegiate tournaments.

LIST OF SPORTS, GAMES AND CULTURAL FACILITIES

- Table tennis
- Volleyball Court
- Football Court
- Badminton Court
- Cricket
- Softball Court
- Kabaddi Court
- Basketball Court
- Netball Court
- Korfball Court
- Long Jump Pit
- Mini football Facility
- Handball Court
- Plyometric facility
- Yoga facility
- Weight training facility
- Rope climbing facility
- Tug of war facility
- Cricket net practicing facility
- Pull up facility
- Gym ball facility for core exercise
- Stadiometer
- Speak takraw Court
- Aerobic & Zumba facility

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marthomacollegechungathara.org/wp-content/uploads/2019/12/4.1.2-SP.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2021/11/AQAR/4.1.3-SP%2002.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16.68426

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is automated using KOHA, a linux based open source, fully featured, scalable library management system.

Features of Koha

- Proven, stable Technologies
- Software collaboration and Resource Sharing
- Long term support
- User-driven Open-source software
- Cost effective
- Economical alternative
- All the features of commercial software at free of cost

All the library in house activities are maintained through KOHA software using barcode system. An Automated Gate Register is maintained in the library to keep a track record of human movement from library during the open hours.

The librarian issues books to the borrowers, ie the students and the teachers. The books are labelled with a unique barcode system in the KOHA database. The library database is made available online through OPAC interface (Online Public Access Catalog). Remote access to the OPAC is available both, inside the Campus Network and outside the Campus Network. This facility helps the library users to search for a required book in the database and check its availability, even from their home or wherever outside the college. The users need not enter the library to search for books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://library.mtcc.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.64804

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

64

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Mar Thoma College is committed to consistently enhancing its IT infrastructure, with a focus on Wi-Fi facilities. The campus boasts high-speed internet access, LCD projectors, laptops, desktop computers, scanners, and printers. Wi-Fi connectivity is available in all academic departments, seminar halls, and the

administrative office. The institution prioritizes periodic maintenance and updates of its network, employing fiber optics and gigabit switches for improved speed and reliability. The introduction of wireless networks has significantly enhanced ICT-enabled teaching.

With a bandwidth exceeding 100Mbps, the campus internet service ensures uninterrupted connectivity, fostering an optimal teaching-learning environment. The college promptly addresses system issues through timely repairs and replacements, ensuring a seamless experience for users. Defective accessories like keyboards and mice are swiftly replaced. The Network Resource Centre provides students with browsing, scanning, printing, and photocopying facilities, creating an environment conducive to knowledge enhancement and creative development.

Specialized labs, such as those for Physics, Computer Science, and Language, allow for the updating of software to align with syllabus requirements. Overall, Mar Thoma College's proactive approach to IT facilities reflects its commitment to providing students and faculty with state-of-the-art resources for a comprehensive and modern educational experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mtcc.ac.in/

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

38.09792

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Departments within the institution submit diverse support facility requests to the Principal, with decisions reached through Staff Council discussions. High-expenditure proposals become part of the budget plan, finalized during Governing Council meetings. Laboratory maintenance is the responsibility of parent departments, audited annually, and equipped with safety measures. The computer and language labs are overseen by designated faculty, ensuring updated and functional systems. The Library Advisory Committee manages book acquisitions and annual stock verifications. Botanical and college gardens are maintained by the Botany department, employing a dedicated gardener. Hostel and Canteen Committees monitor conditions in respective areas, while the Seminar and Audio-Visual Halls are directly supervised by the college management. The Website Committee handles the college website, and another committee oversees the LMS Moodle platform. Physical Education manages sports facilities. Campus Wi-Fi is

maintained by external service providers. Non-teaching staff oversees classroom maintenance, while specialized personnel, including electricians, computer technicians, plumbers, and carpenters, address specific needs. The management allocates budgetary provisions, executes Annual Maintenance Contracts, and consults technical experts for renovations. Major purchases are scrutinized by a purchase committee. Lastly, staffing includes two last grade and four part-time cleaning staff for campus cleanliness, demonstrating a comprehensive approach to infrastructure management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mtcc.ac.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

643

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://mtcc.ac.in/wp-content/uploads/2022/06/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

495

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

495

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

134

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

28

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college promotes student participation in the academic and administrative endeavours of the institution through the College Union and Department Associations. We follow a parliamentary system of election in the campus, as per government directives.

The Principal is the President of the College Union and it comprises of various office bearers to oversee student affairs. The post of Vice Chairmanship and the Joint Secretary are reserved for ladies. The Union coordinates arts and sports events and also organizes various events such as blood donation camp, literary fests, food fests, film festivals, exhibitions, celebration and commemoration of days of importance, seminars, workshops and so on. Each department has a department association to coordinate department level activities, under the guidance of the department heads.

The students of our college participate in the activities of clubs and cells, such as women cell, Entrepreneurship Development Club, Planning forum, Bird Watching Club, Nature Club, Health Club, Debate and Literary Forum and English Club. The College has two NSS units functioning under the guidance of two programme officers. Student Initiative in Palliative (SIP) is a sub organization of palliative care where students actively participate in the sacred work of palliative care.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2022/06/5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni of an institution are its ambassadors. Mar Thoma College has an active Alumni Association, which is the backbone of the college's development. While the association is currently unregistered, it contributes significantly to the college's advancement. Recognizing its importance, the college has decided to register the Mar Thoma College Chugathara Alumni Association as per the Societies Registration Act and has initiated the necessary steps for its registration.

The objectives of the Alumni Association are to promote and encourage friendly relations between its members and the college community. The stronger the network of alumni, the greater the impact. A Mega Alumni fest named 'Oru Vattam Kudi' was conducted

on December 19, 2021, coinciding with the inauguration of the Alumni Association, marking a significant milestone in our alumni engagement initiatives.

The institution prides itself on the rich history of student success and glory. Prominent alumni visit the college occasionally, interacting with and motivating current students. The alumni body comprises renowned politicians, writers, government employees, scientists, businessmen, and more. The Alumni Association continues to play a pivotal role in fostering connections, facilitating career growth, and enriching the academic and cultural environment of Mar Thoma College.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2022/06/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mar Thoma College Chungathara focuses on empowering youth from rural and semi-urban backgrounds, with a mission to prepare them for meaningful roles in society. The college has a unique governance structure that gives both students and teachers a strong voice at every level of decision-making. The Governing Council, with 12 members including educationists, legal experts, and visionary leaders, sets the direction for the college and oversees its initiatives, promoting gender equality in leadership. Within the college, the Staff Council includes the Principal, Heads of Departments, and representatives from the non-teaching staff, providing a comprehensive view of college operations. The Teaching Council encompasses all teaching staff, while each

department has a Department Council for more focused academic guidance. Student representation is also key, with a Student Council in each department to give students a platform to voice their ideas and concerns. The college actively seeks to empower students through various programs, such as job-oriented courses, seminars, webinars, clubs, and associations, addressing gender discrimination and fostering self-esteem. This collaborative approach ensures that students can confidently navigate the world, equipped with the skills and respectability they need to succeed.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/governance20-21/#
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution's decentralized administration comprises several key bodies, each with specific responsibilities. At the helm is the Governing Council, comprising 12 members including the Principal, convening quarterly to address administrative, academic, and extracurricular matters and devise strategies for institutional advancement. Directly under them are the Principal and Management Representatives, tasked with implementing council decisions and facilitating information dissemination throughout the institution. The Internal Quality Assurance Cell (IQAC) and its committees work tirelessly to bolster institutional quality through regular meetings, seminars, and workshops. The Staff Council, led by Heads of Departments, handles crucial decisions concerning admissions, academic scheduling, research, and student discipline. Meanwhile, the Department Council, comprising all departmental teachers, collaborates to allocate work, devise teaching plans, and support student learning. This hierarchical structure ensures efficient governance and fosters collaboration at all levels, promoting a conducive environment for academic excellence and holistic development within the institution.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/governance20-21/#organogram
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To enhance students' employability and prepare them for the competitive job market, the institution is implementing several strategic initiatives. Firstly, it has partnered with Tally Institutes to offer diploma courses alongside regular degree programs, augmenting students' job prospects. Moreover, the institution is expanding its extension activities, engaging students in practical and relevant endeavors to better equip them for future challenges.

Recognizing the importance of skill development in today's world, the institution is launching skill enhancement training programs. These programs will focus on practical skills that are vital across various fields, complementing theoretical knowledge. Additionally, there's a concerted effort to elevate infrastructural facilities to international standards, ensuring students have access to top-notch resources and learning environments comparable to those in foreign institutions.

Furthermore, the institution is introducing certificate courses to further enrich students' knowledge and skill sets, providing them with additional avenues for career advancement. These comprehensive measures underscore the institution's commitment to holistic student development and its readiness to adapt to the evolving demands of the professional landscape.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://mtcc.ac.in/governance20-21/#newprojects
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's vision is deeply rooted in empowering students from rural and suburban backgrounds to become catalysts for social change and personal growth. With over 80% of students coming from such areas, the institution's management and monitoring bodies have devised policies aimed at nurturing self-esteem, knowledge, critical thinking, occupational and soft skills, and decision-making abilities among students. Transparency in both academic and non-academic affairs is prioritized.

Collaborating with the IQAC and various departments, the institution has spearheaded numerous initiatives to realize its vision. These endeavors are guided by a comprehensive policy document, ensuring adherence to established rules and principles. Through these concerted efforts, the college seeks to equip students with the tools and confidence needed to pursue higher aspirations and contribute positively to society, ultimately striving towards a better world for all.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/code-of-conduct/
Link to Organogram of the institution webpage	https://mtcc.ac.in/governance20-21/#organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is dedicated to supporting its staff through a range of comprehensive benefits and facilities. Employees enjoy access to a free computer lab and Wi-Fi, enabling seamless work and research. Leave is readily granted for professional development activities like seminars and conferences. Accommodation is provided, and a discounted noon-time meal is available at the college canteen. Workshops on relevant topics further enhance staff skills and knowledge. Additionally, advance payment of salaries upon request ensures financial stability. The institution also offers financial assistance for medical needs of non-teaching staff and their families. Staff and their children can freely utilize sports and infrastructure facilities outside college hours. Retirement is honored with farewell gatherings, while staff achievements are recognized at departmental functions, fostering a culture of appreciation and support. These measures not only prioritize staff well-being and development but also cultivate a positive work environment conducive to growth and success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

26

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

28

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution implements an annual Self-Appraisal System for both teaching and non-teaching staff, with teaching staff subject to a Performance Appraisal System per UGC regulations for promotion eligibility. Teaching faculty must meet minimum API scores outlined in UGC Career Advancement Scheme guidelines. Faculty assessments include self-appraisal reports and student feedback. For non-teaching staff, UGC regulations do not apply to promotion, with eligibility based on a minimum service period of 10 years. Promotion is contingent upon vacancies in higher positions and adherence to government rules. Non-teaching staff undergo self-appraisal and are evaluated based on departmental tests by the Kerala Public Service Commission. Feedback is collected and corrective measures are communicated for improvement. Feedback analysis is done with regard to the courses coordinated by the faculty and recommendations for betterment are chalked out by the IQAC. Teachers Dairy PTA and Open Houses facilitate conducive environment for performance appraisal in both teaching and non- teaching staff. Participation in relevant workshops and training sessions, such as IT, income tax, PFMS, KSR, and Egrantz, is encouraged to enhance their expertise. The institution prioritizes staff development and ensures a transparent evaluation process for both teaching and non-teaching staff to support career growth and overall professional development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college operates with a meticulously structured financial management system. Oversight of management's funds is a joint responsibility of the Principal and Bursar, overseen by the Managing Committee. UGC grants are disbursed based on recommendations from the respective committees. PTA funds fall under the purview of the PTA Executive Committee, while the Principal manages the College Students' Union Fund with guidance from the Staff Advisor. Transparency is upheld through annual audits of management-provided funds, with reports forwarded to the Sabha Mandalam for approval. Computerized management accounts, maintained by dedicated staff, undergo internal audit by a Chartered Accountant appointed by the Mar Thoma Church, followed by external audit and recommendation incorporation by the Governing Council.

Funds from external sources adhere to UGC, government, and university standards, undergoing audits by appointed auditors. Government funds are externally audited by officials from the DCE and AG's Office. UGC funds are audited by a Chartered Accountant, with utilization certificates and reports submitted for UGC review. This meticulous financial management system underscores the college's commitment to accountability, compliance, and transparency, ensuring efficient resource utilization and fostering trust within the college community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

110.49

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution's funding derives from a diverse array of sources, including contributions from stakeholders like well-wishers, the Parent-Teacher Association (PTA), alumni, and the Mar Thoma Church, alongside support from governmental bodies like the University Grants Commission (UGC) and the state government. Continual efforts are made to secure additional funding through projects submitted to entities such as the UGC, Rashtriya Uchatham Shiksha Aabhiyan (RUSA), and the institution's management. Revenue is also generated through self-financing streams, primarily via course fees, which are allocated for specific purposes like guest lecturer payments, library acquisitions, and equipment procurement for self-financing students. Moreover, the institution benefits from endowments tailored for aiding needy students, recognizing academic excellence, and memorializing individuals through scholarships, with interest from these endowment accounts supplementing revenue. Additional revenue sources include hostel fees and income from the college's assets like a rubber estate. Throughout, the management remains dedicated to optimizing funds usage to enrich academic and infrastructural facilities for the institution and its stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a crucial role in enhancing the teaching-learning process through various strategies:

1. **Skill-oriented Courses:** Offering certification programs to develop practical skills, boosting students' credentials.
2. **Innovation Ecosystem:** Fostering creativity and entrepreneurship among students and faculty.
3. **Accreditation Participation:** Engaging in accreditation and ranking processes to measure performance against standards.
4. **Stakeholder Feedback:** Collecting and analyzing feedback from students, faculty, alumni, and employers to assess program effectiveness.
5. **Technology Integration:** Using technology for improved teaching and learning experiences.
6. **Learning Support:** Providing tutorials and remedial teaching to support student success.
7. **Green Campus Initiatives:** Promoting environmental sustainability within the campus.
8. **Academic Action Plans:** Developing annual plans to guide improvement efforts.
9. **Extension Activities:** Supporting activities that promote social responsibility among students.
10. **English Language Enhancement:** Offering language labs and courses to improve English language skills.
11. **Sports Participation:** Encouraging sports activities for physical well-being.
12. **Audits:** Conducting academic and administrative audits to maintain quality standards.

13. Stakeholder Feedback Loop: Continuously soliciting feedback to inform decision-making and enhance overall educational quality.

These strategies collectively contribute to creating a dynamic and quality-driven learning environment within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college places a high priority on student education and character development, implementing a strategic plan systematically. Academic programs are administered annually, aligning IQAC strategies, where faculty develops teaching plans, activity schedules, and internal examination timetables. The teaching-learning process undergoes periodic review based on the academic calendar, internal examinations, and student feedback.

The teacher's diary, a product IQAC initiative, meticulously records class details, test papers, assignments, and seminars. Centralized internal examinations, overseen by IQAC, occur twice per semester in the library rooftop hall, accommodating up to 150 students. Department-level parent meetings review student examination performance, fostering teacher-parent rapport and soliciting improvement suggestions.

Regular student feedback gathered by IQAC facilitates discussions with faculty to evaluate teaching-learning outcomes. Academic audits conducted by IQAC identify effectiveness and drawbacks, leading to corrective measures for enhancing teaching quality and the learning environment. Department-level faculty meetings organized by IQAC delve into teaching practices, methodologies, and outcomes.

As part of IQAC initiatives, the college introduces certificate courses and promotes online learning alongside the regular curriculum to impart vocational and life skills. These efforts

collectively contribute to a holistic approach to education and continuous improvement within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mtcc.ac.in/wp-content/uploads/2022/09/Annual_report_2122.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Mar Thoma College Chungathara has taken various measures to promote gender equity and empower women through the following initiatives:

- 1. Gender Awareness Programs:** Regular gender awareness programs were organized by different Departments and the Women's Cell of the College to educate students and staff about gender

issues, stereotypes, and the importance of gender equality.

2. **Women and Law Talk:** Students receive regular awareness sessions on gender equity laws to ensure they understand their rights and obligations.
3. **Competitions on Gender Awareness:** The college organizes competitions to make the students aware of the changing concepts of gender equity. Students participated in debate the concept of a gender-neutral dress code and quote writing competitions aiming to break stereotypes.
4. **Financial Independence:** Conducting workshops to empower women financially and promote gender equality.
5. **Celebrating International Days Promoting Gender Equity:** The Science Departments of the College organize events to celebrate the International Day for Women and Girls in Science, encouraging more girls to take up careers in science. Our students created a documentary on famous Indian women scientists highlighting their achievements to inspire young girls to pursue careers in STEM fields.
6. **Health and Hygiene Campaign:** Conducting campaigns to raise awareness about menstrual hygiene to ensure the students have access to proper facilities.

File Description	Documents
Annual gender sensitization action plan	https://mtcc.ac.in/wp-content/uploads/2022/08/Annual%20Gender%20Sensitisation%20Action%20Plan%202021-22.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mtcc.ac.in/wp-content/uploads/2022/08/7.1.1_SD.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

B. Any 3 of the above

**based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Designated bins are positioned to segregate food, paper, and plastic waste. Plastic waste is handed over to Harithakarma Sena. Incinerators are available in restrooms and hostels for sanitary napkin disposal. Campus events adhere to a Green Protocol, prohibiting flex boards and promoting paper and cloth banners.

Biomedical Waste Management: During the COVID-19 pandemic, the college collected used masks, gloves, and face shields and delivered them to the sister institute Marthoma Mission Hospital for safe disposal.

Liquid Waste Management: Wastewater from the canteen and handwashing facilities is directed to gardens and underground pits.

E-waste Management: Electronic devices are maximally utilized, with staff addressing minor issues and skilled technicians handling significant repairs. The scrap collection room serves as a facility for gathering electronic waste before handing it to a dealer.

Hazardous Chemicals and Radioactive Waste Management: Laboratory chemical waste is managed responsibly, using exhaust fans and a fume hood to remove harmful fumes safely. Strong acids and alkalis used in laboratories are neutralized before safe disposal. The college does not currently use radioactive chemicals in its laboratories.

Waste Recycling System: Biodegradable waste is converted into compost using appropriate methods, and mulching is practiced to enhance waste management efforts further.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and **A. Any 4 or all of the above**

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional efforts towards fostering inclusivity and harmony are fundamental in creating a vibrant educational environment. Mar Thoma College Chungathara is committed to embracing diversity in all its forms, from cultural and regional to linguistic and socioeconomic differences.

Through various initiatives, we celebrate the rich tapestry of traditions and beliefs that enrich our community. Festivals like Onam and Christmas are joyously observed, reflecting the multicultural essence of our student body. Similarly, on the International Mother language Day, we honor linguistic diversity, recognizing the importance of preserving every language's heritage. World Disability Day and Gender Equality Awareness Programs promote understanding and support for marginalized groups. International Women's Day celebrations highlight the importance of gender inclusivity. Moreover, we dedicate special days to commemorate national symbols and global causes. Patriotic fervor is instilled through commemorations of Independence Day, Republic Day, and National Flag Day. Additionally, our National Service Scheme (NSS) actively engages in humanitarian endeavors like blood donation drives and palliative care programs, embodying the spirit of service and compassion.

These initiatives collectively nurture an environment where tolerance, understanding, and acceptance thrive, fostering a community where every individual feels valued and respected.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Mar Thoma College's holistic approach empowers students and staff to be informed, responsible citizens, actively contributing to a just and equitable society.

Programs like Palliative care work and the Palliative awareness rally instill compassion and social responsibility (Duty under Article 51A), Blood donation camps promote the Fundamental Right

to Life (Article 21) and the duty to help others in distress (Article 51A).

Participation in the National Youth Parliament allows students to exercise their Fundamental Right to Freedom of Expression (Article 19) and understand democratic processes. Observing Voters Day strengthens the understanding of their right to vote (Article 326) and their crucial role in choosing representatives.

Human Rights Day celebrations raise awareness about the fundamental rights enshrined in the Constitution (Part III). Similarly, Martyrs Day commemorations pay homage to those who sacrificed for the nation, nurturing the value of patriotism (Duty under Article 51A).

Initiatives like Anuyathra, a fund collection drive for palliative care, highlight the importance of public service and contributing to social welfare (Duty under Article 51A).

Even cultural celebrations like the virtual Onam celebration (Onampooram 2k21) and World Caring Day foster the value of national integration (Article 51A) and respect for diversity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mtcc.ac.in/wp-content/uploads/2022/09/7.1.9_SD.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Cultural Events: Celebrated Onam and Christmas with cultural programs, fostering cultural harmony and community bonding. Onam was celebrated online due to the COVID-19 pandemic.

Awareness and Education: The Department of BBA celebrated World Caring Day, focusing on mental health, self-care, and community well-being. The Department of Chemistry commemorated Hiroshima & Nagasaki Day, promoting peace and nuclear disarmament. They celebrated Mole Day, Ozone Day, and Flag Day to raise awareness of these days. The Department of Computer Science conducted a Quiz competition to celebrate National Film Day. The Department of Economics celebrated World Population Day, Human Rights Day, Martyr's Day, Voters Day and International Day of Persons with Disabilities. The Department of Mathematics celebrated Pi Day to promote interest in Mathematics. The Department of Physics celebrated World Students Day to promote Science and make the students aware of the contributions of Dr A P J Abdul Kalam. The Literary Club celebrated linguistic diversity on International Mother Language Day. Women Cell promoted gender equity programmes by conducting various programmes and celebrating International Women's Day.

Promotion of Science and Technology: The Department of Sciences promotes Science by celebrating National and International Science Day. The students of the Science Departments prepared a documentary on women scientists in India to encourage women in STEM fields.

Physical Fitness and Sportsmanship: The Physical Education Department celebrated National Sports Day with sports events that promoted physical fitness and sportsmanship

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Mar Thoma College: A Beacon of Empowerment and Well-being

Mar Thoma College, Chungathara, embodies social responsibility. WEAVE (Women Empowerment through Awareness, Visibility, and Education), their comprehensive women's empowerment program, tackles gender inequality through awareness campaigns, talks on legal rights, and financial literacy sessions. Debate competitions like "Gender Neutral Dress Code" encouraged critical thinking. Celebrating "International Day of Women & Girls in Science" inspired female students in STEM fields.

Mar Thoma M.A.D.E. (Making a Difference Everyday) focuses on community health. NSS volunteers provided homecare and daycare for terminally ill patients, while awareness rallies promoted palliative care options. Collaborations with government bodies led to medical camps in adopted villages ("Poshan Abhiyan") and "Anemia Campaign 12" to address malnutrition. "National Nutrition Week Celebration" (SALAD) fostered healthy eating habits. Faculty members even served as Sector Magistrates during the COVID-19 pandemic, showcasing their unwavering commitment.

These impactful programs highlight Mar Thoma College's dedication to fostering a more empowered and healthier community, where women have equal opportunities and everyone has access to essential healthcare.

File Description	Documents
Best practices in the Institutional website	https://mtcc.ac.in/wp-content/uploads/2022/09/BP1_WEAVE.docx , https://mtcc.ac.in/wp-content/uploads/2022/09/BP2_Mar_Thoma_MADE.docx
Any other relevant information	https://mtcc.ac.in/wp-content/uploads/2022/09/7.2.1_Supporting_Doc.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mar Thoma College, Chungathara, marked its Ruby Jubilee year in grand style, highlighting its institutional distinctiveness. The Alumni Meet, named 'Oru Vattam Koodi' served as a powerful testament to the college's lasting impact. By reconnecting with graduates from various walks of life, it celebrated past achievements and solidified a network of support for current students. This reunion likely unearthed inspiring stories and valuable career guidance for the younger generation, fostering a sense of shared purpose and belonging. This connection is further strengthened by the fact that many students are wards of our alumni itself. This unique intergenerational bond creates a supportive environment where students can benefit from the experiences and mentorship of their parents' peers. Complementing this, the Staff Club of the college, a dedicated space for faculty and staff, creates a platform for collaboration and professional development. A well-supported faculty translates into a more enriching learning environment for students, making the Staff Club an investment in overall institutional excellence. These initiatives, undertaken during a significant milestone year, underline Mar Thoma College's distinctive approach to education. By nurturing its alumni and faculty, the college fosters a culture of connection and excellence that empowers students and staff.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is committed to delivering high-quality education through a meticulous process aligned with the standards set by the University of Calicut. This report outlines our systematic approach to curriculum delivery, emphasizing our dedication to excellence and student-centric learning. At the onset of each academic year, a comprehensive college academic calendar is established, ensuring adherence to the University Calendar for semester classes, examinations, submission deadlines, and result publication. Our academic council oversees the smooth execution of the curriculum, supported by proactive department-level action plans. Faculty members are empowered with well-structured lesson plans and teacher diaries, facilitating effective content delivery. The meticulous documentation of the Teaching Plan ensures accountability, with department heads ensuring compliance and addressing any challenges in consultation with the institution's leadership and IQAC. To create an engaging learning environment, we employ a diverse range of teaching methodologies, blending traditional lectures with modern approaches such as PowerPoint presentations, role plays, group discussion, seminars, and workshops. Recognizing the importance of digital platforms in education, we ensure faculty members are accessible to students through platforms like MOODLE, Zoom, and Google Meet. By prioritizing student-centric learning, fostering innovation, and embracing digital advancements, we strive to nurture the academic excellence and holistic development of each student.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mtcc.ac.in/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the heart of Mar Thoma College Chungathara's success is its meticulous planning and execution of the academic calendar. Beginning each academic year, the institution ensures that all curricular activities, including class schedules, examinations, and assessments, align seamlessly with the predefined calendar. This disciplined approach not only fosters a structured learning environment but also enables students to manage their studies, optimizing their learning experience. A key strength of the institution lies in its inclusion of Continuous Internal Evaluation (CIE) within the academic calendar. Integrated impeccably into the calendar, CIE ensures that students are regularly assessed and provided with timely feedback, fostering a culture of continuous improvement. This holistic approach to education empowers students to excel academically and personally, embodying the institution's commitment to comprehensive growth. Beyond classroom activities, Mar Thoma College Chungathara's adherence to the academic calendar extends to various extracurricular events, workshops, seminars, and cultural activities. By meticulously planning and following the calendar, the college enriches the overall educational experience, nurturing a well-rounded academic community. Mar Thoma College Chungathara fosters responsibility and punctuality through adherence to the academic calendar. Upholding scheduled activities, the institution promotes discipline, academic excellence, and personal growth in its dedicated academic community.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mtcc.ac.in/wp-content/uploads/2021/12/ACADEMIC-CALENDAR-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation

A. All of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
12	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
39	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
1050	

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Mar Thoma College Chungathara is committed to aligning its curriculum with university standards while prioritizing the cultivation of socially responsible and ethical behavior among students. This report delves into the institution's multifaceted strategy for integrating values, ethics, and social awareness into academic programs and campus culture. The college seamlessly incorporates courses and value-added programs focusing on professional ethics and ethical dilemmas across diverse fields of study, ensuring students grasp essential ethical principles. Postgraduate programs mandate audit courses on professional competency and necessitate plagiarism reports, while undergraduate programs feature compulsory courses on gender studies and audit courses on disaster management and intellectual property rights. Additionally, the institution supplements the traditional curriculum with certificate courses and invited talks addressing cross-cutting issues like gender, environment, sustainability, and human values. These initiatives foster a holistic understanding of societal challenges, grooming students to be conscientious leaders. Furthermore, Mar Thoma College Chungathara takes proactive measures to address social issues through various committees and support systems, providing counseling facilities and promoting eco-friendly practices. NSS activities, including Swachh Bharat Abhiyan and blood donation camps, amplify community engagement efforts. The institution's dedication to gender sensitization through workshops, seminars, and awareness campaigns underscores its commitment to fostering a campus culture rooted in respect, equality, and inclusion.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

308

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

B. Any 3 of the above

institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://mtcc.ac.in/wp-content/uploads/2022/06/FEEDBACK21-22.pdf https://mtcc.ac.in/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mtcc.ac.in/wp-content/uploads/2022/06/Action%20Taken%20Report%202021-2022.%20pdf.pdf https://mtcc.ac.in/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
342	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

108

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

During the 2021-22 academic year, Mar Thoma College Chungathara pioneered a dynamic approach to education, seamlessly integrating offline and online classes through a hybrid mode. Promoting this innovative system, the college provided educational aids to cater to diverse learning needs. To assess student proficiency, an entry-level test was conducted online, enabling the identification of both slow learners and advanced learners.

For slow learners, remedial coaching was provided, ensuring that no student was left behind. Meanwhile, advanced learners were nurtured through various platforms such as seminars, assignments, and PowerPoint presentations, fostering their intellectual growth and encouraging critical thinking.

Furthermore, the college actively promoted participation in extracurricular activities like intercollegiate and intra-collegiate quiz competitions, seminars, and management fests, enriching students' holistic development and instilling a spirit of healthy competition.

Moreover, collaborative learning was emphasized, facilitating peer-to-peer interaction and fostering a supportive learning environment. Students were engaged in group projects, developing their teamwork and communication skills.

In essence, Mar Thoma College Chungathara's innovative approach to education in the 2021-22 academic year not only addressed individual learning needs but also empowered students to excel academically and holistically, preparing them for future challenges with confidence and competence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
971	53

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Mar Thoma College Chungathara has taken proactive measures to enrich the learning experience of its students by adopting a holistic approach aimed at fostering their overall development. By arranging various programs and initiatives, the college has created a conducive environment that enables traditional classroom learning.

Students are encouraged to acquire learning opportunities through programs such as projects, field visits, seminars, invited lectures, and visits to research institutions. These activities not only broaden their horizons but also provide practical insights into real-world scenarios. Furthermore, assignments, internships, management fests, debates, and hands-on training sessions are organized to encourage active participation and application of theoretical knowledge.

Experiential learning is emphasized through field visits and management fests, allowing students to gain firsthand experience and practical skills. Participative learning methodologies such as peer teaching methods, quiz programs, manuscript magazines, group discussions, debates, and case studies promote collaboration and critical thinking among students.

Moreover, the college facilitates problem-solving methodologies

through certificate courses, internships, and community-oriented activities, enabling students to tackle real-world challenges effectively. Moreover, participation in webinars, online workshops, and courses enriches their learning experience by leveraging digital platforms.

In essence, Mar Thoma College Chungathara's multifaceted approach to enhancing the learning experience for the overall development of the students community by nurturing academic knowledge and practical skills to compete in today's dynamic world.

File Description	Documents
Upload any additional information	View File
Link for additional information	www.mtcc.ac.in

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has embraced various ICT tools, including Google Meet, Google Classroom, YouTube videos, Moodle app, and PowerPoint presentations, to facilitate student centric learning process, especially since the post Covid lockdown year. These tools have helped to enhance student engagement, provide access to resources, and foster interactive learning experiences within the mathematics curriculum. The faculty utilizes ICT tools to deliver live lectures, engage in Q&A sessions, and provide opportunities for student participation and clarification of mathematical concepts. Faculty members use the Google classroom platform to share lecture notes, assignments, and additional resources related to the mathematics curriculum. Moodle is a popular learning management system that enables the creation of online courses and enables monitoring of students learning process through online quizzes, submission of online assignments etc. The teachers upload course content, quizzes and interactive activities in Moodle to engage students in a virtual class engagement. The students can easily access the contents from Moodle and it can be used for further references. The power point presentations are widely used by the teachers for effective teaching. ICT enabled teaching-learning process is supported with regular practical sessions, online courses, online journals, online tests, use of LCD projectors for seminars and workshops, productive use of

educational videos and accessibility of non-print material for students of the Department. Students are encouraged to use open resources like e-PG Pathshala, Shodhganga, National Digital Library of India, NPTEL video lectures and access the INFLIBNET facility of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

53

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

53

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

21

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

301

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mar Thoma College Chungathara, is under the regulations set by the University of Calicut which ensures a structured and fair examination process. Embracing a choice-based credit and semester system, student assessment is multi-faceted, like written examinations, seminars, assignments, and classroom participation. Particularly in the science departments, practical skills are rigorously evaluated, including laboratory performance, experimental aptitude, and the maintenance of meticulous records.

Under the monitoring of the college-level Examination Committee, internal examinations are conducted centrally, ensuring consistency and impartiality. Apart from traditional assessments, unit tests, monthly tests, and online evaluations via platforms like Moodle LMS and Google Classroom contribute to a comprehensive evaluation framework.

Attendance monitoring is systematic, with class tutors compiling monthly attendance records. Consolidated marks, including attendance, internal examination scores, and seminar performances, are prominently displayed on department notice boards. Moreover, students receive signed copies of their internal marks for transparency and record-keeping.

Upon publication of results, parent-teacher meetings are convened to discuss students' progress, fostering collaboration between teachers and parents in nurturing students' academic growth and overall development. This meticulous examination process reflects the institution's commitment to academic excellence and accountability.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mar Thoma College is ensuring students' welfare and addressing their concerns by the presence of a dedicated Grievance Redressal Committee. This committee operates on a three-tier system to effectively resolve grievances related to internal marks, attendance, and various aspects of student life.

Initially, students are encouraged to approach their subject tutors, who serve as the first point of contact for addressing academic concerns. If the issue remains unresolved, the matter will be forwarded to the Head of the Department (HOD) for further investigation and intervention. The complaint is still unresolved, and the students have directed to approach the Head of the Institution or Principal, ensuring that no grievance remains unaddressed.

Furthermore, the committee extends its purview to encompass

grievances related to attendance arising from participation in extracurricular activities such as sports, arts, NSS (National Service Scheme), and other co-curricular endeavors. These matters are handled by the respective coordinators of these activities. By engaging with students, tutors, HODs, coordinators, and the institution's leadership, the Grievance Redressal Committee underscores the college's commitment to fostering a supportive and inclusive learning environment where every student's concerns are acknowledged and resolved promptly and equitably.

File Description	Documents
Any additional information	View File
Link for additional information	www.mtcc.ac.in

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In our institution, transparency and clarity regarding program and course outcomes are systematic. These outcomes are meticulously outlined and readily accessible on our college website, ensuring both faculty and students are well-informed. The Internal Quality Assurance Cell (IQAC) takes an important role in providing this information, ensuring its availability right from the admission process and consistently tracking the attainment of outcomes upon course completion.

For faculty members, IQAC organizes induction programs for new faculty and encourages all faculty to participate in Faculty Development Programs (FDPs) and workshops related to Outcome-Based Education (OBE). The importance of implementing OBE principles is emphasized, with question papers for internal examinations prepared systematically to align with these outcomes.

Similarly, students are informed about Programme Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) through various channels. These outcomes are prominently displayed on department notice boards, shared on online platforms such as Moodle and Google Classroom, and explained during orientation meetings for new students. Additionally, tutorial sessions include orientation on Outcome-Based

Education, its significance, and the evaluation process for program and course outcomes. At the beginning of each semester, respective teachers elaborate on the assessment criteria, including question patterns and assignments, to measure course outcomes effectively. This comprehensive approach ensures that both faculty and students are well-equipped to understand, pursue, and assess the outcomes of their educational journey at our institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	www.mtcc.ac.in
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In our institution, the Internal Quality Assurance Cell (IQAC) plays a pivotal role in ensuring the implementation of Outcome-Based Education (OBE) across campus. Right from the admissions process, students are informed about OBE principles, which are further explained during orientation sessions and by their respective class teachers. Programme and course outcomes for all courses are prominently displayed on the college website, providing transparency and clarity to both faculty and students.

Student assessment comprises a comprehensive approach, including written examinations, seminars, assignments, and classroom participation. Additionally, students in the science department undergo assessment based on laboratory performance, experimental skills, record-keeping, and viva voce examinations.

The college-level Examination Committee oversees the conduct of centralized internal examinations, ensuring consistency and fairness. Teachers conduct various assessments such as unit tests, monthly tests, and evaluate seminars and assignments through online platforms like Moodle LMS or Google Classroom.

Attendance progress certificates are prepared by class tutors,

with consolidated marks of attendance, internal examinations, and seminar presentations published on department notice boards. Parent meetings are convened post-results publication to discuss students' progress.

Monitoring student progression to higher studies and placements provides valuable insights into learning outcomes. To boost faculty expertise in OBE, faculty members have undergone Faculty Development Programs (FDPs) on OBE. Moreover, it's ensured that at least one faculty member from each department receives OBE training, fostering a culture of continuous improvement and alignment with educational best practices.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

266

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mtcc.ac.in/composition/sss/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
2.575	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
7	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
1	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Despite the challenges posed by the COVID-19 pandemic, Mar Thoma College Chungathara sustained its innovation ecosystem throughout 2021-22 with a range of supporting activities. These included initiatives focused on Intellectual Property Rights (IPR) and traditional knowledge. The college organized seminars providing an overview of IPR and Geographical Indications (GI), aiming to raise awareness and understanding among students and faculty.

Additionally, workshops were conducted on research methodology, equipping participants with the skills and knowledge necessary for effective academic research. These workshops fostered an environment conducive to innovation and scholarly pursuits.

Amidst these academic endeavors, the college also hosted a unique workshop on a seemingly unrelated but culturally enriching topic - "How to Make a Cake." This unconventional workshop likely served to inspire creativity and community engagement, demonstrating the college's commitment to holistic education and skill development.

Overall, Mar Thoma College Chungathara's sustained innovation ecosystem during the challenging period of the pandemic highlights its dedication to fostering intellectual growth, practical skills, and cultural appreciation among its students and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://dor.uoc.ac.in/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the academic year 2021-22, the National Service Scheme (NSS) at Mar Thoma College Chungathara organized an array of extension and outreach programmes aimed at community service and social welfare. These initiatives engaged a total of 1182 students and approximately 59 faculty members, demonstrating a strong commitment to social responsibility and civic engagement.

The programmes encompassed various activities addressing critical social issues and environmental concerns. Noteworthy events included Tree Sapling Plantation, SBA (Socially Beneficial Activities) in Karimpuza Forest, Padanothsavam, World AIDS Day Rally, and Palliative Work. Additionally, efforts were made towards cleanliness drives, waste management, anti-drug awareness, fire safety, and trauma care awareness.

Several activities received recognition and appreciation from

governmental and non-governmental organizations. The KSRTC Bus Stand Cleaning initiative earned an Appreciation Letter from the District Transport Officer, while the Nedumkayam Forest Cleaning effort was acknowledged with a Certificate from the Assistant Wild Life Warden. Furthermore, the Cleaning Work at CHC Chungathara received a Letter of Appreciation from the Community Health Center, Chungathara.

Among the accolades, the NSS unit was recognized as the Best NSS Unit by the University of Calicut for its impactful social service activities. Additionally, the Programme Officer was awarded the title of Best NSS Programme Officer for effectively coordinating and executing the NSS initiatives for social welfare.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

8

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1182

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

83

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college provides essential infrastructure, including classrooms, laboratories, a botanical garden, a Network Resource Centre, and research rooms for efficient academic activities. Each department features ICT-enabled classrooms for technology-based learning. The well-equipped library, with an INFLIBNET facility, broadens the resource base. The UGC-sponsored Network Resource Centre enhances teaching and learning exposure. Addressing rural student backgrounds, the Mar Thoma Computer Academy, established in 1998, now serves as a Computer Lab for BSc Computer Science students.

The campus includes an air-conditioned audio-visual hall and a seminar hall for lectures, seminars, and cultural events. Facilities for e-content development are available, along with a mini-conference hall with ICT facilities. Laboratories in science departments support practical learning, with Botany and zoology labs featuring diverse specimens. The chemistry department has core and complementary labs, and practices green chemistry principles. Fire extinguishers, first aid kit and eye washing facility are available in the labs.

Department of Physics has a general lab with darkroom facility, Electronics lab, Post Graduate lab and computational lab.

The Language Lab utilizes iTell Orell Digital Language Lab software. The botanical garden houses a rich plant collection, arranged by utility. A Moodle LMS is in place for effective online knowledge management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marthomacollegechungathara.org/wp-content/uploads/2020/01/4.1.1-SP.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution possesses sufficient infrastructure to facilitate both cultural and sports activities. Cultural events take place in various venues, including the Audio-visual Hall, Seminar Hall, Open-air Auditorium, and the designated student corner. The Department of Physical Education provides ample opportunities for students to engage in games and sports. These facilities are for practicing and to conduct inter-collegiate tournaments.

LIST OF SPORTS, GAMES AND CULTURAL FACILITIES

- Table tennis
- Volleyball Court
- Football Court
- Badminton Court
- Cricket
- Softball Court
- Kabaddi Court
- Basketball Court
- Netball Court
- Korfball Court
- Long Jump Pit
- Mini football Facility
- Handball Court
- Plyometric facility

- Yoga facility
- Weight training facility
- Rope climbing facility
- Tug of war facility
- Cricket net practicing facility
- Pull up facility
- Gym ball facility for core exercise
- Stadiometer
- Speak takraw Court
- Aerobic & Zumba facility

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://marthomacollegechungathara.org/wp-content/uploads/2019/12/4.1.2-SP.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2021/11/AQAR/4.1.3-SP%2002.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16.68426

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is automated using KOHA, a linux based open source, fully featured, scalable library management system.

Features of Koha

- Proven, stable Technologies
- Software collaboration and Resource Sharing
- Long term support
- User-driven Open-source software
- Cost effective
- Economical alternative
- All the features of commercial software at free of cost

All the library in house activities are maintained through KOHA software using barcode system. An Automated Gate Register is maintained in the library to keep a track record of human movement from library during the open hours.

The librarian issues books to the borrowers, ie the students and the teachers. The books are labelled with a unique barcode system in the KOHA database. The library database is made available online through OPAC interface (Online Public Access Catalog). Remote access to the OPAC is available both, inside the Campus Network and outside the Campus Network. This facility helps the library users to search for a required book in the database and check its availability, even from their

home or wherever outside the college. The users need not enter the library to search for books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://library.mtcc.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.64804

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

64

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Mar Thoma College is committed to consistently enhancing its IT infrastructure, with a focus on Wi-Fi facilities. The campus boasts high-speed internet access, LCD projectors, laptops, desktop computers, scanners, and printers. Wi-Fi connectivity is available in all academic departments, seminar halls, and the administrative office. The institution prioritizes periodic maintenance and updates of its network, employing fiber optics and gigabit switches for improved speed and reliability. The introduction of wireless networks has significantly enhanced ICT-enabled teaching.

With a bandwidth exceeding 100Mbps, the campus internet service ensures uninterrupted connectivity, fostering an optimal teaching-learning environment. The college promptly addresses system issues through timely repairs and replacements, ensuring a seamless experience for users. Defective accessories like keyboards and mice are swiftly replaced. The Network Resource Centre provides students with browsing, scanning, printing, and photocopying facilities, creating an environment conducive to knowledge enhancement and creative development.

Specialized labs, such as those for Physics, Computer Science, and Language, allow for the updating of software to align with syllabus requirements. Overall, Mar Thoma College's proactive approach to IT facilities reflects its commitment to providing students and faculty with state-of-the-art resources for a comprehensive and modern educational experience.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mtcc.ac.in/

4.3.2 - Number of Computers	
65	
File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded
4.3.3 - Bandwidth of internet connection in the Institution	
A. ? 50MBPS	
File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
38.09792	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
Departments within the institution submit diverse support facility requests to the Principal, with decisions reached through Staff Council discussions. High-expenditure proposals	

become part of the budget plan, finalized during Governing Council meetings. Laboratory maintenance is the responsibility of parent departments, audited annually, and equipped with safety measures. The computer and language labs are overseen by designated faculty, ensuring updated and functional systems. The Library Advisory Committee manages book acquisitions and annual stock verifications. Botanical and college gardens are maintained by the Botany department, employing a dedicated gardener. Hostel and Canteen Committees monitor conditions in respective areas, while the Seminar and Audio-Visual Halls are directly supervised by the college management. The Website Committee handles the college website, and another committee oversees the LMS Moodle platform. Physical Education manages sports facilities. Campus Wi-Fi is maintained by external service providers. Non-teaching staff oversees classroom maintenance, while specialized personnel, including electricians, computer technicians, plumbers, and carpenters, address specific needs. The management allocates budgetary provisions, executes Annual Maintenance Contracts, and consults technical experts for renovations. Major purchases are scrutinized by a purchase committee. Lastly, staffing includes two last grade and four part-time cleaning staff for campus cleanliness, demonstrating a comprehensive approach to infrastructure management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mtcc.ac.in/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

643

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://mtcc.ac.in/wp-content/uploads/2022/06/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
495	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
495	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

134

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

28

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college promotes student participation in the academic and administrative endeavours of the institution through the College Union and Department Associations. We follow a parliamentary system of election in the campus, as per government directives.

The Principal is the President of the College Union and it comprises of various office bearers to oversee student affairs. The post of Vice Chairmanship and the Joint Secretary are reserved for ladies. The Union coordinates arts and sports events and also organizes various events such as blood donation camp, literary fests, food fests, film festivals, exhibitions, celebration and commemoration of days of importance, seminars, workshops and so on. Each department has a department association to coordinate department level activities, under the guidance of the department heads.

The students of our college participate in the activities of clubs and cells, such as women cell, Entrepreneurship

Development Club, Planning forum, Bird Watching Club, Nature Club, Health Club, Debate and Literary Forum and English Club. The College has two NSS units functioning under the guidance of two programme officers. Student Initiative in Palliative (SLP) is a sub organization of palliative care where students actively participate in the sacred work of palliative care.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2022/06/5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni of an institution are its ambassadors. Mar Thoma College has an active Alumni Association, which is the backbone of the college's development. While the association is currently unregistered, it contributes significantly to the college's advancement. Recognizing its importance, the college

has decided to register the Mar Thoma College Chugathara Alumni Association as per the Societies Registration Act and has initiated the necessary steps for its registration.

The objectives of the Alumni Association are to promote and encourage friendly relations between its members and the college community. The stronger the network of alumni, the greater the impact. A Mega Alumni fest named 'Oru Vattam Kudi' was conducted on December 19, 2021, coinciding with the inauguration of the Alumni Association, marking a significant milestone in our alumni engagement initiatives.

The institution prides itself on the rich history of student success and glory. Prominent alumni visit the college occasionally, interacting with and motivating current students. The alumni body comprises renowned politicians, writers, government employees, scientists, businessmen, and more. The Alumni Association continues to play a pivotal role in fostering connections, facilitating career growth, and enriching the academic and cultural environment of Mar Thoma College.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2022/06/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mar Thoma College Chungathara focuses on empowering youth from rural and semi-urban backgrounds, with a mission to prepare them for meaningful roles in society. The college has a unique

governance structure that gives both students and teachers a strong voice at every level of decision-making. The Governing Council, with 12 members including educationists, legal experts, and visionary leaders, sets the direction for the college and oversees its initiatives, promoting gender equality in leadership. Within the college, the Staff Council includes the Principal, Heads of Departments, and representatives from the non-teaching staff, providing a comprehensive view of college operations. The Teaching Council encompasses all teaching staff, while each department has a Department Council for more focused academic guidance. Student representation is also key, with a Student Council in each department to give students a platform to voice their ideas and concerns. The college actively seeks to empower students through various programs, such as job-oriented courses, seminars, webinars, clubs, and associations, addressing gender discrimination and fostering self-esteem. This collaborative approach ensures that students can confidently navigate the world, equipped with the skills and respectability they need to succeed.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/governance20-21/#
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution's decentralized administration comprises several key bodies, each with specific responsibilities. At the helm is the Governing Council, comprising 12 members including the Principal, convening quarterly to address administrative, academic, and extracurricular matters and devise strategies for institutional advancement. Directly under them are the Principal and Management Representatives, tasked with implementing council decisions and facilitating information dissemination throughout the institution. The Internal Quality Assurance Cell (IQAC) and its committees work tirelessly to bolster institutional quality through regular meetings, seminars, and workshops. The Staff Council, led by Heads of Departments, handles crucial decisions concerning admissions, academic scheduling, research, and student discipline. Meanwhile, the Department Council, comprising all departmental teachers, collaborates to allocate work, devise teaching plans,

and support student learning. This hierarchical structure ensures efficient governance and fosters collaboration at all levels, promoting a conducive environment for academic excellence and holistic development within the institution.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/governance20-21/#organization
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To enhance students' employability and prepare them for the competitive job market, the institution is implementing several strategic initiatives. Firstly, it has partnered with Tally Institutes to offer diploma courses alongside regular degree programs, augmenting students' job prospects. Moreover, the institution is expanding its extension activities, engaging students in practical and relevant endeavors to better equip them for future challenges.

Recognizing the importance of skill development in today's world, the institution is launching skill enhancement training programs. These programs will focus on practical skills that are vital across various fields, complementing theoretical knowledge. Additionally, there's a concerted effort to elevate infrastructural facilities to international standards, ensuring students have access to top-notch resources and learning environments comparable to those in foreign institutions.

Furthermore, the institution is introducing certificate courses to further enrich students' knowledge and skill sets, providing them with additional avenues for career advancement. These comprehensive measures underscore the institution's commitment to holistic student development and its readiness to adapt to the evolving demands of the professional landscape.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://mtcc.ac.in/governance20-21/#newprojects
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's vision is deeply rooted in empowering students from rural and suburban backgrounds to become catalysts for social change and personal growth. With over 80% of students coming from such areas, the institution's management and monitoring bodies have devised policies aimed at nurturing self-esteem, knowledge, critical thinking, occupational and soft skills, and decision-making abilities among students. Transparency in both academic and non-academic affairs is prioritized.

Collaborating with the IQAC and various departments, the institution has spearheaded numerous initiatives to realize its vision. These endeavors are guided by a comprehensive policy document, ensuring adherence to established rules and principles. Through these concerted efforts, the college seeks to equip students with the tools and confidence needed to pursue higher aspirations and contribute positively to society, ultimately striving towards a better world for all.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/code-of-conduct/
Link to Organogram of the institution webpage	https://mtcc.ac.in/governance20-21/#organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

A. All of the above

Support Examination	
File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The college is dedicated to supporting its staff through a range of comprehensive benefits and facilities. Employees enjoy access to a free computer lab and Wi-Fi, enabling seamless work and research. Leave is readily granted for professional development activities like seminars and conferences. Accommodation is provided, and a discounted noon-time meal is available at the college canteen. Workshops on relevant topics further enhance staff skills and knowledge. Additionally, advance payment of salaries upon request ensures financial stability. The institution also offers financial assistance for medical needs of non-teaching staff and their families. Staff and their children can freely utilize sports and infrastructure facilities outside college hours. Retirement is honored with farewell gatherings, while staff achievements are recognized at departmental functions, fostering a culture of appreciation and support. These measures not only prioritize staff well-being and development but also cultivate a positive work environment conducive to growth and success.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File
6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year	

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

26

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

10

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the

year	
28	
File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File
6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff	
<p>The institution implements an annual Self-Appraisal System for both teaching and non-teaching staff, with teaching staff subject to a Performance Appraisal System per UGC regulations for promotion eligibility. Teaching faculty must meet minimum API scores outlined in UGC Career Advancement Scheme guidelines. Faculty assessments include self-appraisal reports and student feedback. For non-teaching staff, UGC regulations do not apply to promotion, with eligibility based on a minimum service period of 10 years. Promotion is contingent upon vacancies in higher positions and adherence to government rules. Non-teaching staff undergo self-appraisal and are evaluated based on departmental tests by the Kerala Public Service Commission. Feedback is collected and corrective measures are communicated for improvement. Feedback analysis is done with regard to the courses coordinated by the faculty and recommendations for betterment are chalked out by the IQAC. Teachers Dairy PTA and Open Houses facilitate conducive environment for performance appraisal in both teaching and non-teaching staff. Participation in relevant workshops and training sessions, such as IT, income tax, PFMS, KSR, and Egrantz, is encouraged to enhance their expertise. The institution prioritizes staff development and ensures a transparent evaluation process for both teaching and non-teaching staff to support career growth and overall professional development.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college operates with a meticulously structured financial management system. Oversight of management's funds is a joint responsibility of the Principal and Bursar, overseen by the Managing Committee. UGC grants are disbursed based on recommendations from the respective committees. PTA funds fall under the purview of the PTA Executive Committee, while the Principal manages the College Students' Union Fund with guidance from the Staff Advisor. Transparency is upheld through annual audits of management-provided funds, with reports forwarded to the Sabha Mandalam for approval. Computerized management accounts, maintained by dedicated staff, undergo internal audit by a Chartered Accountant appointed by the Mar Thoma Church, followed by external audit and recommendation incorporation by the Governing Council.

Funds from external sources adhere to UGC, government, and university standards, undergoing audits by appointed auditors. Government funds are externally audited by officials from the DCE and AG's Office. UGC funds are audited by a Chartered Accountant, with utilization certificates and reports submitted for UGC review. This meticulous financial management system underscores the college's commitment to accountability, compliance, and transparency, ensuring efficient resource utilization and fostering trust within the college community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

110.49

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution's funding derives from a diverse array of sources, including contributions from stakeholders like well-wishers, the Parent-Teacher Association (PTA), alumni, and the Mar Thoma Church, alongside support from governmental bodies like the University Grants Commission (UGC) and the state government. Continual efforts are made to secure additional funding through projects submitted to entities such as the UGC, Rashtriya Uchatham Shiksha Aabhiyan (RUSA), and the institution's management. Revenue is also generated through self-financing streams, primarily via course fees, which are allocated for specific purposes like guest lecturer payments, library acquisitions, and equipment procurement for self-financing students. Moreover, the institution benefits from endowments tailored for aiding needy students, recognizing academic excellence, and memorializing individuals through scholarships, with interest from these endowment accounts supplementing revenue. Additional revenue sources include hostel fees and income from the college's assets like a rubber estate. Throughout, the management remains dedicated to optimizing funds usage to enrich academic and infrastructural facilities for the institution and its stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a crucial role in enhancing the teaching-learning process through various strategies:

1. **Skill-oriented Courses:** Offering certification programs to develop practical skills, boosting students' credentials.
2. **Innovation Ecosystem:** Fostering creativity and entrepreneurship among students and faculty.
3. **Accreditation Participation:** Engaging in accreditation and ranking processes to measure performance against standards.
4. **Stakeholder Feedback:** Collecting and analyzing feedback from students, faculty, alumni, and employers to assess program effectiveness.
5. **Technology Integration:** Using technology for improved teaching and learning experiences.
6. **Learning Support:** Providing tutorials and remedial teaching to support student success.
7. **Green Campus Initiatives:** Promoting environmental sustainability within the campus.
8. **Academic Action Plans:** Developing annual plans to guide improvement efforts.
9. **Extension Activities:** Supporting activities that promote social responsibility among students.

10. **English Language Enhancement:** Offering language labs and courses to improve English language skills.
11. **Sports Participation:** Encouraging sports activities for physical well-being.
12. **Audits:** Conducting academic and administrative audits to maintain quality standards.
13. **Stakeholder Feedback Loop:** Continuously soliciting feedback to inform decision-making and enhance overall educational quality.

These strategies collectively contribute to creating a dynamic and quality-driven learning environment within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college places a high priority on student education and character development, implementing a strategic plan systematically. Academic programs are administered annually, aligning IQAC strategies, where faculty develops teaching plans, activity schedules, and internal examination timetables. The teaching-learning process undergoes periodic review based on the academic calendar, internal examinations, and student feedback.

The teacher's diary, a product IQAC initiative, meticulously records class details, test papers, assignments, and seminars. Centralized internal examinations, overseen by IQAC, occur twice per semester in the library rooftop hall, accommodating up to 150 students. Department-level parent meetings review student examination performance, fostering teacher-parent rapport and soliciting improvement suggestions.

Regular student feedback gathered by IQAC facilitates

discussions with faculty to evaluate teaching-learning outcomes. Academic audits conducted by IQAC identify effectiveness and drawbacks, leading to corrective measures for enhancing teaching quality and the learning environment. Department-level faculty meetings organized by IQAC delve into teaching practices, methodologies, and outcomes.

As part of IQAC initiatives, the college introduces certificate courses and promotes online learning alongside the regular curriculum to impart vocational and life skills. These efforts collectively contribute to a holistic approach to education and continuous improvement within the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mtcc.ac.in/wp-content/uploads/2022/09/Annual_report_2122.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Mar Thoma College Chungathara has taken various measures to promote gender equity and empower women through the following initiatives:

- 1. Gender Awareness Programs:** Regular gender awareness programs were organized by different Departments and the Women's Cell of the College to educate students and staff about gender issues, stereotypes, and the importance of gender equality.
- 2. Women and Law Talk:** Students receive regular awareness sessions on gender equity laws to ensure they understand their rights and obligations.
- 3. Competitions on Gender Awareness:** The college organizes competitions to make the students aware of the changing concepts of gender equity. Students participated in debate the concept of a gender-neutral dress code and quote writing competitions aiming to break stereotypes.
- 4. Financial Independence:** Conducting workshops to empower women financially and promote gender equality.
- 5. Celebrating International Days Promoting Gender Equity:** The Science Departments of the College organize events to celebrate the International Day for Women and Girls in Science, encouraging more girls to take up careers in science. Our students created a documentary on famous Indian women scientists highlighting their achievements to inspire young girls to pursue careers in STEM fields.
- 6. Health and Hygiene Campaign:** Conducting campaigns to raise awareness about menstrual hygiene to ensure the students have access to proper facilities.

File Description	Documents
Annual gender sensitization action plan	https://mtcc.ac.in/wp-content/uploads/2022/08/Annual%20Gender%20Sensitisation%20Action%20Plan%202021-22.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mtcc.ac.in/wp-content/uploads/2022/08/7.1.1_SD.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Designated bins are positioned to segregate food, paper, and plastic waste. Plastic waste is handed over to Harithakarma Sena. Incinerators are available in restrooms and hostels for sanitary napkin disposal. Campus events adhere to a Green Protocol, prohibiting flex boards and promoting paper and cloth banners.

Biomedical Waste Management: During the COVID-19 pandemic, the college collected used masks, gloves, and face shields and delivered them to the sister institute Marthoma Mission Hospital for safe disposal.

Liquid Waste Management: Wastewater from the canteen and handwashing facilities is directed to gardens and underground pits.

E-waste Management: Electronic devices are maximally utilized, with staff addressing minor issues and skilled technicians handling significant repairs. The scrap collection room serves as a facility for gathering electronic waste before handing it to a dealer.

Hazardous Chemicals and Radioactive Waste Management: Laboratory chemical waste is managed responsibly, using exhaust fans and a fume hood to remove harmful fumes safely. Strong acids and alkalis used in laboratories are neutralized before safe disposal. The college does not currently use radioactive chemicals in its laboratories.

Waste Recycling System: Biodegradable waste is converted into compost using appropriate methods, and mulching is practiced to enhance waste management efforts further.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

<p>vehicles</p> <p>3. Pedestrian-friendly pathways</p> <p>4. Ban on use of plastic</p> <p>5. Landscaping</p>	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>	
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software,</p>	<p>A. Any 4 or all of the above</p>

mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional efforts towards fostering inclusivity and harmony are fundamental in creating a vibrant educational environment. Mar Thoma College Chungathara is committed to embracing diversity in all its forms, from cultural and regional to linguistic and socioeconomic differences.

Through various initiatives, we celebrate the rich tapestry of traditions and beliefs that enrich our community. Festivals like Onam and Christmas are joyously observed, reflecting the multicultural essence of our student body. Similarly, on the International Mother language Day, we honor linguistic diversity, recognizing the importance of preserving every language's heritage. World Disability Day and Gender Equality Awareness Programs promote understanding and support for marginalized groups. International Women's Day celebrations highlight the importance of gender inclusivity. Moreover, we dedicate special days to commemorate national symbols and global causes. Patriotic fervor is instilled through commemorations of Independence Day, Republic Day, and National Flag Day. Additionally, our National Service Scheme (NSS) actively engages in humanitarian endeavors like blood donation drives and palliative care programs, embodying the spirit of service and compassion.

These initiatives collectively nurture an environment where

tolerance, understanding, and acceptance thrive, fostering a community where every individual feels valued and respected.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Mar Thoma College's holistic approach empowers students and staff to be informed, responsible citizens, actively contributing to a just and equitable society.

Programs like Palliative care work and the Palliative awareness rally instill compassion and social responsibility (Duty under Article 51A), Blood donation camps promote the Fundamental Right to Life (Article 21) and the duty to help others in distress (Article 51A).

Participation in the National Youth Parliament allows students to exercise their Fundamental Right to Freedom of Expression (Article 19) and understand democratic processes. Observing Voters Day strengthens the understanding of their right to vote (Article 326) and their crucial role in choosing representatives.

Human Rights Day celebrations raise awareness about the fundamental rights enshrined in the Constitution (Part III). Similarly, Martyrs Day commemorations pay homage to those who sacrificed for the nation, nurturing the value of patriotism (Duty under Article 51A).

Initiatives like Anuyathra, a fund collection drive for palliative care, highlight the importance of public service and contributing to social welfare (Duty under Article 51A).

Even cultural celebrations like the virtual Onam celebration (Onampooram 2k21) and World Caring Day foster the value of national integration (Article 51A) and respect for diversity.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mtcc.ac.in/wp-content/uploads/2022/09/7.1.9_SD.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Cultural Events: Celebrated Onam and Christmas with cultural programs, fostering cultural harmony and community bonding. Onam was celebrated online due to the COVID-19 pandemic.

Awareness and Education: The Department of BBA celebrated World Caring Day, focusing on mental health, self-care, and community well-being. The Department of Chemistry commemorated Hiroshima & Nagasaki Day, promoting peace and nuclear disarmament. They

celebrated Mole Day, Ozone Day, and Flag Day to raise awareness of these days. The Department of Computer Science conducted a Quiz competition to celebrate National Film Day. The Department of Economics celebrated World Population Day, Human Rights Day, Martyr's Day, Voters Day and International Day of Persons with Disabilities. The Department of Mathematics celebrated Pi Day to promote interest in Mathematics. The Department of Physics celebrated World Students Day to promote Science and make the students aware of the contributions of Dr A P J Abdul Kalam. The Literary Club celebrated linguistic diversity on International Mother Language Day. Women Cell promoted gender equity programmes by conducting various programmes and celebrating International Women's Day.

Promotion of Science and Technology: The Department of Sciences promotes Science by celebrating National and International Science Day. The students of the Science Departments prepared a documentary on women scientists in India to encourage women in STEM fields.

Physical Fitness and Sportsmanship: The Physical Education Department celebrated National Sports Day with sports events that promoted physical fitness and sportsmanship

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Mar Thoma College: A Beacon of Empowerment and Well-being

Mar Thoma College, Chungathara, embodies social responsibility. WEAVE (Women Empowerment through Awareness, Visibility, and Education), their comprehensive women's empowerment program, tackles gender inequality through awareness campaigns, talks on legal rights, and financial literacy sessions. Debate

competitions like "Gender Neutral Dress Code" encouraged critical thinking. Celebrating "International Day of Women & Girls in Science" inspired female students in STEM fields.

Mar Thoma M.A.D.E. (Making a Difference Everyday) focuses on community health. NSS volunteers provided homecare and daycare for terminally ill patients, while awareness rallies promoted palliative care options. Collaborations with government bodies led to medical camps in adopted villages ("Poshan Abhiyan") and "Anemia Campaign 12" to address malnutrition. "National Nutrition Week Celebration" (SALAD) fostered healthy eating habits. Faculty members even served as Sector Magistrates during the COVID-19 pandemic, showcasing their unwavering commitment.

These impactful programs highlight Mar Thoma College's dedication to fostering a more empowered and healthier community, where women have equal opportunities and everyone has access to essential healthcare.

File Description	Documents
Best practices in the Institutional website	https://mtcc.ac.in/wp-content/uploads/2022/09/BP1_WEAVE.docx , https://mtcc.ac.in/wp-content/uploads/2022/09/BP2_Mar_Thoma_MADE.docx
Any other relevant information	https://mtcc.ac.in/wp-content/uploads/2022/09/7.2.1_Supporting_Doc.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mar Thoma College, Chungathara, marked its Ruby Jubilee year in grand style, highlighting its institutional distinctiveness. The Alumni Meet, named 'Oru Vattam Koodi' served as a powerful testament to the college's lasting impact. By reconnecting with graduates from various walks of life, it celebrated past achievements and solidified a network of support for current students. This reunion likely unearthed inspiring stories and valuable career guidance for the younger generation, fostering a sense of shared purpose and belonging. This connection is further strengthened by the fact that many students are wards

of our alumni itself. This unique intergenerational bond creates a supportive environment where students can benefit from the experiences and mentorship of their parents' peers. Complementing this, the Staff Club of the college, a dedicated space for faculty and staff, creates a platform for collaboration and professional development. A well-supported faculty translates into a more enriching learning environment for students, making the Staff Club an investment in overall institutional excellence. These initiatives, undertaken during a significant milestone year, underline Mar Thoma College's distinctive approach to education. By nurturing its alumni and faculty, the college fosters a culture of connection and excellence that empowers students and staff.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. **Continued Academic Excellence:** Maintain the high academic standards of all departments despite challenges such as the impact of COVID-19 on examinations.
2. **Infrastructure Development:** Complete ongoing projects such as the construction of the Academic Block and renovations of various facilities like the Staff Quarters, Library, and Computer Lab.
3. **Alumni Engagement:** Strengthen engagement with alumni by organizing more programs, offering scholarships, and establishing department-level alumni associations.
4. **PTA Support:** Continue leveraging the support of the Parent-Teacher Association (PTA) for various college activities, including financial aid, seminar funding, and infrastructure development.
5. **Research Advancement:** Foster research initiatives, particularly in the Commerce Department, by supporting scholars pursuing Ph.D. programs and encouraging faculty involvement in research.

6. **Community Outreach:** Conduct extension programs to serve the local community, building on past efforts such as the detailed community extension survey.
7. **Technology Integration:** Enhance the utilization of online learning platforms like SWAYAM and Moodle for student empowerment and academic continuity, especially in times of uncertainty like during lockdowns.
8. **Celebrations and Events:** Plan and execute celebrations, events, and programs such as Foundation Day, Christmas Celebrations, Republic Day, and Independence Day with active participation from the college community.
9. **Student Welfare:** Continue providing support to students through initiatives like implementing uniforms, ensuring hostel facilities for students from distant places, and distributing interest from endowments for student benefits.
10. **Leadership Development:** Offer training programs and opportunities for faculty and staff development, ensuring they are equipped with the necessary skills and knowledge to contribute effectively to the college's growth and development.