



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

MAR THOMA COLLEGE CHUNGATHARA

• Name of the Head of the institution **Dr. Rajeev Thomas**

• Designation **Principal**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **04931230306**

• Mobile no **9495081116**

• Registered e-mail **mtcchungathara@gmail.com**

• Alternate e-mail **iqac2k16@gmail.com**

• Address **Chungathara**

• City/Town **Nilambur**

• State/UT **Kerala**

• Pin Code **679334**

2.Institutional status

• Affiliated /Constituent **Affiliated**

• Type of Institution **Co-education**

• Location **Rural**

• Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **University of Calicut**
- Name of the IQAC Coordinator **Dr. George T. M.**
- Phone No. **04931230306**
- Alternate phone No. **04931230306**
- Mobile **9037312392**
- IQAC e-mail address **iqac2k16mtc@gmail.com**
- Alternate Email address **mtcchungathara@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://mtcc.ac.in/wp-content/uploads/2025/01/AQAR2022-2023.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://mtcc.ac.in/academic-calendar/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.04	2005	01/11/2005	31/10/2010
Cycle 2	A	3.15	2014	01/04/2014	04/05/2019
Cycle 3	B	2.43	2021	15/02/2021	14/02/2026

6. Date of Establishment of IQAC

01/09/2005

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ECONOMICS	UGC	MINORITY AFFAIRS DEPARTMENT, GOVERNMENT OF KERALA	2023-2024	78800
PHYSICS	WORKSHOP	The Inter-University Centre for Astronomy and Astrophysics (IUCAA)	2023-2024	156750
MAR THOMA COLLEGE, CHUNGATHARA	RUSA	RUSA	2023-2024	1880203

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **8**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Regular IQAC meeting to evaluate the academic activities of the college. Meeting of the Student Representatives. Departmental auditing for ensuring regular documentation. Seminars on the Criteria wise evaluation and Plan of action. Feed Back survey from students and Faculty

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Expand green initiatives and maintain facilities like the arboretum and fruit garden.	Green initiatives expanded, arboretum and fruit garden maintained, enhancing campus greenery.
Complete all ongoing RUSA-funded projects for campus improvement.	All RUSA-funded projects completed, resulting in upgraded campus facilities.
Offer quarterly training for faculty in NEP 2020 and digital skills.	Training sessions conducted, improving faculty expertise in NEP 2020 and digital skills.
Organize regular orientation sessions for students on communication, digital learning, and academic goals.	Regular orientation sessions held, enhancing student communication and digital learning skills.
Update certificate programs and add SWAYAM and Moodle courses to keep students industry-ready.	Certificate programs updated; SWAYAM courses introduced, increasing industry readiness.
Enhance NET coaching in other subjects to help students succeed.	NET coaching extended to additional subjects, benefiting more students in their preparation.
Strengthen mentoring by connecting students with faculty advisors.	Improved mentoring system implemented, fostering stronger faculty-student relationships.
Increase career guidance with alumni support.	Career guidance programs enhanced with active alumni involvement.
Implement improvements based on academic audits.	Improvements executed based on academic audit findings, enhancing institutional quality.
Collaborate with PTA and alumni to support infrastructure, mentoring, and career workshops.	PTA and alumni collaboration resulted in better infrastructure, mentoring, and career workshops.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing council	25/01/2024

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• Designation	Principal
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statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing council	25/01/2024
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2024	29/04/2024
15.Multidisciplinary / interdisciplinary	
<p>In the academic year 2023-24, the college continues its journey toward becoming a comprehensive multidisciplinary autonomous institute. To achieve this goal, a well-structured Institutional Development Plan has been implemented, focusing on introducing new disciplines that align with global trends and emerging needs. As a SWAYAM-NPTEL Local Chapter since 2019, the college has further expanded its efforts to promote a variety of self-study courses across commerce, humanities, and science disciplines, encouraging both multidisciplinary and interdisciplinary learning. The institution envisions broadening the scope of interdisciplinary research projects across key areas such as computer science, BBA, commerce, economics, botany, mathematics, polymer chemistry, and physics. The curriculum for 2023-24 emphasizes credit-based courses and projects that integrate themes of social service, environmental awareness, and value-based education, ensuring an inclusive and multidisciplinary educational experience for students. To further enhance the academic framework, the college has maintained its practice of offering mandatory self-learning audit courses, introduced in 2019. These courses are conducted as follows: Undergraduate Programmes: One audit course per semester for the first two years. Postgraduate Programmes: One audit course per semester for the duration of the programme. Students are actively involved in outreach programs as part of their graduation requirements, encouraging community engagement and experiential learning. In 2023-24, the college reinforced its commitment to community-oriented initiatives through the following activities: NSS (National Service Scheme) Compulsory Social Service (CSS) Swachh Bharat Abhiyan Student Initiative in Palliative Care Unnat Bharat</p>	

Abhiyan Ek Bharat Shreshtha Bharat Women Cell Activities These programs enable students to develop a sense of social responsibility while fostering a strong connection with the community. Through these initiatives, the college continues to uphold its vision of promoting holistic education, nurturing global citizens, and achieving academic excellence in the academic year 2023-24.

16.Academic bank of credits (ABC):

In the academic year 2023-24, our college continues to work proactively to align with the requirements of the Academic Bank of Credits (ABC) as outlined in the National Education Policy (NEP) 2020. As an affiliated college, we are prepared for the university's registration with ABC and are facilitating the process by ensuring that all students set up DigiLocker accounts. These accounts enable students to securely store their certificates digitally and easily transfer their academic records to the ABC platform once the university completes its registration. Our institution also serves as a Local Chapter for prominent online learning platforms like SWAYAM and NPTEL. This allows students to create their ABC IDs independently and enroll in credit-earning courses offered by prestigious national institutes. These initiatives empower students to enhance their learning experiences and accumulate credits, which can be transferred seamlessly across institutions. In 2023-24, each department has strengthened its efforts to establish Memorandums of Understanding (MoUs) with other colleges and institutions in relevant disciplines. These collaborations foster knowledge exchange, shared resources, and interdisciplinary learning opportunities that broaden students' academic horizons and prepare them for real-world challenges. Our faculty members continue to make significant contributions to their fields of expertise by actively participating in Boards of Studies, curriculum design, and textbook development. They also focus on creating reading materials, online assignments, and assessments tailored to promote Outcome-Based Education (OBE). These resources help ensure that students achieve measurable learning outcomes aligned with the curriculum's objectives. With these initiatives, the college remains committed to providing high-quality education, fostering innovation, and preparing students to meet global academic and professional standards in the academic year 2023-24.

17.Skill development:

In the academic year 2023-24, the college continues to prioritize

skill development through a diverse range of certificate courses, life skills, and soft skills programs. Each department has further enhanced its offerings by integrating skill-focused certificate courses alongside regular classes to equip students with practical and industry-relevant skills. These courses place a strong emphasis on humanistic, ethical, constitutional, and universal values. Students are guided to understand and apply principles such as truth, peace, righteousness, non-violence, and scientific thinking in their personal and professional lives. Tutors utilize innovative teaching methods, including audio-visual aids and interactive learning tools, to make learning more engaging and impactful. The college remains committed to fostering positive attitudes and values among students, with a focus on human ethics, responsible citizenship, and scientific temperament. This academic year, additional efforts have been made to address emerging societal challenges and encourage critical thinking in students. To ensure that every student graduates with enhanced skills, the college maintains a structured approach where every student completes at least one certificate, life skill, or soft skill course during their academic journey. Although these courses do not carry credits as per university guidelines, their impact on students' personal and professional growth remains significant. To further bridge the gap between academic learning and practical applications, the institution has strengthened its alumni engagement programs. Alumni skilled in diverse fields are invited to share their real-life insights, experiences, and career guidance with students. These interactions provide valuable perspectives on connecting theoretical knowledge with practical skill sets, preparing students to excel in their respective fields. Through these initiatives, the college continues to ensure that students are well-equipped to meet the demands of a rapidly changing world while upholding strong ethical and humanistic values.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integrating Indian Knowledge Systems Report for the Academic Year 2023-24 In the academic year 2023-24, the college continues its mission to integrate the Indian knowledge system into its curriculum through both offline and online courses, with a renewed focus on Indian languages, cultural heritage, and traditional knowledge. The celebration of campus rituals and festivals has been expanded, offering students a richer and more immersive understanding of India's cultural diversity. Events such as Mother Tongue Day, Hindi Week, and other regional

language festivals are organized to promote linguistic diversity and appreciation for Indian literature. Enhanced classes are provided to students selecting Hindi and Malayalam as a second language, further improving their communication and cultural understanding. The Economics curriculum, complemented by History, continues to emphasize Indian heritage and culture by incorporating translated classical Indian literature and regional language classics. These additions enrich students' knowledge of India's intellectual and cultural legacy. Faculty training programs have been upgraded to better support bilingual teaching in line with the Kerala government's bilingual education policies. Teachers undergo workshops to enhance their skills in linguistics, teaching methods, and the effective use of ICT tools for bilingual instruction. This academic year, the college has further strengthened the bilingual teaching model, ensuring that all degree programs are effectively delivered in both Malayalam and English. Field trips and practical exposure to traditional knowledge systems remain a key component of the curriculum for all disciplines. Students continue to explore tribal areas in Kerala to study traditional medicines, while Economics students gain practical insights into tribal uses of natural resources in healthcare and sustainable living. These hands-on experiences deepen their understanding of India's indigenous knowledge systems. Student-led initiatives such as arts festivals have been enriched to showcase traditional performances and folk arts, fostering the preservation of cultural practices of various parts of India, while enhancing student engagement. Additionally, the College Union has expanded its celebrations of national festivals and traditions, providing a platform for students to actively participate in fostering cultural unity and understanding. Through these initiatives, the college continues to enrich its academic and cultural environment, nurturing students' appreciation for India's linguistic and cultural diversity while preparing them to engage with and contribute to India's rich heritage in meaningful ways.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In the academic year 2023-24, the college continues to strengthen its implementation of Outcome-Based Education (OBE) with a focus on equipping students with the skills, knowledge, and attitudes necessary for success in their respective fields. The Internal Quality Assurance Cell (IQAC) remains instrumental in ensuring the effective practice of OBE across all departments. Students are introduced to the OBE framework during the admission process, through orientation programs, and consistently reinforced by

course instructors throughout their academic journey. Detailed Program Outcomes (POs), Course Outcomes (COs), and Program Specific Outcomes (PSOs) are prominently displayed on the college website and department notice boards for easy access and awareness. The college has further refined its methods to monitor and assess learning outcomes, including regular tracking of student progression to higher studies and job placements. The data collected is analyzed to continuously improve the alignment of academic programs with the desired outcomes. Among the 52 faculty members, 27 have successfully completed Faculty Development Programs (FDP) in OBE, marking a notable increase from the previous year. Each department continues to have at least one faculty member trained in OBE, ensuring consistent and effective implementation across all programs. This academic year, additional faculty have been encouraged to participate in OBE training programs to broaden the expertise within departments. To further enhance faculty proficiency, the college conducted a hands-on workshop on OBE in collaboration with external experts, focusing on areas such as curriculum mapping, formulation of outcomes, and assessment strategies. This initiative has significantly improved the faculty's ability to design and deliver courses that meet the desired educational objectives. Through these sustained efforts, the college reaffirms its commitment to Outcome-Based Education, ensuring that all students graduate with the competencies needed to excel academically, professionally, and personally.

20.Distance education/online education:

In the academic year 2023-24, our college is preparing to expand its offerings by launching distance learning courses, leveraging the expertise of our skilled teaching faculty. Currently, we conduct various training programs for students within the college and are actively working towards extending these initiatives once we secure government approval. We are continuously incorporating technology to enhance teaching and learning experiences. Through affiliations with national platforms like NPTEL and SWAYAM, students can enroll in courses to supplement their regular studies or explore new areas of interest. Each department has designated staff members to assist students in enrolling for these courses, with subject experts readily available to provide academic guidance. To support students' online learning needs, well-equipped computer labs are available for completing coursework and assignments. Furthermore, students are encouraged to set up a Digilocker account, which will be instrumental when the college integrates with the Academic Bank of Credits (ABC),

pending university approval. This initiative will enable students to store and manage their academic records securely and conveniently. Through collaborations with NPTEL, SWAYAM, and other national initiatives, students have the opportunity to earn credits for online courses that align with the Academic Bank of Credits framework. These efforts ensure students can benefit from flexible learning options offered by various universities, even while pursuing their on-campus education. The college remains committed to fostering a holistic learning environment by embracing technological advancements and providing students with innovative learning opportunities to meet their academic and professional aspirations.

Extended Profile

1.Programme

1.1	418
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	887
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	356
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	341
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	55
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	55
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	48
4.2 Total expenditure excluding salary during the year (INR in lakhs)	174.78
4.3 Total number of computers on campus for academic purposes	87
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Mar Thoma College, Chungathara, ensures effective curriculum delivery through a structured and meticulously planned approach, reflecting its commitment to academic excellence. The Internal Quality Assurance Cell (IQAC) plays a pivotal role in coordinating and monitoring curriculum-related processes in adherence to the</p>	

University of Calicut's guidelines. The academic council, led by the principal and department heads, oversees curriculum implementation. Faculty members prepare lesson plans documented in Teacher's Work Diaries, while departmental action plans, developed annually, outline objectives and strategies for effective teaching. Execution is monitored by department heads to ensure alignment with institutional goals.

Regular staff meetings, staff council discussions, and Parent-Teacher Association (PTA) engagements enhance planning and execution, while SWAYAM courses enrich the learning experience. Interactive lectures foster critical thinking, and technology-enhanced learning employs tools like PowerPoint, Moodle, and Zoom. Collaborative activities, including MOUs, role-plays, group discussions, and seminars, promote teamwork and communication skills.

Workshops, training programs, internships, and field projects provide practical exposure, bridging theory with real-world applications. The Mentor-Mentee program ensures holistic student development, while feedback mechanisms guide interventions like bridge courses, remedial coaching, and advanced tutorials. These initiatives collectively ensure a student-centered, outcome-based curriculum delivery, equipping students with the skills to excel globally.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mtcc.ac.in/wp-content/uploads/2025/01/1.1-Curricular-Planning-and-Implementation2.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Mar Thoma College, Chungathara, upholds its commitment to academic excellence through a meticulously crafted academic calendar that integrates Continuous Internal Evaluation (CIE) with curricular and extracurricular activities. Aligned with the University of Calicut's schedule, the calendar provides a structured framework, ensuring clarity and uniformity for students, faculty, and parents. It is prominently displayed on notice boards and the college website for accessibility.

At the start of each academic year, teaching schedules, assessments, and co-curricular activities are aligned with the calendar to ensure smooth academic operations. Adjustments are made as needed to accommodate university changes, fostering accountability and discipline. CIE forms the foundation of the evaluation framework, utilizing methods such as internal exams, assignments, group discussions, seminars, and viva sessions. These assessments, aligned with Outcome-Based Education (OBE), help students achieve measurable learning outcomes.

The calendar integrates workshops, cultural events, and community engagements, providing a holistic educational experience. Periodic audits at the management level evaluate teaching strategies, departmental activities, and student outcomes. Feedback from these audits refines processes, addresses challenges, and ensures objectives are met.

By fostering punctuality and structure, the calendar empowers students to plan effectively, promoting academic and personal growth. This reflects Mar Thoma College's dynamic approach to holistic education.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://mtcc.ac.in/wp-content/uploads/2025/01/Mar-Thoma-College-Handbook.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

84

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1381

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Mar Thoma College, Chungathara, integrates cross-cutting themes into its academic framework, ensuring holistic education that addresses societal and global challenges. The college enhances the university curriculum with specialized courses on professional ethics, gender studies, disaster preparedness, and intellectual property rights, equipping students with practical knowledge to tackle real-world issues. Postgraduate programs emphasize integrity through mandatory ethics courses and plagiarism evaluations.

Student-driven clubs and committees like the Women Development Cell, NSS, Nature Club, Innovation Club, and Palliative Care conduct workshops, awareness sessions, and discussions on ethics, gender equality, sustainability, and social responsibility. Guest lectures, seminars, and certification courses complement academic learning by addressing emerging issues, enhancing practical skills and employability.

The college promotes sustainability through eco-friendly practices like rainwater harvesting and solar power systems, offering students hands-on experience in green initiatives. Community outreach programs, led by the NSS and various departments, include environmental drives, cleanliness campaigns, blood donation camps, anti-drug programs, and workshops on energy conservation and plastic pollution. Palliative care efforts instill compassion and social responsibility.

A three-tier counseling system supports students' academic, emotional, and social well-being, fostering an inclusive environment. These initiatives exemplify the college's commitment to holistic education, preparing students for future challenges while contributing meaningfully to society.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

337

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://mtcc.ac.in/wp-content/uploads/2025/01/merged-feedback.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://mtcc.ac.in/wp-content/uploads/2025/01/merged-feedback.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

367

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

220

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Mar Thoma College Chungathara, during the 2023-24 academic year, implemented a comprehensive approach to student learning. An Entry Level Test was conducted to assess individual learning needs, identifying both advanced and slow learners.

For slow learners, remedial coaching was provided, ensuring that no student was left behind. Meanwhile, advanced learners were nurtured through various platforms such as seminars, assignments, and PowerPoint presentations, fostering their intellectual growth and encouraging critical thinking.

Furthermore, the college actively promoted participation in extracurricular activities like intercollegiate quiz competitions, seminars, and management fests, enriching students' holistic development and instilling a spirit of healthy competition.

Moreover, collaborative learning was emphasized, facilitating peer-to-peer interaction and fostering a supportive learning environment. Students were engaged in group projects, developing their teamwork and communication skills.

In essence, Mar Thoma College Chungathara's innovative approach to education in the 2023-24 academic year not only addressed individual learning needs but also empowered students to excel academically and holistically, preparing them for future challenges with confidence and competence. This multi-faceted approach ensured that all students received the necessary support to achieve their full academic potential.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
887	55

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Mar Thoma College Chungathara, during the 2023-24 academic year, prioritized student-centric learning methods, emphasizing experiential, participative, and problem-solving approaches.

Experiential learning was a cornerstone of the academic experience, with a strong emphasis on real-world application. This was facilitated through a variety of initiatives, including field visits to industries and organizations, institutional visits to research centers and government agencies, and valuable internships that provided hands-on experience in relevant fields. The Management Fest offered a dynamic platform for students to apply their theoretical knowledge and develop practical skills in a competitive and challenging environment.

Participative learning methodologies were actively integrated into classroom activities, included peer teaching, group discussions, case studies, and interactive presentations, encouraging active student engagement and collaborative learning.

Problem-solving methodologies were central to the curriculum, equipping students with the critical thinking and analytical skills. Students engaged in a variety of activities, including project-based learning, simulations, and real-world problem-solving exercises, developing essential skills such as critical thinking, decision-making, and teamwork.

Beyond the classroom, the college actively encouraged student engagement through various programs, including projects, seminars, invited lectures, and visits to research institutions. These initiatives broadened students' horizons, fostered intellectual curiosity, and provided opportunities for academic and personal growth.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Mar Thoma College Chungathara, during the 2023-24 academic year, significantly integrated ICT tools into the teaching-learning process, transforming classroom experiences and enhancing student engagement.

Google Meet emerged as a key platform for live lectures, enabling real-time interaction between faculty and students. Google Classroom facilitated seamless sharing of lecture notes, assignments, and supplementary materials, streamlining communication and improving access to learning resources.

The power point presentations are widely used by the teachers for effective teaching. ICT enabled teaching-learning process is supported with regular practical sessions, online courses, online journals, online tests, use of Smart Boards and LCD projectors for seminars and workshops, productive use of educational videos and accessibility of non-print material for students of the Department.

The EBASE Pro Suit learning management system played a crucial role in creating a dynamic online learning environment. Faculty members utilized EBASE Pro Suit to track student progress. Furthermore, the college encouraged the use of various online resources, including e-PG Pathshala, Shodhganga, National Digital Library of India, and NPTEL video lectures, expanding students' access to a wealth of knowledge and information.

By effectively leveraging ICT tools, Mar Thoma College Chungathara aimed to create a modern and engaging learning environment that

empowered students to achieve academic excellence and develop the necessary skills for success in the digital age.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**22**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****325**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mar Thoma College Chungathara, is under the regulations set by the University of Calicut which ensures a structured and fair examination process. Embracing a choice-based credit and semester system, student assessment is multi-faceted, like written examinations, seminars, assignments, and classroom participation. Particularly in the science departments, practical skills are rigorously evaluated, including laboratory performance, experimental aptitude, and the maintenance of meticulous records.

Under the monitoring of the college-level Examination Committee, internal examinations are conducted centrally, ensuring consistency and impartiality. Apart from traditional assessments, unit tests, monthly tests, and online evaluations via platforms

like Moodle LMS and Google Classroom contribute to a comprehensive evaluation framework.

Attendance monitoring is systematic, with class tutors compiling monthly attendance records. Consolidated marks, including attendance, internal examination scores, and seminar performances, are prominently displayed on department notice boards. Moreover, students receive signed copies of their internal marks for transparency and record-keeping.

Upon publication of results, parent-teacher meetings are convened to discuss students' progress, fostering collaboration between teachers and parents in nurturing students' academic growth and overall development. This meticulous examination process reflects the institution's commitment to academic excellence and accountability.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mar Thoma College is ensuring students' welfare and addressing their concerns by the presence of a dedicated Grievance Redressal Committee. This committee operates on a three-tier system to effectively resolve grievances related to internal marks, attendance, and various aspects of student life.

Initially, students are encouraged to approach their subject tutors, who serve as the first point of contact for addressing academic concerns. If the issue remains unresolved, the matter will be forwarded to the Head of the Department (HOD) for further investigation and intervention. The complaint is still unresolved, and the students have directed to approach the Head of the Institution or Principal, ensuring that no grievance remains unaddressed.

Furthermore, the committee extends its purview to encompass grievances related to attendance arising from participation in

extracurricular activities such as sports, arts, NSS (National Service Scheme), and other co-curricular endeavors. These matters are handled by the respective coordinators of these activities. By engaging with students, tutors, HODs, coordinators, and the institution's leadership, the Grievance Redressal Committee underscores the college's commitment to fostering a supportive and inclusive learning environment where every student's concerns are acknowledged and resolved promptly and equitably.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In our institution, transparency and clarity regarding program and course outcomes are systematic. These outcomes are meticulously outlined and readily accessible on our college website, ensuring both faculty and students are well-informed. The Internal Quality Assurance Cell (IQAC) takes an important role in providing this information, ensuring its availability right from the admission process and consistently tracking the attainment of outcomes upon course completion. For faculty members, IQAC organizes induction programs for new faculty and encourages all faculty to participate in Faculty Development Programs (FDPs) and workshops related to Outcome-Based Education (OBE). The importance of implementing OBE principles is emphasized, with question papers for internal examinations prepared systematically to align with these outcomes.

Similarly, students are informed about Programme Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) through various channels. These outcomes are prominently displayed on department notice boards, shared on online platforms such as Moodle and Google Classroom, and explained during orientation meetings for new students. Additionally, tutorial sessions include orientation on Outcome-Based Education, its significance, and the evaluation process for program and course outcomes. At the beginning of each semester, respective teachers elaborate on the assessment criteria, including question patterns and assignments,

to measure course outcomes effectively. This comprehensive approach ensures that both faculty and students are well-equipped to understand, pursue, and assess the outcomes of their educational journey at our institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mtcc.ac.in/composition/mtcc-igac/#
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In our institution, the Internal Quality Assurance Cell (IQAC) plays a pivotal role in ensuring the implementation of Outcome Based Education (OBE) across campus. Right from the admissions process, students are informed about OBE principles, which are further explained during orientation sessions and by their respective class teachers. Programme and course outcomes for all courses are prominently displayed on the college website, providing transparency and clarity to both faculty and students.

Student assessment comprises a comprehensive approach, including written examinations, seminars, assignments, and classroom participation. Additionally, students in the science department undergo assessment based on laboratory performance, experimental skills, record-keeping, and viva voce examinations.

The college-level Examination Committee oversees the conduct of centralized internal examinations, ensuring consistency and fairness. Teachers conduct various assessments such as unit tests, monthly tests, and evaluate seminars and assignments through online platforms like Moodle LMS or Google Classroom.

Attendance progress certificates are prepared by class tutors, with consolidated marks of attendance, internal examinations, and seminar presentations published on department notice boards. Parent meetings are convened post-results publication to discuss students' progress.

Monitoring student progression to higher studies and placements

provides valuable insights into learning outcomes. To boost faculty expertise in OBE, faculty members have undergone Faculty Development Programs (FDPs) on OBE. Moreover, it's ensured that at least one faculty member from each department receives OBE training, fostering a culture of continuous improvement and alignment with educational best practices.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

238

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mtcc.ac.in/wp-content/uploads/2025/01/Student-Satisfaction-Survey-Report-2023-24.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.35

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****8**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****2**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Mar Thoma College, Chungathara, has cultivated a thriving ecosystem for innovation and knowledge transfer through its Institution Innovation Council (IIC), departmental activities, and student-centric initiatives. The college actively supports students in securing research grants, such as ASPIRE Scholarships and DCE Research Awards, enabling postgraduate students to engage in interdisciplinary and multidisciplinary research.

Skill development training, workshops, Faculty Development Programs (FDPs), and MOOCs like SWAYAM and NPTEL ensure continuous knowledge enhancement. Specialized workshops on Intellectual Property Rights (IPR), research methodologies, and entrepreneurship equip students and faculty with tools to drive innovation and practical application.

Student-centric initiatives, including clubs, hackathons, exhibitions, internships, and collaborative peer teaching, foster creativity, teamwork, and experiential learning. Competitions and fests provide platforms for showcasing talents and innovative ideas.

The institution emphasizes the transfer of knowledge beyond the campus through impactful extension activities. By engaging with neighboring communities through awareness programs and training sessions, the college bridges the gap between academic learning and societal needs.

This integrated approach ensures the holistic development of students while driving societal progress. By blending academic excellence with real-world relevance, Mar Thoma College stands as a beacon of innovation, preparing students to tackle future challenges and contribute meaningfully to society.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

1

File Description	Documents
URL to the research page on HEI website	https://commerce.mtcc.ac.in/ph-d/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

12

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers**

in national/ international conference proceedings year wise during year**12**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the year, various extension activities were conducted to engage the neighborhood community, addressing social issues and promoting the holistic development of students. Focused on environmental awareness and sustainable practices, these initiatives included cleaning drives in and around the campus to rejuvenate natural resources, alongside campaigns promoting rainwater harvesting systems, solar energy projects, and community gardens. Programs on health, hygiene, cleanliness, the harmful effects of drug use, and fostering communal harmony were organized to encourage well-being and inclusivity. Educational support was extended to tribal students from neighboring hamlets and schools, providing learning resources and mentorship to bridge educational disparities. Cultural exchange and promotion were achieved through the celebration of festivals and events that showcased and preserved local traditions, fostering mutual respect and appreciation of diversity. Additionally, skill-based training sessions were conducted to equip students with practical knowledge in sustainable practices, leadership, and collaborative problem-solving. These activities emphasized the importance of personal growth, community service, and environmental stewardship. By engaging with the community through these initiatives, students were sensitized to pressing social issues, fostering a sense of responsibility, empathy, and active citizenship. The combined impact of these efforts was significant, as they not only enhanced environmental consciousness and sustainable living within the community but also nurtured civic engagement and soft skills in students, preparing them to address real-world challenges effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1880

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

45

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college provides essential infrastructure, including classrooms, laboratories, a botanical garden, a Network Resource Centre, and research rooms for efficient academic activities. Each department features ICT-enabled classrooms and smart boards for technology-based learning. The well-equipped library, with an INFLIBNET facility, broadens the resource base. The UGC-sponsored Network Resource Centre enhances teaching and learning exposure. Addressing rural student backgrounds, the Mar Thoma Computer Academy, established in 1998, now serves as a Computer Lab for BSc Computer Science students.

The campus includes an air-conditioned audio-visual hall and a seminar hall for lectures, seminars, and cultural events. Facilities for e-content development are available, along with a mini-conference hall with ICT facilities. Laboratories in science departments support practical learning, with Botany and zoology labs featuring diverse specimens. The chemistry department has core and complementary labs, and practices green chemistry principles. Fire extinguishers, first aid kit and eye washing facility are available in the labs.

Department of Physics has a general lab with darkroom facility, Electronics lab, Post Graduate lab and computational lab.

The Language Lab utilizes iTell Orell Digital Language Lab software. The botanical garden houses a rich plant collection, arranged by utility. A Moodle LMS is in place for effective online knowledge management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2025/01/4.1.1-4.1.2.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution offers extensive facilities to support cultural and sports activities, ensuring holistic student development. Cultural programs, competitions, and celebrations are hosted in venues such as the Open-air Auditorium, Seminar Hall, Audio-visual Hall, and a dedicated Student Corner, providing students opportunities to showcase their talents and creativity.

For sports and fitness, the Department of Physical Education maintains diverse indoor and outdoor facilities, including courts for badminton, volleyball, basketball, kabaddi, netball, sepak takraw, and tug-of-war. Outdoor facilities include a football ground, cricket practice nets, and a softball court. Advanced resources like a plyometric training area, yoga center, rope-climbing station, and gym with weight training and core exercise equipment further enhance fitness programs. Aerobics and Zumba spaces add to the variety.

Specialized infrastructure such as a stadiometer, long-jump pit, and facilities for team-based activities support athletic development. These resources are actively used for regular practices, inter-departmental events, and inter-collegiate tournaments.

By providing inclusive and versatile infrastructure, the institution promotes both physical well-being and cultural enrichment, shaping students into well-rounded individuals prepared for diverse challenges.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2025/01/4.1.1-4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

37

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2025/01/4.1.3-SP-02-23-24.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

163.60

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response:

The college library is automated using KOHA,(23.05.04) a linux based open source, fully featured, scalable library management system .It is user driven open source Software. It is cost effective hence a good economical alternative.

All the library in house activities are maintained through koha software using barcode system . An Automated Gate Register is maintained in the library to keep track a track record of human movement from library during the open hours.

The library database is made available online through OPAC interface (Online Public Access Catalog). Remote access to the OPAC is available both, inside the Campus Network and outside the Campus Network. This facility helps the library users to search for a required book in the database and check its availability, even from their home or wherever outside the college. The users need not enter the library to search for books.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://mtcc.ac.in/wp-content/uploads/2025/01/4.2.1-additional-documents.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)**1.63929**

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****73.17**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Mar Thoma College regularly upgrades its IT infrastructure to support education and enhance digital accessibility. The campus features 250 Mbps internet and Wi-Fi connectivity across all academic departments, seminar halls, and the hostel, ensuring seamless access to online resources.

Smart boards are installed in all departments, enabling interactive teaching. The college provides essential IT tools such as LCD projectors, laptops, desktop computers, scanners, and printers. Annual purchases of computers and accessories ensure facilities stay updated to meet technological demands.

The administrative office is equipped with computers, Wi-Fi, and multifunctional devices for printing, scanning, and photocopying. Network performance has been enhanced with fibre-optic cables and gigabit switches for faster, more reliable internet.

The institution utilizes Embase Pro Suite (LMS) for attendance, academic management, and maintaining student records from entry to exit. Regular maintenance ensures the prompt replacement of defective accessories, and K7 antivirus software is installed for cybersecurity.

The Network Resource Centre offers browsing, scanning, and printing facilities for students. Regular training programs equip staff with ICT skills. Committed to sustainability, the college uses energy-efficient equipment and responsibly manages e-waste, ensuring a modern, eco-friendly learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2025/01/4.3.1-SP01-23-24.pdf

4.3.2 - Number of Computers

83

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

11.39575

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Departments within the institution submit diverse support facility requests to the Principal, with decisions reached through Staff Council discussions. High-expenditure proposals become part of the budget plan, finalized during Governing Council meetings. Laboratory maintenance is the responsibility of parent departments, audited annually, and equipped with safety measures. The computer and language labs are overseen by designated faculty, ensuring updated and functional systems. The Library Advisory Committee manages book acquisitions and annual stock verifications. Botanical and college gardens are maintained by the Botany department, employing a dedicated gardener. Hostel and Canteen Committees monitor conditions in respective areas, while the Seminar and Audio-Visual Halls are directly supervised by the college management. The Website Committee handles the college website, and another committee oversees the LMS Moodle platform. Physical Education manages sports facilities. Campus Wi-Fi is maintained by external service providers. Non-teaching staff oversees classroom maintenance, while specialized personnel, including electricians, computer technicians, plumbers, and carpenters, address specific needs. The management allocates budgetary provisions, executes Annual Maintenance Contracts, and consults technical experts for renovations. Major purchases are scrutinized by a purchase committee. Lastly, staffing includes two last grade and four part-time cleaning staff for campus cleanliness, demonstrating a comprehensive approach to infrastructure management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2025/01/4.4.2-SP-23-24.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

543

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

35

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://mtcc.ac.in/wp-content/uploads/2025/01/5-11.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1703	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1703	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

41

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

130

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

21

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college promotes student participation in the academic and administrative endeavours of the institution through the College Union and Department Associations. We follow a parliamentary system of election in the campus, as per government directives.

The Principal is the President of the College Union and it comprises of various office bearers to oversee student affairs. The post of Vice Chairmanship and the Joint Secretary are reserved for ladies. The Union coordinates arts and sports events and also organizes various events such as blood donation camp, literary fests, food fests, film festivals, exhibitions, celebration and commemoration of days of importance, seminars, workshops and so on. Each department has a department association to coordinate department level activities, under the guidance of the department heads.

The students of our college participate in the activities of clubs and cells, such as women cell, Entrepreneurship Development Club, Planning forum, Bird Watching Club, Nature Club, Health Club, Debate and Literary Forum and English Club. The College has two NSS units functioning under the guidance of two programme officers. Student Initiative in Palliative (SIP) is a sub organization of palliative care where students actively participate in the sacred work of palliative care.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2025/01/5.3.2-FINAL.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni of Mar Thoma College are esteemed ambassadors of its legacy. The college's Alumni Association, officially registered in 2022-23 under the Societies Act XXI of 1980 (registration number MPM/CA/126/2023), actively supports the institution's growth through financial aid, mentorship, and organized events. The major venture in 2023-24 was the Endeavour - MTC Alumni Initiative, which successfully raised ₹19 lakh from alumni for the development of ICT facilities in the college. The project was inaugurated on 9th October 2023 by the Honourable Higher Education Minister of Kerala, Dr. R. Bindu, who accepted the first donation from the alumni in the presence of Nilambur MLA, P. V. Anwar. With this fund, 11 interactive smart boards were purchased, significantly enhancing the teaching-learning infrastructure. The project was

completed on February 27, 2024, with a dedication ceremony led by Dr. Satheesh E. K., Registrar of the University of Calicut. Additionally, a water cooler was donated during the year. The Alumni Association also provides financial assistance for uniforms to help economically disadvantaged students and supports academic excellence with cash awards for college and department toppers. Distinguished alumni, including politicians, writers, scientists, government officials and business leaders, frequently return to interact with and inspire students.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2025/01/5.4.1-ALUMNI-NEW.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Mar Thoma College Chungathara empowers youth from rural and semi-urban areas, preparing them for meaningful societal roles. Inclusive governance is central, with student and teacher voices valued in decision-making.

The Governing Council, comprising 12 diverse members, sets the strategic direction. The Staff Council, including heads of departments and non-teaching staff, oversees daily operations. The Teaching Council involves all faculty in academic discussions. Importantly, Department Councils and Student Councils in each department provide platforms for focused academic guidance and student voice.

The college offers job-oriented courses, seminars, and club activities to address issues like gender discrimination and build

student self-esteem. This collaborative approach ensures students graduate with the skills and confidence to succeed personally and professionally.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/vision-mission/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college operates with a decentralized administrative and academic structure that fosters participative management. A Governing Council, comprising a chairman and eleven members, oversees overall governance. The College Council, a statutory body, assists the Principal in managing internal affairs.

The Principal, in consultation with both the Governing Council and the College Council, makes key academic and administrative decisions. Policy decisions are primarily shaped by the Governing Council. The Finance Committee is responsible for managing financial matters, including budget preparation and resource mobilization.

Decentralization is further enhanced through specialized committees. The Building and Construction Committee manages construction projects and estate management. The Hostel Committee oversees the functioning of women's hostels. The ICT Coordination Committee manages the college's IT infrastructure and computer labs. This structure promotes a collaborative approach to decision-making, ensuring effective administration and the involvement of various stakeholders in governance.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/governance23-24/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution is taking proactive steps to enhance student employability and prepare them for the competitive job market. A key initiative involves a partnership with Tally Institutes, offering diploma courses alongside regular degree programs to enhance job prospects.

Recognizing the crucial role of practical experience, the institution is expanding its extension activities, engaging students in real-world challenges. Skill enhancement training programs are being launched to equip students with essential competencies across various fields, complementing theoretical learning.

Furthermore, the institution is upgrading infrastructure to international standards, providing students with high-quality resources and learning environments. The introduction of certificate courses offers additional opportunities for career advancement. These initiatives demonstrate the institution's commitment to holistic student development and its proactive approach to meeting the evolving demands of the global job market. Through these strategic measures, the institution ensures that its graduates are well-prepared to succeed in both local and international professional environments.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2024/10/strategic-plan-21-26.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college envisions empowering students from rural and suburban backgrounds to become agents of social change and personal growth. With a student population predominantly from these areas, the institution prioritizes fostering self-esteem, critical thinking, and essential skills like decision-making and occupational skills.

Transparency is a cornerstone of the college's approach, encompassing both academic and non-academic affairs. In collaboration with the IQAC and various departments, the college

has implemented numerous initiatives aligned with its vision. These initiatives are guided by a comprehensive policy document that ensures all actions adhere to the institution's core values and principles.

The overarching goal is to equip students with the necessary tools, confidence, and skills to pursue their aspirations and contribute positively to society. This holistic approach not only nurtures individual student growth but also strives to create a more equitable and just world for all.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/governance23-24/
Link to Organogram of the institution webpage	https://mtcc.ac.in/governance23-24/#organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college prioritizes staff well-being by offering a comprehensive range of benefits and facilities. Employees enjoy free access to computer labs and Wi-Fi, facilitating efficient work and research. Professional development is actively

encouraged, with readily available leave for attending seminars and conferences. On-campus accommodation and discounted meals at the college canteen enhance convenience.

Workshops are regularly organized to enhance staff skills, and financial stability is supported through advance salary payments upon request. The college extends financial assistance for the medical needs of non-teaching staff and their families. Moreover, staff and their children have free access to the college's sports and infrastructure facilities outside of regular hours.

The institution recognizes the importance of staff appreciation. Retirements are celebrated with farewell gatherings, and achievements are acknowledged at departmental functions. These initiatives foster a positive and supportive work environment that encourages growth, satisfaction, and success. By valuing and empowering its staff, the college creates a conducive atmosphere for personal and professional development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

16

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

17

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution fosters a culture of continuous evaluation and

development through an annual Self-Appraisal System for all staff. Teaching staff are assessed based on UGC regulations, including API scores and student feedback. Non-teaching staff are evaluated through self-appraisals and departmental tests conducted by the Kerala Public Service Commission.

The IQAC analyzes feedback on courses coordinated by faculty, providing recommendations for improvement. The Teachers Diary, PTA meetings, and Open Houses contribute to a supportive appraisal environment.

To enhance staff expertise, participation in workshops and training sessions on IT, income tax, PFMS, KSR, and Egrantz is encouraged and conducted every year by the institution. The institution prioritizes staff development, ensuring a transparent and fair evaluation process that supports career growth and professional development for all employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college maintains a robust and transparent financial management system. The Principal and Bursar oversee management funds, guided by the Managing Committee. UGC grants are allocated through committees, ensuring proper utilization. The PTA Executive Committee manages PTA funds, while the Principal, with guidance from the Staff Advisor, oversees the College Students' Union Fund.

Transparency is ensured through annual audits of management funds, with reports submitted to the Sabha Mandalam. Computerized accounts are maintained and undergo internal audits by a Chartered Accountant appointed by the Mar Thoma Church, followed by an external audit. Recommendations from audits are implemented by the Governing Council.

Funds from external sources adhere to established standards. UGC funds are audited by a Chartered Accountant, with reports

submitted to the UGC. Government funds undergo external audits by the DCE and the AG's Office. This meticulous system reflects the college's commitment to accountability, compliance, and transparency, ensuring efficient resource utilization. It fosters trust and confidence within the college community by upholding ethical financial practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

63.61

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution's funding is multifaceted. Contributions from well-wishers, the PTA, alumni, and the Mar Thoma Church, along with support from the UGC and the state government, form a crucial foundation. The college actively seeks additional funding through project proposals and management initiatives, including revenue generated from course fees.

Funds are allocated strategically, covering expenses such as guest lecturer salaries, library acquisitions, and equipment for self-financing students. Endowments provide crucial support, offering scholarships to needy students and recognizing academic excellence. Interest from these endowments contributes to overall revenue.

Other income sources include hostel fees and earnings from college assets, such as a rubber estate. The management emphasizes efficient resource utilization to enhance academic and infrastructural facilities. This strategic approach ensures the continued provision of high-quality education and support for the diverse community served by the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) drives continuous improvement in teaching and learning. Key initiatives include skill-oriented certification programs to enhance employability and an innovation ecosystem fostering creativity and entrepreneurship. The institution actively pursues accreditation and ranking to maintain high standards.

Stakeholder feedback, gathered from students, faculty, alumni, and employers, guides program evaluation and decision-making. Technology integration enhances the learning experience, while tutorials and remedial support assist students. The IQAC promotes environmental sustainability through green campus initiatives, emphasizing social responsibility.

Annual academic action plans and community engagement activities guide improvement efforts. The college offers language labs and courses to enhance communication skills, while sports participation promotes physical well-being. Regular audits ensure quality across academics and administration. A continuous feedback loop involving all stakeholders refines educational practices. These strategies collectively foster a dynamic and quality-driven learning environment that promotes holistic student development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college's Internal Quality Assurance Cell (IQAC) plays a pivotal role in enhancing education. It aligns academic programs with a strategic plan, focusing on student development. Faculty meticulously plan their teaching, including activities, schedules, and internal exams. Regular reviews, encompassing student feedback, exam results, and calendar checks, ensure continuous improvement.

The "teacher's diary" initiative meticulously documents classroom activities, tests, and assignments. Centralized internal exams are conducted twice per semester, facilitating standardized assessments. Department-level parent meetings foster open communication, enabling performance reviews and valuable feedback.

Student feedback, diligently collected by IQAC, is crucial in evaluating teaching effectiveness. Regular academic audits identify strengths and areas for improvement, leading to corrective measures. Faculty meetings emphasize refining teaching methodologies. Furthermore, the college offers certificate courses and promotes online learning to equip students with valuable skills, complementing the core curriculum. These initiatives demonstrate a strong commitment to holistic and continuous educational enhancement.

File Description	Documents
Paste link for additional information	https://mtcc.ac.in/wp-content/uploads/2025/01/FINAL.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

A. All of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://mtcc.ac.in/wp-content/uploads/2025/01/Annual-reoport-2023-24-final-1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures Initiated by the Institution for the Promotion of Gender Equity During the Year. The institution demonstrated its commitment to gender equity through diverse initiatives categorized under awareness, health and well-being, sensitization, and empowerment programs:

1. Awareness Programs:

- A screening of the movie Thappad highlighted issues of gender inequality and initiated critical discussions on women's empowerment.
- An awareness talk on "Sexual and Reproductive Health and Rights," in collaboration with YWCA Chungathara, provided a safe space for students to discuss sensitive topics.

2. Health and Well-being:

- Dr Ambili P S led a session on menstrual hygiene,

emphasizing the use of sustainable products like menstrual cups to break stigmas.

- A health talk on "Habits and Cancer: What Can I Do to Prevent Cancer" educated students on preventive health measures.

3. Gender Sensitization:

- The program "Know Yourself," in collaboration with the Navodaya movement, focused on gender diversity and inclusivity, emphasising transgender rights.
- A session on "Gender Equality and the Need for Women Empowerment" discussed breaking stereotypes and fostering equity.

4. Empowerment Initiatives:

- On International Women's Day, "Meet the EntrepreneuHer" showcased women-led businesses, inspiring entrepreneurial aspirations among students.
- A talk on the "Role of Women Representatives in Local Self-Governments" highlighted women's leadership in governance.

These efforts collectively reflect the institution's dedication to fostering an inclusive and equitable campus.

File Description	Documents
Annual gender sensitization action plan	https://mtcc.ac.in/wp-content/uploads/2025/01/7.1.1_fin.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mtcc.ac.in/wp-content/uploads/2025/01/7.1.1_fin_2.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

A. 4 or All of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Designated bins are placed across the campus to segregate food, paper, and plastic waste. Additional waste bins have been installed specifically for plastic waste collection. Harithakarma Sena collects plastic waste for proper disposal. Biodegradable waste is converted into compost, and incinerators have been installed in restrooms and hostels to ensure safe disposal of sanitary napkins. All campus events follow a strict Green Protocol, banning flex boards and encouraging eco-friendly materials.

Liquid Waste Management: Wastewater from the canteen and handwashing facilities is directed to gardens and underground pits, ensuring eco-friendly disposal.

E-Waste Management: Electronic devices are maximally utilized, with staff addressing minor repairs and skilled technicians handling significant issues. A dedicated scrap collection room is used to gather e-waste, which is then handed over to authorized dealers for proper disposal.

Biomedical Waste Management: Used masks, gloves, and face shields were collected and sent to Mar Thoma Mission Hospital for safe disposal.

Waste Recycling System: Biodegradable waste is composted, and mulching is practiced to maintain a green campus.

Hazardous Chemicals and Radioactive Waste Management: The campus does not generate hazardous or radioactive waste. Laboratory chemical waste is managed responsibly through neutralization and proper ventilation systems, including exhaust fans and fume hoods.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
A. Any 4 or all of the above	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	
1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping	
A. Any 4 or All of the above	
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and	
A. Any 4 or all of the above	

energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Mar Thoma College, Chungathara, is deeply committed to fostering an inclusive environment that promotes unity and cultural harmony. The college celebrates various cultural festivals, including Onam, Christmas, and Iftar, which bring together students, staff, and individuals of diverse abilities to honour the cultural heritage and strengthen communal bonds. These celebrations promote cultural awareness and encourage interfaith harmony and social cohesion.

In addition to cultural activities, the college addresses important social responsibilities through initiatives like the Unarv program, which supports tribal communities in obtaining essential documents. Mental health awareness is also a key focus, with programs like Know Yourself and Invest in Your Mental Health advocating for emotional well-being and gender equality. The observance of World Suicide Prevention Day and International Day of Happiness emphasizes the college's commitment to creating a supportive and positive campus environment.

Further, the college's NSS units and Women's Cell play an active role in promoting civic responsibility through activities like road safety campaigns and blood donation drives. These efforts highlight the institution's dedication to inclusivity, equity, and community engagement, making Mar Thoma College Chungathara a holistic growth model and harmonious coexistence.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Mar Thoma College, Chungathara, is committed to sensitizing students and employees to constitutional obligations by fostering values, rights, duties, and responsibilities through a range of impactful programs. Through its National Service Scheme (NSS) units and collaborations with various departments, the college has organised initiatives to promote civic engagement, environmental conservation, and social welfare. Activities such as Traffic Awareness programs and Blood Donation Camps instil a sense of responsibility and humanitarian values among participants. The

Sneharamam Project, which included bus stand and Bridge Cleaning initiatives, emphasized environmental sustainability, while the Nedumkayam Reserve Forest cleaning highlighted the importance of ecological preservation. Additionally, the Anti-Drug Campaign advocated for a drug-free society, demonstrating the institution's commitment to addressing pressing societal issues. The college also nurtures constitutional values and rights through programs like the Meri Maati Mera Desh initiative, which fostered patriotism, and the Electoral Literacy Club, which educated students on democratic participation and electoral processes. The Know Yourself program, conducted in collaboration with the Women's Cell and IQAC, encouraged self-awareness and understanding of rights. National days such as Republic Day, Independence Day, Kargil Vijay Diwas, Nagasaki Day, and Legal Service Day are observed to uphold constitutional principles and reflect on the duties of citizens. These efforts collectively embody Mar Thoma College's mission to create a socially responsible and civically engaged community that contributes positively to national development and societal well-being.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://mtcc.ac.in/wp-content/uploads/2025/01/7.1.9_1.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In the academic year 2023-24, Mar Thoma College Chungathara organized various vibrant and meaningful programs, reflecting its commitment to holistic education, cultural celebration, and community engagement. The year began with impactful observances such as World Environment Day and International Yoga Day, fostering environmental awareness and physical well-being among students and staff.

Cultural festivities like Onam, Christmas, and Iftar united the campus community, promoting inclusivity and unity. National and international days, including National Science Day, International Mole Day, and Chandrayaan-3 celebrations, showcased the college's dedication to inspiring scientific curiosity and innovation.

The institution also prioritized mental and emotional well-being through World Mental Health Month, World Suicide Prevention Day, and International Day of Happiness. These programs encouraged discussions on mental health and the importance of positivity.

Sports events, including the Annual Sports Meet and International Olympic Day, celebrated physical fitness and camaraderie. Academic activities like National Mathematics Day, Pi Approximation Day, and National Statistics Day highlighted the importance of intellectual growth and scholarly pursuits.

These diverse programs enriched campus life, encouraging students to embrace cultural heritage, scientific exploration, and social responsibility, making the past year truly memorable for the Mar Thoma College community.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

From the 2022-23 academic year onward, Mar Thoma College, Chungathara, has been actively implementing two exemplary initiatives to enhance education and sustainability: HOPE (Holistic Orientation Towards Potential Excellence) and SPROUT (Sustainable Practices and Resources for an Outstanding, Unpolluted Tomorrow).

HOPE focuses on integrating academic excellence with skill development across five dimensions: academic, technical, creative, career-oriented, and socially responsible activities. Departments offer diverse programs such as science exhibitions, robotics workshops, cyber security seminars, and entrepreneurial training. Students also engage in creative and community-oriented tasks, ensuring they develop professional expertise and ethical values.

SPROUT emphasizes environmental sustainability within the campus and the surrounding community. Initiatives include tree plantation drives, cleaning campaigns, seed preservation, and seminars on biodiversity. Observances like Ozone and Wetland Days enhance environmental awareness, while hands-on activities, such as herbarium training, provide practical knowledge. Collaborative projects foster responsibility and community engagement, aligning with SPROUT's mission to cultivate a green, sustainable future.

These initiatives highlight the college's commitment to comprehensive development, environmental stewardship, and meaningful societal contributions.

File Description	Documents
Best practices in the Institutional website	https://mtcc.ac.in/wp-content/uploads/2025/01/7.2.1-1.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mar Thoma College Chungathara stands out for its unwavering focus on fostering meaningful relationships across generations. Its distinctiveness is rooted in strong alumni engagement, active staff community initiatives, and inclusive involvement of retired faculty. The Success stories unfold - Interaction with Alumni program exemplifies this, offering students career guidance, mentorship, and networking opportunities while enabling alumni to reconnect and contribute to the institution. Alumni have significantly contributed to the college's development, including funding scholarships and modernizing infrastructure, enhancing the academic experience. The Endeavour MTC Alumni Initiative allocated ₹20 lakhs for scholarships and advancements like smart boards and air-conditioning units.

The college honours retired faculty by involving them in events and seeking their guidance on academic matters, ensuring their legacy remains integral to its growth. Additionally, traditions like honouring retiring staff and organizing annual informal gatherings promote unity and camaraderie among the staff.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Future Plan for the Academic Year 2024-25

1. **Application for Autonomous College Status:** To enhance the institution's academic flexibility and decision-making capabilities, we plan to apply for autonomous college status during the upcoming academic year.

2. **Upgradation of EMBASE with Outcome-Based Education (OBE) Module:** As part of our commitment to enhancing academic excellence, we aim to upgrade the EMBASE system to incorporate an OBE module, ensuring alignment with modern pedagogical practices.
3. **Improvement of IT Infrastructure:** Strengthening the IT infrastructure across the campus will be prioritized to support advanced teaching-learning processes, digital learning tools, and efficient administrative operations.
4. **Revamping of Seminar Halls:** A complete revamp of the seminar halls is planned, focusing on modern audiovisual equipment, seating, and improved facilities to provide a conducive environment for seminars, workshops, and conferences.
5. **Enhancement of the Waste Management System:** We intend to improve the campus waste management system by implementing eco-friendly solutions to reduce, reuse, and recycle waste, contributing to a sustainable campus environment.
6. **Mobilizing Alumni Engagement:** Efforts will be intensified to increase alumni involvement through projects, mentorship programs, and networking initiatives, fostering a strong alumni-institution relationship.
7. **Appointment of Permanent Teaching and Non-Teaching Staff:** Filling vacant positions with permanent teaching and non-teaching staff will be prioritized to enhance institutional efficiency and academic quality.
8. **Continuous Quality Monitoring through Monthly Academic Audits:** To maintain and improve academic standards, we plan to implement a system of continuous monthly quality monitoring through structured academic audits.